



# City of Santa Clara

## Call and Notice of Special Meeting

### Historical & Landmarks Commission

#### Special Meeting

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**Wednesday, May 17, 2023**

**6:00 PM**

**Hybrid Meeting  
City Hall Council  
Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA 95050**

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**TO WHOM IT MAY CONCERN:**

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 (“The Brown Act”) and Section 708 of the Santa Clara City Charter, the undersigned calls for a Special Meeting of the Historical and Landmarks Commission of the City of Santa Clara, to commence and convene on May 17, 2023 at 6:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

• Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or

o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

**PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL****CONSENT CALENDAR**

- 1.A 23-643** [Historical and Landmarks Commission Minutes of February 2, 2023](#)

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of February 2, 2023.

- 1.B 23-644** [Action on Draft Certified Local Government \(CLG\) 2021-2022 Annual Report](#)

**Recommendation:** Recommend that the Commission review and take action to approve the Draft Certified Local Government (CLG) 2021-2022 Annual Report.

**1.C 23-357** [Consideration of a Mills Act Contract and Major Significant Property Alteration Permit at 1365 Main Street.](#)

**Recommendation:** Staff recommends the Historical and Landmarks Commission find that the residence will retain sufficient integrity as a significant example of Craftsman Bungalow style architecture through the construction of the proposed addition, subject to the procedures outlined in the Treatment Plan, and recommend approval of the following:

- 1) That, based upon the analysis and findings of the historical evaluation, the Commission forward a recommendation to the City Council for approval of the Mills Act Contract application, including the adoption of a 10-Year Rehabilitation and Maintenance Plan associated with this historic preservation agreement; and,
- 2) That, based upon the analysis and findings of the historical evaluation, the Commission forward a recommendation of approval for issuance of a Major Significant Property Alteration (SPA) Permit to the Planning Commission for the proposed addition, subject to the procedures outlined in the Treatment Plan attached.

**PUBLIC PRESENTATIONS**

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

**GENERAL BUSINESS**

2.     **23-642**     [Consideration of a Major Significant Property Alteration Permit for Additions and Renovations to a Historic Property Located at 4120 Bassett Street \(CEQA: Categorical Exemption, 15301\(e\) \(2\) - Existing Facilities and 15331- Historical Resource Restoration / Rehabilitation\)](#)

***Recommendation:*** Staff recommends the Historical and Landmarks Commission find that based upon the analysis and findings of the historical evaluation, the Commission forward a recommendation of approval for issuance of a Major Significant Property Alteration Permit to the Planning Commission for the proposed additions and renovations to the historic residence located at 4120 Bassett Street, subject to the Historic Preservation Treatment Plan.

3.     **23-645**     [Consideration of a proposed new attached Accessory Dwelling Unit \(ADU\) and modification of attic space into living space at 611 Hilmar Street that is located within 200 feet of a Historic Resource.](#)

***Recommendation:*** Recommend that the Historical and Landmarks Commission find that the proposed project located at 611 Hilmar Street will not destroy or have a significant adverse effect on the integrity of the HRI listed properties within 200 feet at 2390 Park Avenue and 560 Hilmar Street; that the alterations are compatible with the existing structure and its setting in the neighborhood, and recommend approval to the Development Review Hearing Officer.

- 4. **23-656** [Consideration of a proposed new attached Accessory Dwelling Unit \(ADU\) at 1860 Market Street that is located within 200 feet of a Historic Resource continued from the November 3, 2023 and February 2, 2023 Historical and Landmarks Commission meetings](#)

**Recommendation:** Recommend that the Historical and Landmarks Commission find that the proposed ADU located at 1860 Market Street will not destroy or have a significant adverse effect on the integrity of the HRI listed property within 200 feet; that the alterations are compatible with the existing structure and its setting in the neighborhood and Old Quad area, and recommend approval to the Development Review Hearing.

- 5. **23-646** [Action to Authorize Staff to Solicit Vendor Quotes for a State of California Department of Parks and Recreation \(DPR\) for the Downtown Post Office and Authorize the Expenditure of Historical and Landmarks Commission \(HLC\) Funds](#)

**Recommendation:** Recommend that the HLC authorize staff to solicit vendor quotes for a DPR for the Downtown Post Office and Authorize the Expenditure of HLC Funds not to exceed \$5,000.

**STAFF REPORT**

- 1. Berryessa Adobe Maintenance

**COMMISSIONERS REPORT**

- 1. Subcommittee Reporting - 20 minutes

- 2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium  
 Historic Preservation Society of Santa Clara  
 Old Quad Residents Association  
 Development Review Hearing  
 BART/ High Speed Rail/ VTA BRT Committee  
 Zoning Ordinance Update  
 El Camino Real Specific Plan Community Advisory Committee  
 Downtown Precise Plan

Leung / Romano  
 Vargas-Smith / Leung  
 Leung / Romano  
 Romano / Vargas-Smith  
 Vargas-Smith/ Vacant  
 Romano / Vacant  
 Leung  
 Vargas

**ADJOURNMENT**

The next regular scheduled meeting is Thursday, June 1, 2023 at 6 p.m.

### **MEETING DISCLOSURES**

**The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.**

**If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."**

**In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.**

**Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.**

**Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.**