



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, October 8, 2024

6:00 PM

Youth & Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1. 24-965 [Review and Approve the Youth Commission Minutes of September 10, 2024 Meeting](#)

Recommendation: Approve the Youth Commission Minutes of the September 10, 2024 Meeting

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 24-778 [Elect a Chair and Vice Chair for the FY 2024/25 Youth Commission Term](#)

Recommendation: Nominate and select a Chair and Vice Chair for the Youth Commission for the FY 2024/25 term.

3. 24-822 [Santa Clara Vision Zero Project Introduction and Discussion](#)

4. 24-964 [Adopt Youth Commission Calendar of Meetings for 2025](#)

Recommendation: Approve the proposed Youth Commission Calendar of Meetings for 2025, and recommend same to City Council for approval as regular meetings of the Youth Commission.

5. 24-966 [Discussion and Possible Action on Youth Commission FY 2024/25 Work Plan & Goals](#)

Recommendation: Discussion and possible action on the activities and efforts in support of the Youth Commission's Work Plan & Goals for FY 2024/25.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

24-965

Agenda Date: 10/8/2024

REPORT TO YOUTH COMMISSION

SUBJECT

Review and Approve the Youth Commission Minutes of September 10, 2024 Meeting

RECOMMENDATION

Approve the Youth Commission Minutes of the September 10, 2024 Meeting

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director of Parks & Recreation

ATTACHMENTS

1. Draft - Youth Commission Minutes of the September 10, 2024 Meeting



City of Santa Clara

Meeting Minutes Youth Commission

09/10/2024

6:00 PM

Youth & Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Jon Kawada, Recreation Coordinator at 6:18 pm.

Present 14 - Commissioner Simren Garg, Commissioner Namita Gaidhani, Commissioner Srikha Gopiseti, Commissioner Julianna Arias Hernandez, Commissioner Neha Israni, Commissioner Maryam Ismail, Commissioner Ryan Kim, Commissioner Rebecca Kunze, Commissioner Kira Liang, Commissioner Malia Martin, Commissioner Samaira Mehta, Commissioner Hiranya Parekh, Commissioner Brian Rong, and Commissioner Samarth Suresh

CONSENT CALENDAR

1.A [24-598](#) Action on the Youth Commission Minutes of May 14, 2024 Meeting

Amend with the following changes to the May 14, 2024 minutes: change peer poverty to period poverty under the Public Outreach and Education objective.

A motion was made by Commissioner Martin, seconded by Commissioner Parekh that this item be recommended for approval as amended.

Aye: 14 - Commissioner Garg, Commissioner Gaidhani, Commissioner Gopiseti, Commissioner Arias Hernandez, Commissioner Israni, Commissioner Ismail, Commissioner Kim, Commissioner Kunze, Commissioner Liang, Commissioner Martin, Commissioner Mehta, Commissioner Parekh, Commissioner Rong, and Commissioner Suresh

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

- 2 [24-774](#) Discussion and Possible Action on Youth Commission FY 2024/25 Work Plan & Goals
- The Commissioners began their discussions of the FY 2024/25 work plan and goals. Some of the brainstorming ideas included: promoting volunteering, beginner hackathon, STEM workshops, multicultural events, and toy drive. The conversation will continue at the next Youth Commission monthly meeting.

STAFF REPORT

Jon Kawada, Recreation Coordinator, discussed the Youth Commissioner's roles and responsibilities for the FY2024/25 term.

Gayle Ichiho, Recreation Supervisor reported that the Art & Wine Festival is the weekend of September 14 and 15 at Central Park and will include artists, music, food, and the Magical Bridge All-Inclusive Playground.

COMMISSIONERS REPORT

Commissioner Liang reported that she will be serving as a District 4 representative to the Santa Clara County Youth Task Force and has the opportunity to collaborate with other city youth commissions.

Commissioner Israni reported on the Library's Children Arts showcase event.

Commissioner Gaidhani reported on sister cities exchange program and her exchange trip to Japan this past Summer.

ADJOURNMENT

A motion was made by Commissioner Suresh, and seconded by Commissioner Parekh that this meeting be adjourned at 8:03 pm.

