



City of Santa Clara

Meeting Agenda

Youth Commission

Special Meeting with Senior Advisory Commission

Tuesday, October 10, 2023

7:00 PM

Cafeteria
City Hall - East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the majority of the Youth Commission calls for a Combined Youth Commission and Senior Advisory Commission Meeting, to commence and convene on October 10, 2023, at 7:00 p.m. for a Special Meeting to be held in the City Hall Cafeteria located in the East Wing - Lower Level of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 23-1197 [Youth Commission Minutes of September 12, 2023](#)

Recommendation: Approve the Youth Commission Meeting Minutes of September 12, 2023.

1.B 23-1225 [Adopt Youth Commission Calendar of Meetings for 2024](#)

Recommendation: Recommend to Council for Approval of the Youth Commission Calendar of Meetings for 2024.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 23-1198 [Informational Presentation and Discussion on the Proposed Community Art Center Project in the Patrick Henry Drive Specific Plan Area](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next monthly meeting will be on Tuesday, November 14, 2023 at 6:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

23-1197

Agenda Date: 10/10/2023

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission Minutes of September 12, 2023

RECOMMENDATION

Approve the Youth Commission Meeting Minutes of September 12, 2023.

Reviewed by: Gayle Ichiho, Recreation Supervisor

Approved by: Dale Seale, Acting Director of Parks & Recreation

ATTACHMENTS:

1. Draft - Youth Commission Meeting Minutes September 12, 2023



City of Santa Clara

Meeting Minutes Youth Commission

09/12/2023

6:00 PM

Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Jon Kawada at 6:00 p.m.

Present 14 - Commissioner Aarav Gupta , Commissioner Simren Garg, Commissioner Fatimah Ismail, Commissioner Namita Gaidhani, Commissioner Maryam Ismail, Commissioner Khadeejah Khan, Commissioner Ryan Kim, Commissioner Kira Liang, Commissioner Keith Maben, Commissioner Malia Martin, Commissioner Samaira Mehta, Commissioner Sudeepthi Ravipati, Commissioner Samarth Suresh, and Commissioner Sarah Zuo

CONSENT CALENDAR

1.A [23-1040](#) Youth Commission Minutes of May 9, 2023

A motion was made by Commissioner Suresh, seconded by Commissioner Maben, that this item be recommended for approval. The motion carried by the following vote:

Aye: 14 - Commissioner Gupta, Commissioner Garg, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Khan, Commissioner Kim, Commissioner Liang, Commissioner Maben, Commissioner Martin, Commissioner Mehta, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [23-1058](#) Receive Presentation on Benton, Monroe, and Walsh-Martin Bikeway Planning Projects

City staff from Public Works presented information on the Benton, Monroe, and Walsh-Martin Bikeway planning projects. Multiple options for new or improved bikeways and trails were shown to the Commission during the presentation. Commissioners were encouraged to stay up-to-date by

participating in and sharing surveys for the various projects.

3. [23-1073](#) Youth Commission Election of Chair and Vice Chair

A motion was made by Commissioner Fatimah Ismail, seconded by Commissioner Martin, to elect Commissioner Maben for the Chair position. The motion carried by the following vote:

Aye: 14 - Commissioner Gupta, Commissioner Garg, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Khan, Commissioner Kim, Commissioner Liang, Commissioner Maben, Commissioner Martin, Commissioner Mehta, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

A motion was made by Commissioner Zuo, seconded by Commissioner Kim, to elect Commissioner Liang for the Vice Chair position. The motion carried by the following vote:

Aye: 14 - Commissioner Gupta, Commissioner Garg, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Khan, Commissioner Kim, Commissioner Liang, Commissioner Maben, Commissioner Martin, Commissioner Mehta, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

4. [23-1041](#) Youth Commission FY2023/24 Work Plan & Goals

The Commissioners began their discussion of the FY2023/24 work plan and goals. Some of the items shared included: welcome packets for new youth residents, youth speaker conference, multicultural events, intergenerational activities, and promotion of physical and mental health. The conversation will continue at the next Regular Meeting.

