



# City of Santa Clara

## Meeting Agenda

### Youth Commission

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Tuesday, February 13, 2024

6:00 PM

Youth & Teen Center  
2446 Cabrillo Avenue  
Santa Clara, CA 95051

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#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

- 1.A 24-68 [Action on the Youth Commission Minutes of the January 9, 2024 Meeting](#)

**Recommendation:** Approve the Youth Commission Meeting Minutes of January 9, 2024.

#### PUBLIC PRESENTATIONS

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### GENERAL BUSINESS

2. 24-82 [Youth Commission FY 2023/24 Work Plan & Goals](#)

#### STAFF REPORT

#### COMMISSIONERS REPORT

#### ADJOURNMENT

*The next regular monthly meeting will be held on Tuesday, March 12, 2024 at 6:00 PM.*

#### MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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24-68

Agenda Date: 2/13/2024

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### REPORT TO YOUTH COMMISSION

#### SUBJECT

Action on the Youth Commission Minutes of the January 9, 2024 Meeting

#### RECOMMENDATION

Approve the Youth Commission Meeting Minutes of January 9, 2024.

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Dale Seale, Deputy Park and Recreation Director

#### ATTACHMENTS

1. Draft -Youth Commission Meeting Minutes of January 9, 2024



# City of Santa Clara

## Meeting Minutes

### Youth Commission

01/09/2024

6:00 PM

Youth & Teen Center  
2446 Cabrillo Avenue  
Santa Clara, CA 95051

#### CALL TO ORDER AND ROLL CALL

The meeting was called to order by **Chair Maben** at **6:08 pm**.

**Present** 12 - Commissioner Aarav Gupta, Commissioner Simren Garg (arrived at 6:20 pm), Commissioner Fatimah Ismail, Commissioner Namita Gaidhani (arrived at 6:10 pm), Commissioner Maryam Ismail, Commissioner Khadeejah Khan, Commissioner Ryan Kim (arrived at 6:10 pm), Commissioner Kira Liang, Commissioner Keith Maben, Commissioner Samaira Mehta, Commissioner Samarth Suresh, and Commissioner Sarah Zuo

**Absent** 3 - Commissioner Malia Martin, Commissioner Hiranya Parekh, and Commissioner Sudeepthi Ravipati

**A motion was made by Commissioner Suresh, seconded by Commissioner Khan to excuse Commissioner Ravipati, Commissioner Parekh, Commissioner Martin from the January 9, 2024 meeting. The motion carried by the following vote:**

**Aye:** 12 - Commissioner Gupta, Commissioner Garg, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Khan, Commissioner Kim, Commissioner Liang, Commissioner Maben, Commissioner Mehta, Commissioner Suresh, and Commissioner Zuo

**Absent:** 3 - Commissioner Martin, Commissioner Parekh, and Commissioner Ravipati

#### CONSENT CALENDAR

1.A [24-1607](#) Youth Commission Minutes of December 12, 2023

**A motion was made by Commissioner Suresh, seconded by Commissioner Liang, that this item be recommended for approval. The motion carried by the following vote:**

**Aye:** 12 - Commissioner Gupta, Commissioner Garg, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Khan, Commissioner Kim, Commissioner Liang, Commissioner Maben, Commissioner Mehta, Commissioner Suresh, and Commissioner Zuo

**Excused:** 3 - Commissioner Martin, Commissioner Parekh, and Commissioner Ravipati

## **PUBLIC PRESENTATIONS**

None

## **GENERAL BUSINESS**

**2**      [24-1608](#)      Youth Commission FY2023/24 Work Plan & Goals

- Community building Committee: No report. Next meeting will be held on January 18,2024 at 6:00 pm on Zoom
- Public Outreach and education: No report. Next meeting will be held on January 19, 2024 at 5:30 pm on Zoom.
- Youth Engagement Committee: No report.