Aye: 14 - Commissioner Garg, Commissioner Gaidhani, Commissioner Gopisetti, Commissioner Arias Hernandez, Commissioner Israni, Commissioner Ismail, Commissioner Kim, Commissioner Kunze, Commissioner Liang, Commissioner Martin, Commissioner Mehta, Commissioner Parekh, Commissioner Rong, and Commissioner Suresh

MEETING DISCLOSURES

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Agenda Report

24-778

Agenda Date: 10/8/2024

REPORT TO YOUTH COMMISSION

SUBJECT

Elect a Chair and Vice Chair for the FY 2024/25 Youth Commission Term

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

At the beginning of each term, the Youth Commission appoints a Chair to facilitate the monthly meeting and a Vice Chair that presides over the meeting in the event the Chair is unavailable. The role of the Chair is to facilitate monthly meetings, speak at City Council meetings when necessary, to convey the work of the Commission, and to work with the Staff Liaison on preparation of the Commission meeting agendas. The role of the Vice Chair is to fulfill the role of the responsibilities of the Chair when the Chair is not available.

DISCUSSION

The Youth Commission may nominate Youth Commissioners for the position of Chair or Vice Chair. Following meeting procedures, the nomination for each position is conducted through a motion and a second, respectively, by two different Commissioners. Each position is subject to Commission action. Commissioners should not nominate themselves for these positions. The individual nominated can either accept or decline the nomination for the role. After the nomination, there can be discussion by the Commission and public comments. Once the nominations are closed and there is a motion and second on the table, the Commissioners will vote for candidates for the roles of Chair and Vice Chair. The Commissioner with a favorable action for each position will assume the role and responsibilities for the FY2024/25 term. The positions will begin at the next regular meeting of the Commission.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

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RECOMMENDATION

Nominate and select a Chair and Vice Chair for the Youth Commission for the FY 2024/25 term.

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director of Parks & Recreation



Agenda Report

24-822

Agenda Date: 10/8/2024

REPORT TO YOUTH COMMISSION

SUBJECT

Santa Clara Vision Zero Project Introduction and Discussion

BACKGROUND

Vision Zero is a strategy aimed at eliminating all traffic fatalities and severe injuries, while also promoting safe, healthy, and fair mobility for everyone. Vision Zero recognizes that people will sometimes make mistakes, so the road system and related policies should be designed to ensure those inevitable mistakes do not result in severe injuries or fatalities. Vision Zero is a multidisciplinary approach, bringing together diverse and necessary stakeholders to address this complex problem.

The objective of developing and implementing a Vision Zero Plan is listed in both the City's Bicycle Plan and Pedestrian Master Plan. In December 2023, the City Council received Safe Streets and Roads for All (SS4A) grant funding from the Federal Highway Administration to establish a Santa Clara Vision Zero Plan (Plan). On May 28, 2024, the City Council approved an agreement with Kimley-Horn and Associates, Inc. for professional services for the Santa Clara Vision Zero Plan.

The Plan kicked off in July 2024. This effort will involve extensive community engagement and a thorough citywide safety analysis to identify the most frequent types, locations, severity, and demographics of collisions in Santa Clara. The Plan will develop a collision countermeasure toolbox, and this toolbox will include programmatic measures and roadway improvements that address traffic safety issues. Additionally, the Plan will identify a priority list of potential traffic safety improvements and implementable actions to guide the City's efforts to achieving Vision Zero.

DISCUSSION

The development of the Plan will be built upon the framework of a Safe Systems approach. The U.S. Department of Transportation adopted the Safe System Approach as a guide to address roadway safety. Compared to the traditional approach, the Safe System approach anticipates human mistakes and emphasizes collaboration across all safety stakeholders. The approach includes six principles:

1. Death and serious injuries are unacceptable.
2. Humans make mistakes.
3. Humans are vulnerable.
4. Responsibility is shared.
5. Safety is proactive.
6. Redundancy is crucial.

The Plan will include the following components and activities:

1. *Leadership Commitment and Goal Setting*: Identify a goal and timeline with either a target date for achieving zero roadway fatalities and severe injuries, or an ambitious percentage reduction of roadway fatalities and severe injuries by a specific date with an eventual goal of eliminating roadway fatalities and severe injuries.
2. *Strategic Planning*: Establish a working group or similar body that guides and advises the Plan development, implementation, and monitoring.
3. *Policy and Process Changes*: Assess current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize transportation safety.
4. *Safety Analysis*: Systemic and data-driven analysis of existing conditions and historical collision trends that provides a baseline level of crashes involving fatalities and serious injuries in the city. Based on the analysis performed, a geospatial identification of higher-risk locations is developed, also known as a High-Injury Network.
5. *Collaboration and Community Engagement*: Robust engagement with the public and relevant stakeholders including the community groups, that allows for both community representation and feedback. Information received from engagement and collaboration is analyzed and incorporated into the Plan.
6. *Equity Considerations*: Identify underserved communities and vulnerable population. Analysis includes both population characteristics and initial equity impact assessments of the proposed projects and strategies.
7. *Strategy and Project Selections*: Develop a countermeasure toolbox and a comprehensive set of projects and strategies that will address the safety problems described in the Action Plan. There are two major categories of project/program recommendations: (1) strategies and programmatic measures for Engineering, Education, and Enforcement; and (2) project prioritization or location-specific engineering recommendations. These strategies and countermeasures focus on a Safe System Approach, effective interventions, and consider multidisciplinary activities.
8. *Strategies for Implementation and Evaluation*: Identify next steps to implement the priority projects and programmatic measure and how to measure the progress in the Plan. The

