



# City of Santa Clara

## Meeting Agenda

### Youth Commission

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Tuesday, May 14, 2024

6:00 PM

Youth & Teen Center  
2446 Cabrillo Avenue  
Santa Clara, CA 95051

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#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

1. 24-423 [Action on the Youth Commission Minutes of March 12, 2024 Meeting](#)

**Recommendation:** Approve the Youth Commission Minutes of the March 12, 2024 Meeting

#### PUBLIC PRESENTATIONS

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### GENERAL BUSINESS

- 2 24-425 [Discussion and Possible Action on Youth Commission FY 2023/24 Work Plan & Goals](#)

**Recommendation:** Discussion and possible action on the activities and efforts in support of the Youth Commission's Work Plan Goals for FY2023/24.

#### STAFF REPORT

#### COMMISSIONERS REPORT

#### ADJOURNMENT

*The next regular monthly meeting will be held on Tuesday, September 10, 2024 at 6:00 p.m.*

#### MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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24-423

Agenda Date: 5/14/2024

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### REPORT TO YOUTH COMMISSION

#### SUBJECT

Action on the Youth Commission Minutes of March 12, 2024 Meeting

#### RECOMMENDATION

Approve the Youth Commission Minutes of the March 12, 2024 Meeting

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kim Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Director of Parks & Recreation

#### ATTACHMENTS

1. Draft - Youth Commission Minutes of the March 12, 2024 Meeting



# City of Santa Clara

## Meeting Minutes Youth Commission

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03/12/2024

6:00 PM

Youth & Teen Center  
2446 Cabrillo Avenue  
Santa Clara, CA 95051

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### CALL TO ORDER AND ROLL CALL

The meeting was called to order by **Chair Maben** at **6:04 pm**.

**Present** 10 - Commissioner Simren Garg (6:20pm), Commissioner Namita Gaidhani, Commissioner Khadeejah Khan, Commissioner Kira Liang, Commissioner Keith Maben, Commissioner Samaira Mehta, Commissioner Hiranya Parekh, Commissioner Sudeepthi Ravipati, Commissioner Samarth Suresh, and Commissioner Sarah Zuo

**Absent** 5 - Commissioner Aarav Gupta , Commissioner Fatimah Ismail, Commissioner Maryam Ismail, Commissioner Ryan Kim, and Commissioner Malia Martin

**A motion was made by Commissioner Gaidhani, seconded by Commissioner Parehk to excuse Commissioner Gupta, Commissioner Fatimah Ismail, Commissioner Maryam Ismail, Commissioner Kim, and Commissioner Martin from the March 12, 2024 meeting. The motion carried by the following vote:**

**Aye:** 10 - Commissioner Garg, Commissioner Gaidhani, Commissioner Khan, Commissioner Liang, Commissioner Maben, Commissioner Mehta, Commissioner Parekh, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

**Absent:** 5 - Commissioner Gupta, Commissioner Fatimah Ismail, Commissioner Maryam Ismail, Commissioner Kim, and Commissioner Martin

### CONSENT CALENDAR

**1.A**     [24-226](#)     Action on the Youth Commission Minutes of the February 13, 2024 Meeting

**A motion was made by Commissioner Maben, seconded by Commissioner Parehk, that this item be recommended for approval. The motion carried by the following vote:**

**Aye:** 10 - Commissioner Garg, Commissioner Gaidhani, Commissioner Khan, Commissioner Liang, Commissioner Maben, Commissioner Mehta, Commissioner Parekh, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

**Excused:** 5 - Commissioner Gupta, Commissioner Fatimah Ismail, Commissioner Maryam Ismail, Commissioner Kim, and Commissioner Martin

### **PUBLIC PRESENTATIONS**

None

### **GENERAL BUSINESS**

2. [24-228](#) Youth Commission FY 2023/24 Work Plan & Goals

- **Community Building:** For the Food Spotlight, committee members visited SomiSomi & Eataly on February 23, 2024. Committee members sampled foods from these two businesses and created social media content for future posting.
- Next committee meeting will be held on April 22, 2024 at 7:00 pm on Zoom.
- **Public Outreach and Education:** Design flyer and social media content to encourage voter registration for young people.
- Follow up with Commissioners on biographies and prepare to share on social media. Next committee meeting will be held on April 16, 2024 at 6:30 pm on Zoom.
- **Youth Engagement and Empowerment:** Schedule the Santa Clara High School Health & Wellness coordinator to speak on the topic of Mental Health on an upcoming podcast. Committee members will provide an arts & crafts project at the Friday, April 12, 2024 Sunset Cinema event, held at Henry Schmidt Park.
- Next committee meeting will be held on April 4, 2024 at 7:00 pm on Zoom.