## **STAFF REPORT**

Jon Kawada, Recreation Coordinator: Youth Commission applications for the 2024/25 term will be available in February. Applicants must be City of Santa Clara residents between the ages of 12-19. Applicants must complete the application and, if selected, participate in an interview. Applications will be available [www.SantaClaraCA.gov/YouthCommission](http://www.SantaClaraCA.gov/YouthCommission) on the "Application and FAQs" page. Applications will also be available at Parks & Recreation facilities and City Libraries.

## **COMMISSIONERS REPORT**

**Samarth Suresh:** Eashan Wahi, Wilcox High School, was recently awarded a Silicon Valley Power community grant. Eashan will be hosting a community event at Central Park to highlight energy efficiency and renewable energy. Event details will be shared at an upcoming meeting.

## **ADJOURNMENT**

**A motion was made by Commissioner Khan, seconded by Commissioner Suresh, that this meeting be adjourned at 6:25 pm. The motion was carried by the following vote:**

**Aye:** 12 - Commissioner Gupta, Commissioner Garg, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Khan, Commissioner Kim, Commissioner Liang, Commissioner Maben, Commissioner Mehta, Commissioner Suresh, and Commissioner Zuo

**Excused:** 3 - Commissioner Martin, Commissioner Parekh, and Commissioner Ravipati

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## Agenda Report

24-82

Agenda Date: 2/13/2024

### REPORT TO YOUTH COMMISSION

#### SUBJECT

Youth Commission FY 2023/24 Work Plan & Goals

#### BACKGROUND

The Youth Commission develops an annual work plan for each term through a series of discussions on current trends related to the youth and teen population. In recent terms, Commissioners have chosen a variety of goals including:

- Community Building with Santa Clara residents
- Public Outreach and education; and
- Youth Engagement and Empowerment in the community.

#### DISCUSSION

At the December 12, 2023 meeting, the Youth Commission finalized its work plan priorities and goals for the FY 2023/24 term. The work plan priorities include:

- Community Building with Santa Clara residents: Community events and intergenerational activities.
- Public Outreach and Education: Online resources for Santa Clara residents and volunteer opportunities.
- Youth Engagement in the Community: Teen-focused podcasts, study support for high school students, and mental health challenges.

Commissioners have formed committees for each priority to develop specific plans of action. At the February 13, 2024 meeting, Committee members will provide updates on their committee activities (Attachment 1).

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### PUBLIC CONTACT

Public contact was made by posting the Youth Commission’s agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours



prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Dale Seale, Deputy Parks & Recreation Director

**ATTACHMENT**

1. Youth Commission Work Plan FY 2023/24



<b>GOAL #1: Community Building with Santa Clara Residents</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status</b>
1. Develop a High School Community Event that promotes community building.  2. Develop opportunities for youth to engage with seniors in Santa Clara through intergenerational activities.	Commissioners: Gupta Mehta Gaidhani Suresh	Spring 2024	1. Set tentative dates and secure speakers for Santa Clara Speaks event.  2. Write notes of gratitude to seniors: design cards, email groups or have coffee chats with seniors. Dates TBD
<b>GOAL #2: Conduct Public Outreach and Education</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status</b>
1. Increase new registered voters in Santa Clara.  2. Educate youth on civic topics.  3. Encourage youth voting.  4. Promote Youth Commissioners as civic volunteers.	Commissioners: Kim Khan Garg Liang Ravipati Zuo Maben	Spring 2024	Research youth voting in SC County through ROV.  Be present at City events to promote voting.  Youth Commission bios to be posted on IG.

**City of Santa Clara  
Youth Commission  
Work Plan FY 2023/24**



**City of  
Santa Clara**

<b>GOAL #3: Youth Engagement and Empowerment</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status</b>
<ol style="list-style-type: none"> <li>1. Develop teen focused podcasts.</li> <li>2. Promote and volunteer at the April or May Sunset Cinema event to the teen community and provide recreation activities to the community.</li> <li>3. Create a study support event for high school students.</li> <li>4. Develop a program to support mental health challenges in the teen population.</li> </ol>	Commissioners: Parek Martin Maryam Ismail	Spring 2024	No Update