measurement of progress over time will be done after a Plan is adopted by the Council.

Stay Involved in the Project

The project team will engage the public in the Plan development through online surveys, interactive mapping, community workshops and pop-up events, and via the City's communication channels. Staff will provide a verbal report on project overview, schedule, and upcoming community outreach activities.

An online survey is open for community input on where they experience traffic safety issues: [≤ https://engagekh.mysocialpinpoint.com/SCVZ ≥](https://engagekh.mysocialpinpoint.com/SCVZ). The project team encourages Youth Commission to provide feedback and participate in the online survey and community engagement activities. Youth Commission members can visit the project webpage link and subscribe for project updates at [≤ http://SantaClaraCA.gov/VisionZero ≥](http://SantaClaraCA.gov/VisionZero)

ENVIRONMENTAL REVIEW

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PUBLIC CONTACT

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Written by: Nicole He, Associate Engineer, Department of Public Works

Reviewed by: Kim Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Director of Parks & Recreation



Agenda Report

24-964

Agenda Date: 10/8/2024

REPORT TO YOUTH COMMISSION

SUBJECT

Adopt Youth Commission Calendar of Meetings for 2025

BACKGROUND

In 1987, the City Council adopted Resolution No. 6047 regarding the dates and times of Youth Commission meetings. The Youth Commission meets on the second Tuesday of the month, from September to May, at 6:00 p.m. In accordance with the requirements of the City Charter and City Code, following approval by the Commission of the 2025 calendar of meetings, the City Council will take action to approve that calendar as regular meeting dates.

DISCUSSION

At the October 8, 2024 Youth Commission meeting, the Commission will review the Proposed Youth Commission Meeting Calendar for 2025 (Attachment 1), which includes nine (9) meetings to be held on the second Tuesday of the month from January to May and September to December at 6:00 p.m.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings, which is covered in the Operations Budget for the Recreation Division.

PUBLIC CONTACT

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RECOMMENDATION

Approve the proposed Youth Commission Calendar of Meetings for 2025, and recommend same to City Council for approval as regular meetings of the Youth Commission.

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kim Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Parks & Recreation Director

ATTACHMENTS

1. Proposed Youth Commission Meeting Calendar 2025



2025 Youth Commission Schedule of Meetings

Regular meetings are typically held on the second Tuesday of the month, beginning at 6:00 p.m., in accordance with the following schedule:

Meeting Dates

January 14, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

February 11, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

March 11, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

April 8, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

May 13, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

September 9, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

October 14, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

November 18, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

December 9, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)



Agenda Report

24-966

Agenda Date: 10/8/2024

REPORT TO YOUTH COMMISSION

SUBJECT

Discussion and Possible Action on Youth Commission FY 2024/25 Work Plan & Goals

BACKGROUND

The Youth Commission develops an annual work plan through discussions of current trends and civic needs that relate to the youth and teen population. The Commission has established several key goals over the past few terms. These include promoting health and wellness, providing public outreach and education, and fostering community inclusiveness. At the October 8, 2024 meeting, the Youth Commission will continue discussions regarding its work priorities and goals for the FY 2024/25 term.

DISCUSSION

These discussions will continue over the next one or two monthly meetings as commissioners narrow their focus to approximately three overarching goals with supporting activities and/or events.

The work plan goals for this term will be discussed, evaluated, prioritized, and implemented in the context of existing City resources.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will no result in direct or indirect changes in the environment.

PUBLIC CONTACT

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RECOMMENDATION

Discussion and possible action on the activities and efforts in support of the Youth Commission’s Work Plan & Goals for FY 2024/25.

Prepared by: Gayle Ichiho, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director of Parks & Recreation