



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, May 22, 2023

10:00 AM

Hybrid Meeting
City Manager's Conf. Room
City Hall - East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 23-619 [Senior Advisory Commission Minutes of April 24, 2023](#)

Recommendation: Approve the Senior Advisory Commission Minutes of April 24, 2023

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 23-621 [Senior Advisory Commission Work Plan & Goals Update and Discussion for FY2022/23](#)
3. 23-620 [Senior Advisory Commission FY2023/24 Work Plan & Goals Discussion](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, June 26, 2023 at 10:00 AM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

23-619

Agenda Date: 5/22/2023

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of April 24, 2023

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of April 24, 2023

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Draft Minutes of the Senior Advisory Commission April 24, 2023



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

04/24/2023

10:00 AM

Hybrid Meeting
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 City Hall - East Wing
 1500 Warburton Avenue
 Santa Clara, CA 95050

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Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Vice Chair McCauley at 10:28 a.m.

- Present** 4 - Commissioner Edmund Drozek, Commissioner Judy Hubbard, Vice Chair Grant L. McCauley, and Commissioner Veena Sterling
- Absent** 3 - Commissioner Tom Freitas, Chair Nancy Toledo, and Commissioner Rick Andrews

A motion was made by Commissioner Drozek, seconded by Commissioner Sterling to excuse Commissioners Andrews, Freitas, and Toledo.

Aye: 4 - Commissioner Drozek, Commissioner Hubbard, Vice Chair McCauley, and Commissioner Sterling

Absent: 3 - Commissioner Freitas, Chair Toledo, and Commissioner Andrews

CONSENT CALENDAR

1.A [23-516](#) Senior Advisory Commission Minutes of March 27, 2023

Recommendation: Approve the Senior Advisory Commission Minutes of March 27, 2023

A motion was made by Commissioner Hubbard, seconded by Commissioner Drozek to approve the minutes from March 27, 2023.

Aye: 4 - Commissioner Drozek, Commissioner Hubbard, Vice Chair McCauley, and Commissioner Sterling

Excused: 3 - Commissioner Freitas, Chair Toledo, and Commissioner Andrews

PUBLIC PRESENTATIONS

Members of the public; Maria Vaz, Jud Canfield, and Mohammed shared concerns they're experiencing living in the Valley Village Retirement Community. The public was referred to the Community Services Office in the Community Development Department.

GENERAL BUSINESS

2. [23-517](#) Senior Advisory Commission Work Plan & Goals Update and Discussion for FY2022/23

Each sub-committee provided an update to the Senior Advisory Commission for discussion on the efforts and progress towards accomplishing the FY2022/23 Work Plan & Goals.

GOAL #1: Advocate for affordable and Convenient Housing:

1.a. Appoint representative(s) to attend the Housing Commission meeting.
Commissioners Hubbard & Freitas

- No Update - Will attend when Housing Commission meets.

2.b. Provide an update on the two (2) presentations at the Senior Center (November & April) and provide one (1) article for the Senior Center Newsletter (February) - Commissioners Hubbard & Freitas

- No Update

Commissioner Hubbard shared that she tried to contact Monroe Commons for a tour.

GOAL #2: Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling

2.a. Report on current public design phase discussions of new park facilities and spaces, as well as information from Parks & Recreation Commission meetings related to development that may enhance outdoor recreation for older adults.

- No Update

3.b. Provide an update to the organized activity of the April Bean Bag Toss Tournament - Commissioner Freitas & Drozek

- **Commissioner Drozek** reported on the success of the tournament, which was well received by participants. New boards and bean bags were provided by the Senior Center. The two teams that took 1st and 2nd place had never played before this tournament.

GOAL #3 Advocate for Affordable, Convenient, and Safe Transportation and Streets

3.a. Report on progress of planning phases of the VIA Shuttle - Commissioners Hubbard & Toledo

- **Commissioner McCauley** shared Commissioner Toledo's report stating that the Cupertino program will be expanding into Santa Clara and developed in 2 phases - Phase 1 will service lower Santa Clara south of CalTrain, and begin rolling out in July. Phase 2 will service northern Santa Clara north of CalTrain tracks, and is a few years out.

3.b. Report on the last bicycle & Pedestrian Advisory Committee meeting - Commissioner Drozek & Freitas

- **Commissioner Drozek** reported that he attended the March BPAC meeting and shared with the Commission:

- Flexible pylons along Monroe have been added for bike lanes.
- There can be flooding on the San Tomas Creek Trail where the trail gets closer to the Bay.

