



# City of Santa Clara

## Meeting Minutes

### Audit Committee

03/21/2024

9:00 AM

Hybrid Meeting  
Council Conference Room/Virtual  
City Hall - East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

The City of Santa Clara is conducting the Audit Committee meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

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#### **CALL TO ORDER AND ROLL CALL**

**Chair Watanabe** called the meeting to order at 9:11 AM.

**Present** 3 - Chair Kathy Watanabe, Member Suds Jain, and Member Kevin Park

#### **CONSENT CALENDAR**

1. [24-303](#) Audit Committee Minutes

**Recommendation:** Approve the Audit Committee minutes of November 15, 2023.

**A motion was made by Member Park, seconded by Member Jain, to approve the Audit Committee Minutes of November 15, 2023.**

**Aye:** 3 - Chair Watanabe, Member Jain, and Member Park

#### **PUBLIC PRESENTATIONS**

None

#### **GENERAL BUSINESS**

2. [24-299](#) Overview of the Annual Citywide Risk Assessment and Proposed 2024-2025 Audit Work Plan

**Recommendation:** Accept the results of the citywide risk assessment report from Baker Tilly US, LLP and approve the prioritized proposed 2024-2025 audit work plan, and recommend that these reports be forwarded for note and file to the full Council at a future Joint Council and Authorities Concurrent and Stadium Authority Meeting.

**Auditor, Chiemi Perry, Baker Tilly US, LLP**, gave a Powerpoint presentation.

**Audit Manager, David Noce**, and **Auditor Perry** addressed the Committee Members' questions.

**Chair Watanabe** stepped out at 9:38 AM and returned at 9:39 AM.

Committee Members' questions and comments continued.

**A motion was made by Member Jain, seconded by Member Park, to do audit on PCARDS, Public Safety overtime, and to see if SVP is amendable to pay for SVP cybersecurity, and request a budget amendment to add additional funds for a Parks and Recreation audit.**

**Aye:** 2 - Member Jain, and Member Park

**Nay:** 1 - Chair Watanabe

### **ADJOURNMENT**

The meeting was adjourned at 10:26 AM.

Future Audit Committee Meetings will be scheduled at a later date.

### **MEETING DISCLOSURES**

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If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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