STAFF REPORT

Gayle Ichiho, Recreation Supervisor: The Art & Wine Festival is the weekend of September 16 and 17 at Central Park. Artists, music, food, and Kids Kingdom are some of the attractions at the festival. The State of the City is Wednesday, September 27 at the Mission City Center for Performing Arts.

Jon Kawada, Recreation Coordinator: **Councilmember Hardy** contacted Youth Commission about scheduling a tour of the Silicon Valley Advanced Water Purification Center. Commissioners shared a general interest in a tour. **Chair Maben** will follow-up with Councilmember Hardy.

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made to adjourn Chair Maben, seconded by Commissioner Martin, that this meeting be adjourned at 7:38 p.m. The motion carried by the following vote:

Aye: 14 - Commissioner Gupta, Commissioner Garg, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Khan, Commissioner Kim, Commissioner Liang, Commissioner Maben, Commissioner Martin, Commissioner Mehta, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

MEETING DISCLOSURES

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Agenda Report

23-1225

Agenda Date: 10/10/2023

REPORT TO YOUTH COMMISSION

SUBJECT

Adopt Youth Commission Calendar of Meetings for 2024

BACKGROUND

In 1987, the City Council adopted Resolution No. 6047 regarding the dates and times of Youth Commission meetings. The Youth Commission meets on the second Tuesday of the month, from September to May, at 6:00 p.m. On November 15, 2022, the City Council adopted Resolution No. 22-9158 to establish the Youth Commission meeting schedule as nine (9) meetings per year to be held on the second Tuesday of the month from January through May and September to December at 6:00 p.m.

DISCUSSION

At the October 10, 2023 Youth Commission meeting, the Commission will review the proposed Youth Commission calendar of meetings for 2024 (Attachment 2), which includes nine (9) meetings to be held on the second Tuesday of the month from January through May and September to December at 6:00 p.m.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings, which is already covered in the Operating Budget for Recreation Division.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Recommend to Council for Approval of the Youth Commission Calendar of Meetings for 2024.

Prepared by: Gayle Ichiho, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: Dale Seale, Acting Director of Parks & Recreation

ATTACHMENTS

1. Draft Resolution Youth Commission Meeting Dates for 2024
2. Proposed Youth Commission Meeting Calendar 2024

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
APPROVING THE YOUTH COMMISSION CALENDAR OF
MEETINGS FOR 2024, SETTING THE NUMBER AND START
TIME OF REGULAR YOUTH COMMISSION MEETINGS, AND
DELEGATING TO THE YOUTH COMMISSION THE AUTHORITY
TO ADOPT FUTURE ANNUAL MEETING CALENDARS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, the City Council in 1995 adopted Resolution 6047 to set the original dates and times of the Youth Commission, and on November 15, 2022 the Council adopted Resolution No. 22-9158 setting the second Tuesday of the month at 6:00 p.m. as the regular meeting date and time; and

WHEREAS, on October 10, 2023, the Youth Commission recommended to the City Council its meeting schedule for 2024, which proposes nine (9) meetings per year (January-May and September-December) and a start time of 6:00 p.m..

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the Youth Commission Schedule of Meetings, 2024 attached hereto.
3. Subject to the foregoing, the City Council hereby delegates to the Youth Commission the

authority set forth in SCCC Section 2.120.030 to establish the days and time of regular meetings. In accordance with these parameters, the Youth Commission shall adopt a Calendar of Meetings annually.

