



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

02/26/2024

10:00 AM

Hybrid Meeting
 Santa Clara Senior Center
 Room 205
 1303 Fremont Street
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Please click this URL to join via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: 669-900-6833

Webinar ID: 975 9006 9803

CALL TO ORDER AND ROLL CALL

A regular meeting was called to order by Chair Hubbard at 10:02 a.m.

Present 7 - Vice Chair Edmund Drozek, Commissioner Tom Freitas, Chair Judy Hubbard, Commissioner Veena Sterling, Commissioner Rick Andrews, Commissioner Maria Vaz, and Commissioner Srinivasan Manivannan

CONSENT CALENDAR

1.A. [24-145](#) Senior Advisory Commission Minutes of January 22, 2024

A motion was made by Commissioner Sterling, seconded by Commissioner Freitas, to approve the Consent Calendar. The motion carried with the following vote.

Aye: 6 - Vice Chair Drozek, Commissioner Freitas, Chair Hubbard, Commissioner Sterling, Commissioner Vaz, and Commissioner Manivannan

Absent: 1 - Commissioner Andrews

PUBLIC PRESENTATIONS

Member of the public - Wanda Buck reminded the Commission about Santa Clara Women's League production of Showtime on March 2 and 3.

GENERAL BUSINESS

2. [24-167](#) Review of the Brown Act and the Public Records Act

Luis Haro, Deputy City Attorney, provided the Commissioners training on the Brown Act and the Public Records Act. The purpose of this item was to help inform the Senior Advisory Commission about the requirements of these governance issues and to provide an opportunity for the Commissioners to ask questions and seek clarity on their roles and responsibilities.

3. [24-146](#) Senior Advisory Commission Work Plan & Goals for FY 2023/24
- Committee Updates:
- Goal 1.a. Provide update on low-income housing project educational presentation at Senior Advisory Commission meetings.
- **Commissioner Hubbard** is working to connect with the Housing and Community Services Division to provide a presentation.
- Goal 2.a. Report on last meeting with City Staff regarding pickleball updates.
- No update.
- Goal 3.a. Provide update on transportation resources presentation at the Senior Center.
- No Update
- Goal 3.b. Report on the Bicycle & Pedestrian Advisory Committee meeting.
- The Committee shared updates from the BPAC meeting on January 22. The BPAC voted on the new alternative plan for new bikeways involving the bike lane on the roadside. **Commissioner Drozek** recommended a survey of pedestrians and bikers.
 - **Commissioner Manivannan** will email the sub-committee the updated road safety presentation for their review.
- Goal 4.a. Provide update on the review process of the 2017 Senior Needs Assessment.
- The Commission will review questions and sections of the assessment.
- Goal 5.a. Report on the ADA Committee Meeting
- **Commissioner Hubbard and Freitas** attended the ADA Committee meeting on February 15. City Departments provided their ADA updates.
- Goal 5.b. Provide update on the latest promotional opportunities.
- No Update
- Goal 5.c. Provide an update on the Senior Advisory Commission Exhibitor Booth at the "Be Strong, Live Long" Health & Wellness Fair.
- No update.
 - **Commissioner Hubbard** recommended that a booth schedule be created so Commissioners can sign up to work a shift.
4. [24-147](#) Review the 2017 Senior Needs Assessment and Provide Input on Survey Content and Develop an Outreach Plan to Conduct a New Community Survey in 2024
- A motion was made by Commissioner Andrews, seconded by Commissioner Drozek to table the agenda item until the March meeting.**

Aye: 7 - Vice Chair Drozek, Commissioner Freitas, Chair Hubbard, Commissioner Sterling, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

STAFF REPORT

Recreation Supervisor Herb reported on the following:

- The Senior Center is hosting Breakfast with the Bunny on Saturday, March 23 from 9 - 11 am. She invited the Commission to sign up with their grandkids.
- There will be a SV Hopper transportation presentation at the Senior Center on Wednesday, March 27 from 1 - 2 pm.

COMMISSIONERS REPORT

Commissioner Sterling requested an item be put on the March agenda to discuss the day and time of the Commission meetings.

Commissioner Hubbard reminded the Commission about the upcoming Showtime and invited Commissioners to attend. The play will be held on March 2 and 3.

ADJOURNMENT

A motion was made by Commissioner Andrews, seconded by Commissioner Drozek that the meeting be adjourned at 12:08 p.m.

Aye: 7 - Vice Chair Drozek, Commissioner Freitas, Chair Hubbard, Commissioner Sterling, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.