



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

04/18/2023

7:00 PM

Hybrid Meeting
Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

Chair Cox called the meeting to order at 7:03 PM.

Present 7 - Vice Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Burt Field , Commissioner Eversley Forte, Chair Kelly Cox, Commissioner Sajid Hai, and Commissioner Brittany Ricketts

CONSENT CALENDAR

1.A [23-495](#) Action on the Parks & Recreation Commission Minutes of the March 21, 2023 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the March 21, 2023 Meeting.

Commissioner Chu made a motion, seconded by Commissioner Ricketts to recommend approval of the Parks & Recreation Minutes of the March 21, 2023 meeting.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, Commissioner Hai, and Commissioner Ricketts

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [23-554](#) Review of the Wade Brummal Youth Sports Grant Program (Program) and Possible Action to Update the Program (Continued from March 21, 2023)

Recommendation: Staff has no recommendation.

The subcommittee met and discussed the Wade Brummal Youth Sports Grant Program and found that the Program can support a variety of youth sports fiscal needs. Staff provided additional data on the Program to the subcommittee, which has sufficient information to make recommendations on edits to the Program application.

Commissioner Chu made a motion, seconded by Commissioner Caldwell to continue this item until the next Regular Meeting on May 16, 2023.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, Commissioner Hai, and Commissioner Ricketts

3. [23-496](#) Parks & Recreation Commission Work Plan Goals for FY2022/23

Recommendation: Report on activities and efforts in support of the Commission's Work Plan Goals for FY 2022/23.

Work Plan Goals:

A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources;

Subcommittee: Vice Chair Caldwell, Commissioner Field, and Chair Cox.

Status as of 04/18/2023: No update.

B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development;

Subcommittee: Commissioner Chu and Commissioner Hai.

Status as of 04/18/2023: B1. The subcommittee met with staff who provided two possible templates for a comprehensive Park Projects webpage that would be developed in two phases. Phase I involves the development of a basic webpage with dropdowns for different project categories and would have information about how to get involved in upcoming community input opportunities. Phase II would include an FAQ section which would provide additional information and hyperlinks about park projects. The subcommittee has a draft of the content prepared for edits once the template has been determined.

C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2023; and 2) participate in Citywide Special events; and

Subcommittee: Chair Cox, Commissioner Field and Commissioner Forte.

Status as of 04/18/2023: The subcommittee is considering how to increase wine sales by offering a premium selection of wines, and if practical the inclusion of a wine truck. Rotary would continue to serve the more widely available wines. Commemorative merchandise will be sold at information booths where commissioners would assist. In addition commissioners would be encouraged to work in the Park Projects Booth to promote community input, or assist staff with the bands. The band selection still has to be finalized.

D: 1) Partner with at least one other City commission to build on/expand at least one existing Parks & Recreation event by adding one extra element for patrons to interact with during the event.

Subcommittee: Commissioner Forte and Commissioner Ricketts.

Status as of 04/18/2023: The subcommittee met with the president of the Silicon Valley Korean American Federation regarding a potential event in August 2024 that could expand on the Concerts in the Park series. Further collaboration with the Cultural Commission and staff is needed to determine feasibility, logistics, planning and costs.

STAFF REPORT

Deputy Director Seale provided an update on the Montague Park Rehabilitation Project; the park portion of the project is expected to be completed in May followed by the building portion in summer 2023. The contractor for the Fairway Glen Park Restroom Project is onsite installing utility connections ahead of the prefab building arrival in fall 2023. The Magical Bridge All-Inclusive Playground Project contractor will begin site preparation on Monday April 24; a ground breaking event will take place in mid May. The Eddie Souza Park building vandalism repair is expected to begin in May.

Recreation Manager Castro reported that Spring Session has started, and the Spring Activity Guide is available online. Summer camps begin in early June. The "Be Strong, Live Long Health & Wellness Fair" will be held at Fremont Park, adjacent to the Senior Center on May 19 from 11:00 AM-2:00 PM. Sunset Cinema will show Moana at Live Oak Park on May 12. Smaller special events present opportunities to promote community input for park projects such as Sunset Cinema, Concerts in the Park, etc. since the attendees are primarily Santa Clara residents. She reminded the Commission to visit the Parks & Recreation Special Events webpage which highlights special events throughout the year.

COMMISSIONERS REPORT

Chair Cox reminded the Commission about the April 25 Council Meeting regarding the proposed interim housing at the intersection of Benton and Lawrence Expressway. She encouraged commissioners to attend public meetings and Council meetings when possible, particularly when parks and recreation topics are being discussed or on the agenda.

Commissioner Caldwell visited the Eddie Souza Park community garden and learned about bees from the master beekeeper. He also visited Maywood Park.

Commissioner Chu visited Live Oak Park and Henry Schmidt Park. She plans to visit Central Park to see the old playground before it's removed and replaced with the Magical Bridge All-Inclusive Playground.

Commissioner Field requested additional trash receptacles for Maywood Park.

Commissioner Forte visited and worked out at Live Oak Park.

Commissioner Hai visited and took walks at Central Park.

Commissioner Ricketts is looking forward to the Sunset Cinema series of movies in the park, and visited Henry Schmidt Park.

ADJOURNMENT

Commissioner Forte made a motion, seconded by Commissioner Chu to adjourn the meeting at 8:02 PM until the next Regular Meeting at 7:00 PM on May 16, 2023.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Cox, Commissioner Hai, and Commissioner Ricketts

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If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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