4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2023, BY THE FOLLOWING VOTE:

| | |
|------------|-------------|
| AYES: | COUNCILORS: |
| NOES: | COUNCILORS: |
| ABSENT: | COUNCILORS: |
| ABSTAINED: | COUNCILORS: |

ATTEST: _____

NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Proposed Youth Commission Meeting Schedule for 2024



2024 Youth Commission Schedule of Meetings

Regular meetings are typically held on the second Tuesday of the month, beginning at 6:00 p.m., in accordance with the following schedule:

Meeting Dates

January 9, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

February 13, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

March 12, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

April 9, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

May 14, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

September 10, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

October 8, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

November 12, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

December 10, 2024

(2446 Cabrillo Avenue, Santa Clara, CA 95051)



Agenda Report

23-1198

Agenda Date: 10/10/2023

REPORT TO YOUTH COMMISSION & SENIOR ADVISORY COMMISSION

SUBJECT

Informational Presentation and Discussion on the Proposed Community Art Center Project in the Patrick Henry Drive Specific Plan Area

COUNCIL PILLAR

Enhance Community Sports, Recreational, and Arts Assets
Deliver and Enhance High-Quality Efficient Services and Infrastructure

BACKGROUND

The Patrick Henry Drive Specific Plan is an existing industrial area under redevelopment into a transit-oriented neighborhood with up to 12,000 residential units and up to 310,000 square feet of nonresidential uses bounded by Mission College to the south, Great America Parkway to the east, the Hetch-Hetchy right-of-way to the north, and Calabazas Creek to the west. Summerhill Homes Apartment and Communities (SHAC) will meet their Parkland Dedication requirements through a combination of dedicated public park spaces, private recreational amenities, and fees in-lieu of dedication. This includes a 5,000 square foot ground floor “cold shell” corner condominium unit dedicated to the City to design and program for a public classroom, studio, and art gallery space that will be adjacent to the dedicated public mini-park “Art Walk” previously approved by the City Council on February 21, 2023 (RTC 23-126).

On May 9, 2023 (23-423) the City Council took action to approve an agreement with Noll and Tam Architects (Consultant) for Professional Services for the Patrick Henry Drive Specific Plan Community Art Center Project. The City will work with Noll and Tam and the Community to further define the program, design the space, and make tenant improvements to turn the space into a community art center (Project) through this community outreach process.

On August 15, 2023 the Parks & Recreation Commission took action to initiate public comment for the project. As part of the robust community input process the Consultant will meet with the Cultural Commission and solicit input.

DISCUSSION

On October 10, 2023, the Youth Commission and the Senior Advisory Commission will hold a special meeting to receive a presentation from the Consultant on the Project scope and timeline to develop the schematic design for the Art Center (Attachment 1). The Commissions will provide feedback and input about the project. The Consultant will introduce the Project site, goals, and vision to create a sustainable operational model for a new recreational facility focused on delivering arts programming in a unique maker’s space to the community. This space should welcome residents of all ages and abilities and supports the increased resident population in the City of Santa Clara. The Commissions will review the Project design principles that include, understanding the regional and local arts

program delivery models, and implementing best practices for durable and flexible facility design, while supporting the City's age-friendly goals for this anchor facility being built by SHAC.

The public engagement process included a community pop-up input booth at the Art & Wine Festival on September 16 to collect input from attendees on their expectations for art program delivery. An online survey was available for residents through September 17, and the Consultant will host an additional public meeting to seek public comments from the Cultural Commission on October 2, and the Youth Commission and Senior Advisory Commission on October 10. Concurrently, the Consultant is leading a project to develop a business plan for sustainable operations of the facility that will meet the City's cost recovery policy. Together with the Business Plan and the public input, the Consultant will prepare a schematic design of the Art Center for successful program delivery and operations.

Once the Phase 1 design process is complete and Council has approved a schematic design, the City will undertake Phase 2 design development work which will prepare the tenant improvement plans and specifications in collaboration with SHAC and in compliance with the City's construction standards and the public bid process.

ENVIRONMENTAL REVIEW

This action is for design professional services and the action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") Guidelines section 15378 because it does not pose a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

City Council approved the funding allocation for this project on May 9, 2023. The funds were allocated to the Parks and Recreation Capital Improvement Fund (FY 23/24) in the amount of \$529,353. The term of the proposed agreement with Noll and Tam Architects is through May 31, 2025. The consultant's maximum compensation for Phase 1 and for Phase 2 is \$529,353.

COORDINATION

This project has been coordinated with the Finance Department and Parks & Recreation Department.

