



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

06/18/2024

7:00 PM

Hybrid Meeting
Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

Chair Caldwell called the meeting to order at 7:03 PM.

Present 5 - Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Eversley Forte, Commissioner Brittany Ricketts, and Commissioner Vikas Gupta

Absent 2 - Commissioner Kelly Cox, and Vice Chair Sajid Hai

Commissioner Chu made a motion, seconded by Commissioner Forte to excuse Commissioners Cox and Hai.

Aye: 5 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Ricketts, and Commissioner Gupta

Excused: 2 - Commissioner Cox, and Vice Chair Hai

CONSENT CALENDAR

- 1.A [24-559](#) Action on the Parks & Recreation Commission Minutes of the May 21, 2024 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the May 21, 2024 Meeting.

Commissioner Forte made a motion, seconded by Commissioner Gupta to approve the Parks & Recreation Commission Meeting minutes of May 21, 2024.

Aye: 5 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Ricketts, and Commissioner Gupta

Excused: 2 - Commissioner Cox, and Vice Chair Hai

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [24-560](#) Status Update on the Progress Made on the FY 2023/24 Parks & Recreation Commission's Work Plan Goals

Recommendation: 1. Note and File the Updates from the Subcommittees.

Assistant City Manager and Director - Parks & Recreation Bojorquez reviewed each of the work plan goals, including the objectives and updated measurable objectives with the Commission.

Commissioner Gupta made a motion, seconded by Commissioner Chu to note and file the updates for the Parks & Recreation Commission Work Plan Goals for FY 2023/24.

Aye: 5 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Ricketts, and Commissioner Gupta

Excused: 2 - Commissioner Cox, and Vice Chair Hai

3. [24-562](#) Election of a Chair and Vice Chair of the Parks & Recreation Commission for FY 2024/25

Recommendation: Nominate and Elect a Chair and Vice Chair for the Parks & Recreation Commission for the FY 2024/25 Term.

Commissioner Forte made a motion, seconded by Commissioner Chu to nominate and elect Commissioner Hai as the Chair.

Aye: 5 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Ricketts, and Commissioner Gupta

Excused: 2 - Commissioner Cox, and Vice Chair Hai

Commissioner Forte made a motion, seconded by Commissioner Gupta to nominate and elect Commissioner Chu as the Vice Chair.

Aye: 5 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Ricketts, and Commissioner Gupta

Excused: 2 - Commissioner Cox, and Vice Chair Hai

STAFF REPORT**Assistant City Manager and Acting Director - Parks & Recreation:**

Acknowledged staff for the ribbon cutting for Montague Park. The Westwood Oaks Park Playground ribbon cutting will be on July 10 at 10:00 AM. The ribbon cutting event for the Magical Bridge All-Inclusive Playground is expected to be in August.

The 4th of July celebrations will be held at Mission College. The City is grateful for the partnership with Mission College and Great America. The event will have a full day of entertainment, with an assortment of food trucks, activities, games, live music, and fireworks. Santa Clara Police and Fire Departments will be present for safety at the event.

Wade Brummal Grant: Staff continues to meet internally regarding streamlining the process. The second meeting with the sports groups is scheduled for July 11. Commissioners will receive an invitation to the meeting. The focus of the meeting will be regarding grant allocations. Discussions on how to best allocate field use for the different groups will be the final topic.

Derek De Marco was recently appointed by Council and sworn in. He will be joining the Commission for his first Parks & Recreation Commission meeting on Monday, July 8.

At the June 25 City Council Meeting the Department will be recognizing Parks & Recreation Month. The theme is "Where You Belong!". Calendar events including concerts, a show, and volunteer opportunities for the community will be set up for celebrating the Parks & Recreation Month during July.

Also at the June 25 City Council Meeting, staff will be providing updates on temporary options for reopening the International Swim Center. More definitive decisions regarding permanent options will be provided to City Council in the September time frame.

The City is partnering with Bay FC--the first National Women's Soccer League in the Bay Area. Many partnership events will be taking place, including meet & greets, clinics, and player engagements for community enrichment. Tentative dates are scheduled in July, August and September. They have been very generous with their time and funding, and are also partnering with the Library. Many thanks to City Council for approving this partnership.

Recreation Manager Castro

Mustache Harbor will be kicking off the 4th of July event, and David Martin's House Party will be the headliner. There are over 100 kids participating in theater productions of The Descendants, and Chicago, which will be performed on stage at Mission Center for the Performing Arts. Summer program is in full swing with camps, kids learning to swim and special event programming. The Concerts in the Park series is underway with live music scheduled throughout the summer months at various parks.

COMMISSIONERS REPORT

Chair Caldwell: He attended the concert at Live Oak Park. He visited Westwood Oaks Park and was pleased to see the realization of the new playground design in person. He spoke to a few neighbors about the improvements at Westwood Oak Park and received positive feedback from the community. He visited Maywood Park and made note of the sprinklers coming on too early and potentially spraying park patrons. Chair Caldwell has a great relationship with Craig, the Grounds Maintenance Worker assigned to Maywood Park. He is highly responsive and takes great pride in maintaining his parks.

Commissioner Chu: She saw several Commissioners at the Montague Park ribbon cutting, and at the Concert in the Park at Live Oak Park. She likes the north side events, and appreciates more events at the north area, which are very well attended. She has been trying to get out to more parks and is motivated to fill out the visitation forms. In visiting other parks she is noticing the need for more parking at some sites.

Commissioner Forte: He attended the ribbon cutting at Montague Park, and the Concert in the Park at Live Oak Park. He spoke to band members who were very excited to perform for the first time at Live Oak Park.

Commissioner Gupta: He attended Montague Park ribbon cutting and was very impressed with the improvements made to the park. He also visited Homeridge Park and liked how the creek runs along one side of the park giving it a more natural feel. He is excited about the progress being made with park renovations and is looking forward to attending the Westwood Oaks Park ribbon cutting.

Commissioner Ricketts: She attended several workshops at the library. She loves the gardening workshops provided. She took family to the city-provided summer camp at Henry Schmidt Park and is anxious to see the completion of the playground rehabilitation.

ADJOURNMENT

Commissioner Chu makes a motion, seconded by Commissioner Gupta to adjourn the June 18, 2024 Parks & Recreation Commission meeting at 7:52 PM until the next regular meeting on Monday July 8, 2024 at 7:00 PM.

Aye: 5 - Chair Caldwell, Commissioner Chu, Commissioner Forte, Commissioner Ricketts, and Commissioner Gupta

Excused: 2 - Commissioner Cox, and Vice Chair Hai

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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