



# City of Santa Clara

## Meeting Agenda

### Charter Review Committee

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Tuesday, October 17, 2023

7:00 PM

Hybrid Meeting  
City Hall - Council  
Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA 95050

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The Santa Clara Charter Review Committee is conducting its meetings in a hybrid manner (in-person and a method in which the public may participate remotely).

- Via Zoom: <https://santaclaraca.zoom.us/j/82420514722>
- Webinar ID: 824 2051 4722
- By phone: 1 (669) 444-9171

How to Submit Written Public Comment Before Charter Review Committee Meeting:  
By email to [CharterReview2023@santaclaraca.gov](mailto:CharterReview2023@santaclaraca.gov) by 12 p.m. the day of the meeting. Those emails will be forwarded to the Committee and will be uploaded to the Charter Review Committee Agenda as supplemental meeting material. Emails received after the 12 p.m. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.

NOTE: Please note eComments and Emails received as public comment will not be read aloud during the meeting.

#### **CALL TO ORDER AND ROLL CALL**

#### **PUBLIC PRESENTATIONS**

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### **GENERAL BUSINESS**

1. 23-1237 [Action on the Minutes of the September 14, 2023 Charter Review Committee Meeting](#)

**Recommendation:** Approve the Charter Review Committee Minutes of the September 14, 2023 meeting.

2.     **23-1238**   [Action on the Minutes of the September 21, 2023 Charter Review Committee Meeting](#)

**Recommendation:** Approve the Charter Review Committee Minutes of the September 21, 2023 meeting.

3.     **23-1240**   [Discussion and Action on Recommendations to the City Council Regarding Proposed Charter Amendments for the Chief of Police and City Clerk positions](#)

**Recommendation:** It is recommended that the Committee provide feedback and direction to staff regarding the following items:

1. Draft ballot measure language for the City Clerk position;
2. Draft ballot measure language for the Chief of Police position;
3. Recommendations for the appointing authority for each position
4. Other recommendations related to the Committee's work and study including confirmation that the Chair and/or other designee shall report the findings to the City Council on November 7, 2023.

**STAFF REPORT**

**ADJOURNMENT**

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.