PUBLIC CONTACT

Public contact was made by posting the Special Meeting of the Youth Commission & Senior Advisory Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

Prepared by: Kimberly Castro, Recreation Manager

Approved by: Dale Seale, Acting Director of Parks & Recreation

ATTACHMENTS

1. Community Arts Center Presentation



Informational Presentation and Discussion on the Proposed Community Art Center Project

Item 23-1198

10/10/23



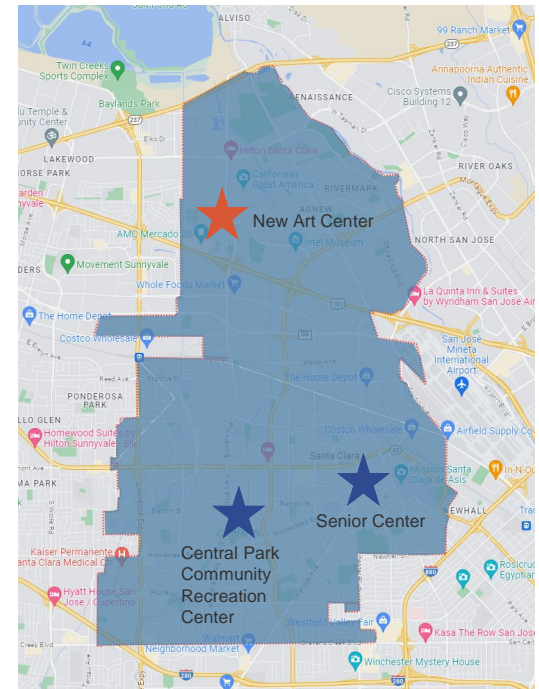
Agenda

- Project Overview
- Project Vision
- Project Goals
- Schedule/Community Engagement



Creating Community Access

- Creating art recreational facility for north Santa Clara neighborhoods
- First recreational facility in Patrick Henry Development over 10-15 year buildout
- Expanding art access beyond Projected Demographics for housing development
 - Multi-cultural, multi-ethnic, multi-generational