The Creek Trail fencing north of Monroe has large gaps where someone can fall through. Staff reported this to Public Works Maintenance.

GOAL #4 Develop Opportunities to Promote Health, Wellness, and Nutrition

4.4.a. Provide an update on the April Alzheimer's and Dementia Presentation at the Senior Center - Commissioners Hubbard & McCauley

- **Commissioner McCauley** reported that the presentation was full with 31 attendees. The information was well received and appreciated.

GOAL #5 Provide Access to Community Resources and Information

5.a. Report from the last City ADA Committee meeting - Commissioner Hubbard

- No Update - Will attend when Committee meetings begin.

6.b. Update on the progress and plans for the Health & Wellness Fair - Commissioners Hubbard, McCauley, & Toledo

- **Commissioner McCauley and Hubbard** updated the Commission that there are 58 Exhibitor RSVP's to date and a waiting list.

Commissioner Hubbard passed out the schedule of responsibilities to the Commission.

3. [23-518](#)

Senior Advisory Commission FY2023/24 Work Plan & Goals Discussion

Commissioner McCauley explained the process of creating the Work Plan and Goals and informed the Commission they would begin brainstorming goals at the May, 22 meeting.

STAFF REPORT

Recreation Supervisor Herb provided a report on the following:

- The Health & Wellness Fair will be held on Friday, May 19 from 11:00 a.m. - 2:00 p.m. The public is invited to attend and will have access to:

Community Resources

Free Blood Pressure Checks

Information on how to keep healthy and stay safely at home

Safety Net and support service for older adults

Lunch (\$7.00) between 11:30 a.m and 1:30 p.m.

- The Library is developing a Strategic Master Plan and will hold focus groups to gather input from the community. There will be an older adults Focus Group Meeting on Tuesday, May 15 from 10:00 - 11:00 a.m. at the Senior Center.

- For those looking for drug prescription collection sites, the Longs Drugs locations (now part of CVS) in Santa Clara and Kaiser are accepting drop-offs.

- Applications for Monroe Commons affordable rental units are due by May 5 at 5:00 p.m.

- The City of Santa Clara is kicking off multiple Bikeway Planning Studies and they want to hear from you. Provide your experience traveling on streets and offer suggestions on how to improve them. The two surveys currently open are: De La Cruz Blvd./Coleman Ave & Walsh Ave./Martin Ave. Class IV

- The Recreation Division will be hosting the next Sunset Cinema at Live Oak Park on Friday, May 12 from 7:00 - 10:00 p.m. the movie will be Disney's Moana.
- The Eddie Souza Community Garden continues to host 2nd Sunday Garden share from 10:00 - 11:00 a.m., as well as Garden Tours on the 2nd and 4th Wednesday of the month from 4:30 - 6:00 p.m.
- The Senior Center May Newsletter will be available to members on April 28, and the general public on May 1.

COMMISSIONERS REPORT

Commissioner McCauley asked the Commission to be ready for a busy day at the Health & Wellness Fair and stressed the importance of everyone being in attendance.

Commissioner Drozek asked about the update on the bathrooms at Eddie Souza Neighborhood Park & Community Garden.

Recreation Manager Castro shared that construction plans were under review with the City.

Commissioner Hubbard shared that Commissioner Toledo's last meeting will be in June and suggested the Commission go to lunch after the meeting to celebrate her time on the Commission.

ADJOURNMENT

A motion as made by Commissioner Hubbard, seconded by Commissioner Drozek that the meeting be adjourned at 11:48 a.m.

Aye: 4 - Commissioner Drozek, Commissioner Hubbard, Vice Chair McCauley, and Commissioner Sterling

Excused: 3 - Commissioner Freitas, Chair Toledo, and Commissioner Andrews

MEETING DISCLOSURES

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Agenda Report

23-621

Agenda Date: 5/22/2023

SUBJECT

Senior Advisory Commission Work Plan & Goals Update and Discussion for FY2022/23

COUNCIL PILLAR

Enhance Community Engagement and Transparency

Enhance Community Sports, Recreational and Arts Assets

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and taking into consideration the eight (8) domains of the Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and Access to Community Resources and Information. The Senior Advisory Commission prioritized the interests and needs of older adult residents of Santa Clara ages 50 and over given limitations of available City resources.