**STAFF REPORT**

**Gayle Ichiho, Recreation Supervisor:** The deadline for Youth Commission applications for the 2024-25 term passed and 40 applications were received. Interviews will be held on Saturday, March 16, 2024. At the conclusion of interviews, the panel is expected to provide recommended candidates for six (6) commissioner positions and two (2) alternate positions. At the Tuesday, May 7, 2024 City Council meeting, outgoing Youth Commissioners will be recognized for their service and recommended candidates will be presented to City Council for their consideration. The last Youth Commission meeting for the 2023-24 term will be on Tuesday, May 14, 2024 at the Youth & Teen Center.

**Jon Kawada, Recreation Coordinator:** On Saturday, March 23, 2024 Youth Commissioners will be volunteering at the Parks & Recreation Department's Breakfast with the Bunny event. Volunteers are requested to be there from 9-12 pm and will be helping in various areas of the event.

**COMMISSIONERS REPORT**

**Keith Maben, Youth Commission Chair:** For the upcoming Youth Commission interviews, **Chair Maben** will be serving on the interview panel.

**ADJOURNMENT**

**A motion was made by Commissioner Suresh, seconded Commissioner Parekh, that this meeting be adjourned at 6:22 pm. The motion was carried by the following vote:**

**Aye:** 10 - Commissioner Garg, Commissioner Gaidhani, Commissioner Khan, Commissioner Liang, Commissioner Maben, Commissioner Mehta, Commissioner Parekh, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

**Excused:** 5 - Commissioner Gupta, Commissioner Fatimah Ismail, Commissioner Maryam Ismail, Commissioner Kim, and Commissioner Martin

**MEETING DISCLOSURES**

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## Agenda Report

24-425

Agenda Date: 5/14/2024

### REPORT TO YOUTH COMMISSION

#### **SUBJECT**

Discussion and Possible Action on Youth Commission FY 2023/24 Work Plan & Goals

#### **BACKGROUND**

The Youth Commission develops an annual work plan for each term, created through a discussion of current trends in relation to the youth and teen population. In recent terms, Commissioners have chosen a variety of goals including:

- Community Building with Santa Clara residents,
- Public Outreach and Education; and
- Youth Engagement and Empowerment in the community

#### **DISCUSSION**

At the March 12, 2024 meeting the Youth Commissioners discussed their work plan priorities and goals for this term. The work plan's priorities include:

- Community Building with our Santa Clara residents: Community events and intergenerational activities.
- Public Outreach and Education: online resources for Santa Clara residents and volunteering opportunities.
- Youth Engagement and Empowerment in the community: teen talk podcasts, study support for high school students, and mental health challenges.

Commissioners have formed committees for each priority to develop specific plans of action. At the May 14, 2024 meeting, committee members will provide updates on their committee activities and actions (Attachment 1).

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **PUBLIC CONTACT**

Public contact was made by posting the Youth Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public



library.

**RECOMMENDATION**

Discussion and possible action on the activities and efforts in support of the Youth Commission's Work Plan Goals for FY2023/24.

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kim Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Director of Parks & Recreation

**ATTACHMENTS**

1. Youth Commission Work Plan FY 2023/24



<b>GOAL #1: Community Building with Santa Clara residents</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status</b>
Provide Community Events and intergenerational activities	Commissioners: Gupta Mehta Gaidhani Suresh Fatimah Ismail	Spring 2024	For the Food Spotlight, committee members visited Somi Somi & Eatly on February 23 <sup>rd</sup> . Committee members sampled foods from these two businesses and created social media content for future posting.  Completed.
<b>GOAL #2: Public Outreach and Education</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status</b>
Online resources for Santa Clara residents and volunteer opportunities	Commissioners: Kim Khan Garg Liang Ravipati Zuo Maben	Spring 2024	Design flyer and social media content to encourage voter registration for young people.  Posted Commissioners' biographies and prepare to share on social media.
<b>GOAL #3: Youth Engagement and Empowerment</b>			
<b>Objectives</b>	<b>Ad Hoc Sub-Committee</b>	<b>Timeline</b>	<b>Current Status</b>

**City of Santa Clara  
Youth Commission  
Work Plan FY 2023/24**



**City of  
Santa Clara**

<p>Teen focused podcasts, study support for high school students, and mental health challenges</p>	<p>Commissioners: Parek Martin Maryam Ismail Arias – Alt Uppalapati - Alt</p>	<p>Spring 2024</p>	<p>Will discuss meeting with the Santa Clara High School Health &amp; Wellness Coordinator to speak on the topic of Mental Health on an upcoming podcast.</p>
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