PHD Development Overview

- 10-15 year build-out to include additional recreation facilities

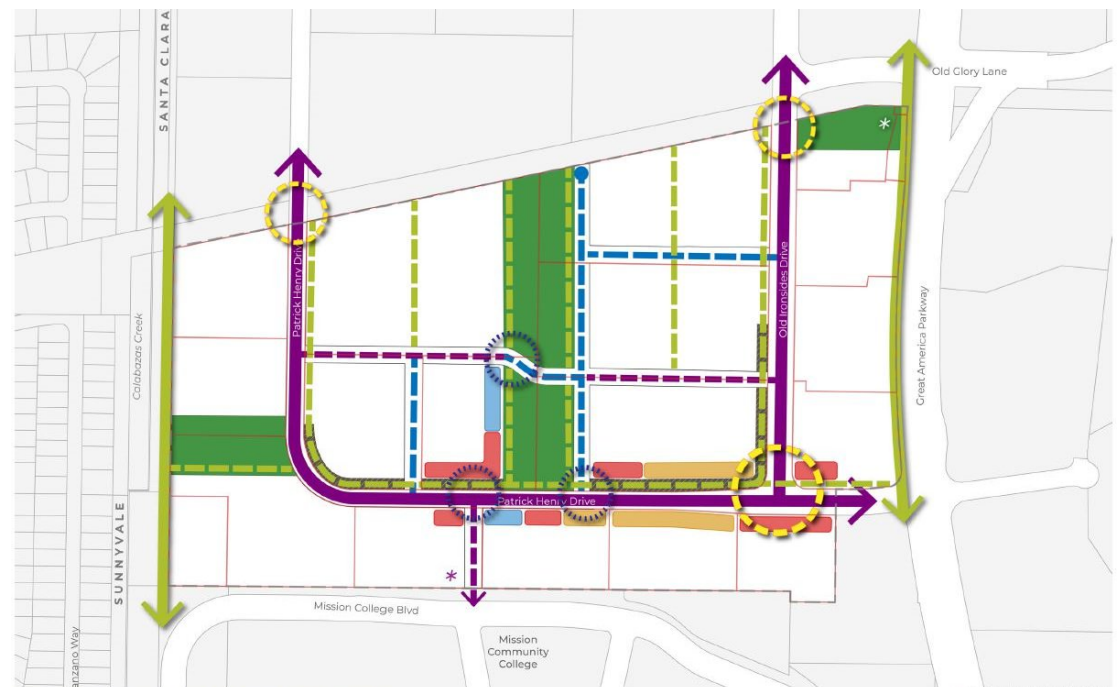


FIGURE 4.2A: URBAN DESIGN FRAMEWORK



* Public parkland only required with residential development
* Proposed roadway is based on pending approval from the College

