



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

06/24/2024

10:00 AM

Hybrid Meeting  
 Santa Clara Senior Center  
 Room 205  
 1303 Fremont Street  
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

#### **CALL TO ORDER AND ROLL CALL**

The Regular meeting was called to order by Chair Hubbard at 10:00 a.m.

**Present** 7 - Vice Chair Edmund Drozek, Commissioner Tom Freitas, Chair Judy Hubbard, Commissioner Veena Sterling, Commissioner Rick Andrews, Commissioner Maria Vaz (arrived at 10:08 a.m.), and Commissioner Srinivasan Manivannan

#### **CONSENT CALENDAR**

1. [24-577](#) Review and Approve the Senior Advisory Commission Minutes of April 22, 2024

**Recommendation:** Approve the Senior Advisory Commission Minutes of April 22, 2024

**A motion was made by Commissioner Sterling, seconded by Commissioner Andrews, to approve the Minutes of April 22, 2024. The motion carries with the following vote.**

**Aye:** 6 - Vice Chair Drozek, Commissioner Freitas, Chair Hubbard, Commissioner Sterling, Commissioner Andrews, and Commissioner Manivannan

**Abstained:** 1 - Commissioner Vaz

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

2. [24-574](#) Discussion and Review of Subcommittee Updates on the Status of FY 2023/24 Senior Advisory Commission Work Plan & Goals

**Recommendation:** Staff recommends that the Commission note and file the subcommittees' verbal status progress reports.

Goal 1.a. Provide an update on low-income vs. affordable housing educational presentation at Senior Advisory Commission meetings.

- **Commissioners Vaz** has spoken to property managers of low-income housing and worked to find someone to make a presentation.

- **Commissioner Hubbard** will reach out to the Housing and Community Services Division to request a presentation for the September Senior Advisory Commission meeting.

- **Commissioner Hubbard** will send the City's Housing List to the Commissioners.

Goal 2.a. Report out on last meeting with City staff regarding pickleball updates.

- No Update

- **Commissioner Freitas** encouraged dialogue between the Parks & Recreation Commission and Senior Advisory Commission.

Goal 3.a. Provide update on transportation resources presentation at the Senior Center

- No Update

Goal 3.b. Report out on the last Bicycle & Pedestrian Advisory Committee meeting.

- **Commissioner Drozek, Freitas, and Manivannan** attended the June 17 BPAC meeting. **Commissioner Drozek** spoke on the following items:

- San Tomas Aquino Creek Trail crossing at Agnew. The crossing is difficult due to cars not knowing exactly where to stop.

- There is overgrown brush along different sections of the trail.

- **Commissioner Manivannan** provided the following updates:

- Bassett-Laurelwood Bike lane project - to be completed in December.

- Great America and Mission College intersection improvement project started late June and is projected for 2 years.
- The groundbreaking for the Changeable Message Sign Project for motorists on Great America Parkway will be August 2024 and is projected for 2 years.
- Vision Zero Plan - a strategy to eliminate all traffic fatalities and severe injuries is anticipated to start this summer.
- SV Hopper Program discount code to be utilized during the summer.
- BPAC vacancy was filled.
- Vacancy in Traffic & Engineering will be filled soon.

Goal 4.a. Provide an update on the review process of the 2017 Senior Needs Assessment

- This item was deferred to the new FY 2024/25 Work Plan & Goals.

Goal 5.a. Report out on the ADA Committee meeting.

- No Update

Goal 5.b. Provide update on the latest promotional opportunities.

- No Update

Goal 5.c. Provide update on the Senior Advisory Commissioner Exhibitor booth.

- **Commissioners** provided feedback on the Health & Wellness Fair on Friday, May 17, 2024.

- **Commissioner Freitas** shared - this was the best event; very thorough; successful; the food was great; additional ADA parking is needed; the picnic tables on the grass were difficult to maneuver around; utilizing the pathways more might be helpful; lower the volume of the event music; the SAC booth needs a tablecloth and banner. **Recreation Supervisor Herb** shared that a tablecloth and sign were placed in the booth at the beginning of the event.

- **Commissioner Vaz** shared - the music was great and the weather was wonderful.

- **Commissioner Drozek** shared that the magnifiers the Senior Advisory Commission handed out in their booth were popular.

- **Commissioner Hubbard** suggested that a Commissioner schedule for the event would have been helpful.