Commissioner assignments may be made for service on subcommittees to work on the goals and objectives. The composition of each subcommittee is restricted to less than a quorum of the Commission.

At the August 22, 2022 meeting, the Commission finalized and adopted the goals and work as follows:

- 1. Advocate for Affordable and Convenient Housing - Commissioners Hubbard & Freitas.**
 - a. Appoint representative(s) to attend the Housing Commission meeting.
 - b. Research the Housing page of the City's website.
 - i. Disseminate information to the older adult population via two (2) presentations at the Senior Center (November and April) and provide one article for the Senior Center newsletter (February).
- 2. Encourage and Promote the use of Outdoor Spaces and Buildings - Commissioners Freitas & Sterling.**
 - a. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.
 - b. Provide organized activities at the Senior Center.
 - i. Billiard tournament (February)
 - ii. Bean Bag Toss (April).
- 3. Advocate for Affordable, Convenient, and Safe Transportation and Streets**
 - a. Monitor public conversations regarding City of Santa Clara's transportation needs and the Council's proposed solutions. - Commissioners Hubbard & Toledo.
 - i. Monitor and report monthly to Commission regarding planning phases of the VIA Shuttle.

- b. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. - *Commissioners Drozek & Freitas.*
 - i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.

4. Develop Opportunities to Promote Health, Wellness, and Nutrition -Commissioner Hubbard.

- a. Provide resources to the community on the topic of Alzheimer’s and Dementia, including programming to reduce isolation.
 - i. Host an Alzheimer’s and Dementia presentation at the Senior Center in March.

5. Provide Access to Community Resources and Information

- a. Appoint representative(s) to attend the ADA Committee Meetings. - *Commissioner Hubbard.*
- b. Host the “Be Strong, Live Long” Health & Wellness Fair. - *Commissioners McCauley, Toledo, & Hubbard.*
 - i. May 19, 2023.
 - ii. Review Commission assignments for the event (March).
 - iii. Schedule Commission assignments for the event (April).
 - iv. Deliver a Good Neighbor letter to the neighborhood (May).

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2022/23 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Provide a report on the Housing Commission meeting;
- Goal 1.b. Provide an update on the Affordable and Convenient Housing presentation at the Senior Center;
- Goal 2.a. Provide an update on new park facilities and Parks & Recreation Commission meeting information related to the enhancement of outdoor recreation for older adults;
- Goal 3.a. Provide an update on the progress of the VIA Shuttle;
- Goal 3.b. Provide a report on the Bicycle & Pedestrian Advisory Committee meeting;
- Goal 5.a. Provide a report on the City ADA Committee meeting; and,
- Goal 5.b. Provide a report on the annual Health & Wellness Fair.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission Work Plan & Goals FY2022/23 - May 2023

Senior Advisory Commission '22/'23 Work Plan & Goals Update

GOAL #1: Advocate for Affordable and Convenient Housing			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
1.A. Appoint representative(s) to attend the Housing Commission meeting.	<i>Commissioners Hubbard & Freitas</i>	Monthly	No Update - Will attend when Commission meetings begin.
1.B. Disseminate information to the older adult population on convenient affordable housing projects in Santa Clara via 2 presentations at the Senior Center and one article for the Senior Center Newsletter	<i>Commissioners Hubbard & Freitas</i>	Presentations - <ul style="list-style-type: none"> • November and April Newsletter article - <ul style="list-style-type: none"> • February 	No Update -The committee is to work with Senior Center staff to reserve a date and time for April presentation and assist with marketing material. <ul style="list-style-type: none"> • Commissioner Hubbard shared that she tried to contact Monroe Commons for a tour.
GOAL #2: Encourage and Promote the use of Outdoor Spaces and Buildings			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
2.A. Participate in public design phase discussions of new park facilities and spaces, including park improvement projects. Monitor the Parks & Recreation Commission for outdoor spaces in development that may enhance outdoor recreation for older adults.	<i>Commissioners Freitas & Sterling</i>	Ongoing	No Update - Will attend P&R Commission meetings and provide report on current projects.
2. B. Provide organized activities at the Senior Center - <ol style="list-style-type: none"> i. Billiard tournament ii. Bean Bag Toss 	<i>Commissioners Freitas & Sterling</i>	Billiard Tournament – <ul style="list-style-type: none"> • February Bean Bag Toss – <ul style="list-style-type: none"> • April 	Commissioner Drozek reported on the success of the tournament, which was well received by participants. New boards and

