



# City of Santa Clara

## Meeting Agenda

### Civil Service Commission

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Thursday, August 8, 2024

7:00 PM

Hybrid Meeting  
City Hall Council  
Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA, 95050

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The City of Santa Clara is conducting the Civil Service Commission in a hybrid manner (in-person and a method for the public to participate remotely).

• Via Zoom:

<https://santaclaraca.zoom.us/j/86351228305?pwd=eFd5aDRVU0cyYUc0dFhaMjJiUWVSdz09>

Webinar ID: 863 5122 8305

Passcode: 761380

OR

Phone: 1 (669) 900-6833

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

**1.a 24-478** [Action to Approve the Civil Service Commission Meeting Minutes of April 11, 2024](#)

**Recommendation:** Approve the Civil Service Commission meeting minutes of April 11, 2024.

**1.b 24-611** [Action to Approve the Civil Service Commission Meeting Minutes of May 9, 2024](#)

**Recommendation:** Approve the Meeting Minutes of May 9, 2024.

**1.c 24-732** [Action to Approve the Civil Service Commission Meeting Minutes of June 13, 2024](#)

**Recommendation:** Approve the Meeting Minutes of June 13, 2024.

- 1.d 24-606 [Note and File the Current Status and Requisition Report Dated July 31, 2024](#)

**Recommendation:** Note and file the Current Status and Requisition Report dated July 31, 2024

## **PUBLIC PRESENTATIONS**

### **GENERAL BUSINESS**

2. 24-551 [Election of Civil Service Commission Chair and Vice-Chair](#)

**Recommendation:** Staff recommends that the Commission conduct an election for the roles of Chair and Vice-Chair the period of August 8, 2024 through June 30, 2025, or as soon thereafter as is practicable for holding the next Commission election.

3. 24-771 [Informational Report regarding Civil Service Commission's Role and Purview and Overview of Classified Employment](#)

**Recommendation:** This item is for information only; no action is required.

### **ATTACHMENT**

1. City of Santa Clara Civil Service Rules and Regulations

4. 24-780 [Discussion and Possible Action on Establishment of Civil Service Commission Workplan for 2025](#)

**Recommendation:** Staff has no recommendation

5. 24-783 [Action to Establish Civil Service Commission Meeting and Board of Review Dates for 2025](#)

**Recommendation:** Approve Civil Service Commission meeting and Board of Review dates for 2025

## **STAFF REPORT**

## **COMMISSIONERS REPORT**

## **ADJOURNMENT**

## **MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.