**Wanda Buck**, Member of the Public - Congratulated and thanked the Commission and staff on the event.

3. [24-573](#) Review the 2017 Senior Needs Assessment, Provide Input on Survey Content and Develop an Outreach Plan to Conduct a New Community Survey in 2024

**Recommendation:** Review the Senior Needs Assessment and provide feedback on content and outreach efforts to be incorporated into the development of a 2024 survey.

The Commission reviewed the latest Survey Draft and made final changes. The Commission will continue its review when the FY 2024/25 Work Plan & Goals is developed.

Commissioner Andrews left at 11:23 a.m.

A member of the public commented on the Survey.

4. [24-572](#) Discussion and Action to Recommend Council Adoption of a Resolution to Change the Meeting Schedule of the Senior Advisory Commission for FY 2024/25 and Calendar Year 2025 from the Fourth Monday of the Month at 10 a.m. to Third Monday of the month at 5 p.m.

**Recommendation:**

1. Review the proposed resolution, together with the proposed calendar of meetings, and take action on whether to forward a recommendation to City Council for approval of a resolution to amend the Senior Advisory meeting schedule and calendar.
2. Authorize staff to make minor non-substantive changes to the resolution, if needed.

**Commissioner Drozek made a motion, seconded by Commissioner Hubbard to recommend City Council adopt a resolution to change the meeting schedule of the Senior Advisory Commission for FY 2024/25.**

**Aye:** 6 - Vice Chair Drozek, Commissioner Freitas, Chair Hubbard, Commissioner Sterling, Commissioner Vaz, and Commissioner Manivannan

**Abstained:** 1 - Commissioner Andrews

5. [24-575](#) Senior Advisory Commission FY 2024/25 Work Plan & Goals Discussion

The Commission will continue the FY 2024/25 Work Plan & Goals discussion at the July meeting.

Commissioner Sterling left the meeting at 12:00 p.m.

6. [24-576](#) Senior Advisory Commission Election of Chair and Vice Chair for FY 2024/25

Senior Advisory Commission Election of Chair and Vice Chair for FY 2024/25

**Commissioner Sterling made a motion, seconded by Commissioner Vaz to recommend for FY 2024/25, Commissioner Drozek for Chair and Commissioner Freitas for Vice Chair.**

**Aye:** 7 - Vice Chair Drozek, Commissioner Freitas, Chair Hubbard, Commissioner Sterling, Commissioner Andrews, Commissioner Vaz, and Commissioner Manivannan

## **STAFF REPORT**

**Recreation Supervisor Herb** shared the following:

- Senior Advisory Commission Email Log for April 23 - June 2
- Orange crosswalk flags are being placed at crosswalks throughout the City. The crosswalks at Monroe St./Fremont St. and Harrison St., were added last week.
- Silicon Valley Power will be providing a workshop at the Senior Center titled "Addressing Age Related Vision - Changes with Proper Lighting" on Thursday, July 11 from 10 - 11 a.m.
- The Senior Center is hosting a Short Story Reading Group on Wednesdays July 17 - August 21, from 1 - 2 p.m.
- Senior Center is planning to re-launch senior trips at the end of July. Detailed information will be sent out to past travelers as well as Senior Center patrons at the beginning of July.

**Recreation Manager Castro** shared the following:

- Commissioners and the public are encouraged to download and utilize the MySantatClara App to report anything that needs maintenance or to be addressed in the City of Santa Clara. Individuals can take a picture and upload it to the App., which will then be directed to the appropriate City Department.
- The July SAC agenda will include the discussion and development of Work Plan & Goals for FY 2024/25.

**COMMISSIONERS REPORT**

**Commissioner Freitas** - shared his appreciation of the June, Senior Center Newsletter.

**Commissioner Hubbard** - shared that she attended the Live Oak Concert in the Park with her family and enjoyed it immensely. She encouraged everyone to attend the concert at Central Park on Friday, June 28.

**Commissioner Vaz** - shared her appreciation about the Parks & Recreation activities like the Concerts in the Park, and voiced her concern about the un-housed in Santa Clara.

**ADJOURNMENT**

**A motion was made by Commissioner Freitas, seconded by Commissioner Vaz that the meeting be adjourned at 12:01 p.m.**

**Aye:** 5 - Vice Chair Drozek, Commissioner Freitas, Chair Hubbard, Commissioner Vaz, and Commissioner Manivannan

**Absent:** 2 - Commissioner Sterling, and Commissioner Andrews

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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