



Santa Clara Police Training Flash



2023 LEFTA TRAINING REQUEST

LEFTA has added a new feature to our Training Request. It is located next to the month/day and year of our requested training class. Please use the clock icon to record the start/end time of your class. This will assist the training unit to accurately document your training as well as assist with our expense report process. See screen shot below.

Training Start Date: *  

Training End Date: *  

Two red arrows point to the clock icons in the date selection fields.