

SIDE LETTER AGREEMENT

BETWEEN

THE CITY OF SANTA CLARA

AND

IAFF LOCAL 1171 SANTA CLARA (UNIT 1)

WORKERS' COMPENSATION FAST TRACK PROGRAM

The City and Unit 1 agree to implement a Workers' Compensation Fast Track Program (or "Fast Track") for employees represented by Unit 1 as soon as practicable. The Fast Track Program shall be as follows:

1. Employees who suffer a work-related injury or illness and seeking treatment through Kaiser Permanente Occupational Health are immediately pre-approved for all relevant diagnostic testing as defined within the Kaiser Fast Track program. No Utilization Review ("UR") approval is required. There is no other Fast Track Program available outside of Kaiser Permanente Occupational Health.
2. This Fast Track Program is specific to Kaiser Permanente Occupational Health due to the close collaboration and coordination that is required with the providing doctors, and the in-house diagnostic testing capabilities at most of Kaiser's occupational health centers.
 - a. Being a Kaiser member is not required to utilize the Fast Track Program.
 - b. Employees can also have the test results sent to their own Workers' Compensation doctor for diagnosis and treatment at their option; however, employees opting to have test results sent to their own Workers' Compensation doctor for further diagnosis and treatment are not eligible to receive pre-authorization for the relevant diagnostic testing identified in Sections 4.a., 4b., and 4.c of this Side Letter.
3. Kaiser Permanente Occupational Health centers are located throughout Northern and Southern California and are also known as "Kaiser Permanente On-the-Job" (KPOJ) clinics. Most are open 8:30am to 5:00pm.
4. In the event of a work-related injury, employees should contact their preferred KPOJ clinic for an appointment for immediate treatment and any relevant diagnostic testing that is pre-approved as prescribed by a KPOJ physician, bypassing any delays associated with Utilization Review as identified below.
 - a. Pre-authorized tests include:
 - i. Radiology (X-rays, MRI, MRI arthrogram, CT scan, Doppler ultrasound)
 - ii. Labs (Complete Blood Count, Differential, Platelet Count, Chemistry panels such as kidney or liver function tests)
 - iii. Electrodiagnostic Studies (EMG and Nerve Conduction)