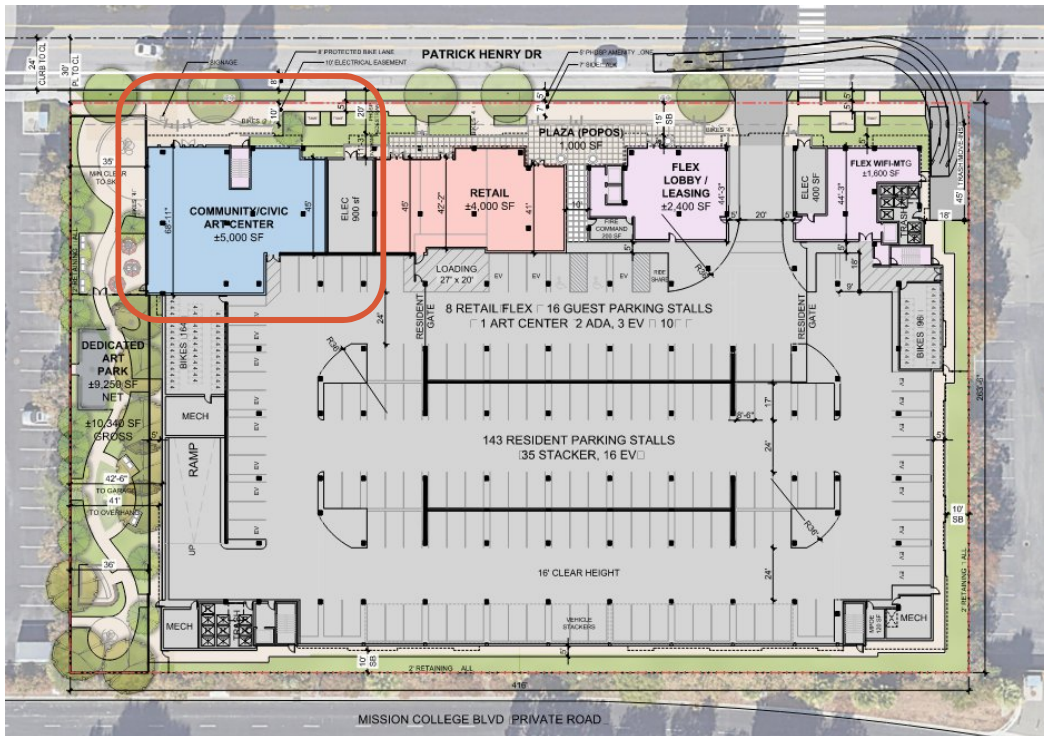


Architecture + Planning
888.456.5549
kitgy.com





Project Overview



Architecture + Planning
888.456.5849
ktgy.com

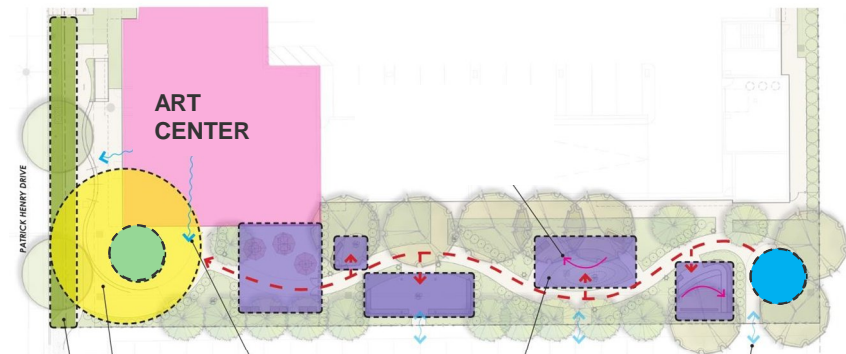
SUMMERHILL PARTNERSHIP
COMMUNITIES OF DISTINCTION



Exterior Art Walk Synergy

- Coordinate new Art Center programming with Art Walk “classrooms”
- Consider visibility, privacy and sightlines for art center users

Art walk
“classrooms”





New Art Center Parameters

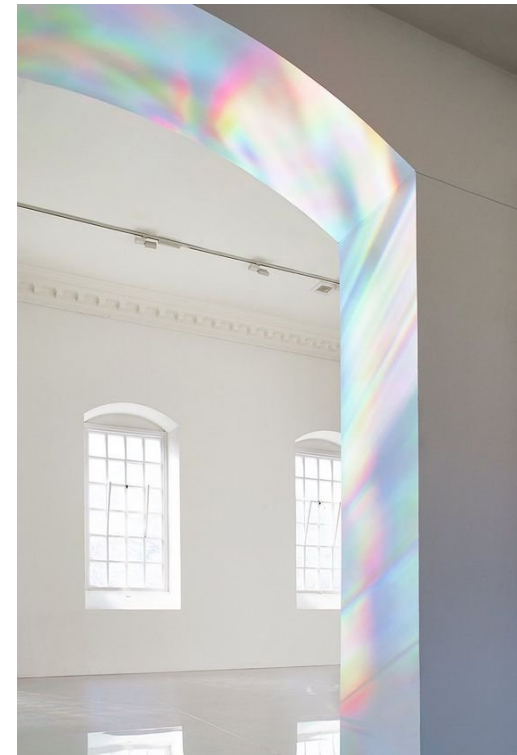
- Tenant of Summerhill Apartment Community
- Planning Commission approved Vesting Tentative Map includes:
 - 5,000 SF ground floor anchor tenant space
 - Exterior building design
 - Consideration to the Development and resident community



Your Feedback

What was the last impactful art maker space you visited?

What did you like about it?





Project Vision

- Light, bright, and engaging hub encouraging creativity and connection
- Meets program needs for flexible classrooms, staff office, service space, and ample storage





Art Center Design

- Durability
- Sustainability
- Sound Attenuation
- Ventilation
- Flexibility





Project Goals

- Creating Community Access to Diverse, Inclusive, and Multi-Generational Arts Programming
- Resilient Business Plan - Cost Recovery Policy/future needs
- Synergy with adjacent Art Walk
- Tenant of Summerhill Apartment Community (SHAC)



Your Feedback

How can we make this facility welcoming for the current and future Santa Clara community members?



Resilient Business Plan

- Market/capacity
- Who are the future/current customers?
- How do they pay?
- How do you sustain programs over time?





Engagement Strategy

- Identify stakeholders + Be inclusive
- Receive community feedback
- Communicate project parameters
- Reflect the community priorities
- Co-create arts programming





Engagement Events

- Online Survey, August – September (191 responses)
- General Community – Art & Wine Festival, September 16th (70 respondents)
- Commission Outreach
 - Cultural, October 2nd
 - Youth and Senior Advisory, October 10th



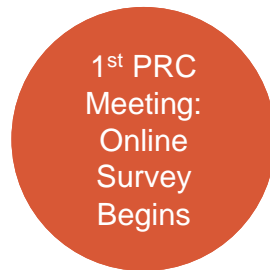


Engagement Schedule

May 30, 2023



Aug. 15, 2023



Sep. 16, 2023



September



Oct. 2 & 10, 2023



Jan. 2023





Your Feedback

What do you believe is needed in the facility for it to be successful? What programs would you like to see in this space?