Senior Advisory Commission '22/'23 Work Plan & Goals Update

			bean bags were provided by the Senior Center. The two teams that took 1 st and 2 nd place had never played before this tournament.
GOAL #3: Advocate for Affordable, Convenient, and Safe Transportation and Streets			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
3.A. Monitor public conversations regarding City of Santa Clara's transportation needs and the Council's proposed solutions.	<i>Commissioners Hubbard & Toledo</i>	When meetings are held	Commissioner McCauley shared Commissioner Toledo's report stating that the Cupertino program that will be expanding into Santa Clara will be developed in 2 phases – Phase 1 will service lower Santa Clara south of CalTrain, and begin rolling out in July. Phase 2 will service northern Santa Clara north of CalTrain tracks north is a few years out.
3.B. Review and provide feedback to the Pedestrian and Bicycle Master Plans for potential access improvements, and provisions for general safety and develop strategies to address excessive speeding on bike paths. i. Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.	<i>Commissioners Drozek & Freitas.</i>	Monthly	Commissioner Drozek reported that he attended the March BPAC meeting and shared with the Commission: <ul style="list-style-type: none"> • Flexible pylons along Monroe have been

Senior Advisory Commission '22/'23 Work Plan & Goals Update

			<p>added for bike lanes</p> <ul style="list-style-type: none"> • There can be flooding on the San Tomas Creek Trail where the trail gets closer to the Bay. • The Creek Trail fencing north of Monroe has large gaps where someone can fall through.
GOAL #4: Develop Opportunities to Promote Health, Wellness, and Nutrition			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
<p>4.A. Provide resources to the community on the topic of Alzheimer's and Dementia, including programming to reduce isolation.</p> <p>i. Host an Alzheimer's and Dementia presentation at the Senior Center.</p>	<i>Commissioners Hubbard & McCauley</i>	March.	Commissioner McCauley reported that the presentation was full with 31 attendees. The information was well received and appreciated.
GOAL #5: Provide Access to Community Resources and Information			
Objectives	Ad Hoc Sub-Committee	Timeline	Current Status & Budget Allocation
5 A. Appoint representative(s) to attend the ADA Committee Meetings.	<i>Commissioner Hubbard.</i>	Monthly	No Update - Will attend when Commission meetings begin.

Senior Advisory Commission '22/'23 Work Plan & Goals Update

<p>5.B. Host the “Be Strong, Live Long” Health & Wellness Fair</p>	<p><i>Commissioners McCauley, Toledo, & Hubbard</i></p>	<p>Event Date - May 19, 2023</p> <p>Commission assignments - March</p> <p>Schedule Commission assignments –</p> <p>April Deliver Good Neighbor letter - May</p>	<p>Commissioner McCauley and Hubbard updated the Commission that there are 58 Exhibitor RSVP's to date and a waiting list. Commissioner Hubbard passed out the schedule of responsibilities to the Commission.</p>
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Agenda Report

23-620

Agenda Date: 5/22/2023

SUBJECT

Senior Advisory Commission FY2023/24 Work Plan & Goals Discussion

BACKGROUND

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan and a set of activities to focus Commission discussion and effort throughout the year. The Plan is created by using the eight (8) domains of the World Health Organization's Age-Friendly City framework, and/or current trends relating to the senior population and developing proposed policies or resources to meet specific resident needs. The Commission suggests potential goals, evaluates resources available as well as the Commissioner's interests at the June meeting, then prioritizes and finalizes the Work Plan at the July meeting of the new fiscal year.

DISCUSSION

The Senior Advisory Commission will consider the priorities and interests of older adult residents of Santa Clara ages 50 and over, and brainstorm potential goals utilizing the eight (8) domains of the Age-Friendly City framework:

- A. Economics and Employment,
- B. Community,
- C. Housing,
- D. Outdoor Spaces and Buildings,
- E. Transportation and Streets,
- F. Health, Wellness, and Nutrition,
- G. Social and Civic Engagement, and
- H. Access to Community Resources and Information.

At the May 22, 2023 Senior Advisory Commission meeting, the Commission will discuss possible goals and various activities in support of the goals based on available resources. These goals may continue to be discussed through the end of the fiscal year, ending with a prioritization of goals and a finalized work plan June 2023.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Reviewed by: Kimberly Castro, Recreation Manager

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