



City of Santa Clara

Meeting Agenda

Charter Review Committee

Thursday, August 24, 2023

7:00 PM

Hybrid Meeting
City Hall - Council Chambers/Virtual
1500 Warburton Avenue
Santa Clara, CA 95050

Revised: Agenda Items were re-ordered

The City of Santa Clara is conducting Charter Review Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

- Via Zoom: <https://santaclaraca.zoom.us/j/83813216329>
- Webinar ID: 838 1321 6329
- By phone: 1(669) 900-6833

To submit written public comment before meeting:

Send email to clerk@santaclaraca.gov by 12 p.m. the day of the meeting.

Those emails will be forwarded to Committee members and will be uploaded as supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

1. **23-1044** [Action on the Minutes of the August 10, 2023 Charter Review Committee Meeting](#)

Recommendation: Approve the Charter Review Committee Minutes of the August 10, 2023 meeting.

2. **23-1051** [Discussion and Action on Meeting Management Protocols and Amendments to the 2023 Charter Review Committee Meeting Schedule](#)

Recommendation: It is recommended that:

- 1) The Committee reschedule the October 11, 2023 meeting to October 17, 2023.
- 2) The Committee provide direction on time limits for public presentations as well as for individual agenda items.
- 3) The Committee take action on the request to adjust the meeting start time.

3. **23-1064** [Inventory of Community Questions Related to a Potential Amendment to the City Charter Related to the Elected Chief of Police and City Clerk](#)

Recommendation: 1) It is recommended that the Committee conduct the community input session and note and file the comments.

4. **23-1063** [Presentation on the Attributes and Constraints of an Elected and an Appointed Chief of Police and City Clerk](#)

Recommendation: 1) It is recommended that the Committee note and file the presentations.

5. **23-1043** [Community Forum on Whether to Consider Charter Change\(s\) to the City of Santa Clara Elected Positions of Police Chief and City Clerk](#)

Recommendation: Note and file community input.

CITY STAFF REPORT

ADJOURNMENT

The next Charter Review Committee Meeting is Thursday, September 14, 2023.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.