



# City of Santa Clara

## Meeting Agenda

### Senior Advisory Commission

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Monday, November 18, 2024

5:00 PM

Hybrid Meeting  
Santa Clara Senior Center  
Room 205  
1303 Fremont Street  
Santa Clara, CA 95050

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The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

1. **24-986** [Review and Approve the Senior Advisory Commission Minutes of October 21, 2024](#)

**Recommendation:** Approve the Senior Advisory Commission Minutes of October 21, 2024

#### PUBLIC PRESENTATIONS

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### GENERAL BUSINESS

2. **24-1025** [Receive Presentation and Provide Input for the Study Session on the Library Facilities Master Plan](#)

**Recommendation:** Recommend that the Commission provide input and feedback to the Consultant on the development of the City's Library Master Plan.

3.     **24-1104** [Discuss and take action to adopt the Senior Advisory Commission's Work Plan & Goals for FY2024/25.](#)

**Recommendation:** Discuss and take action to adopt the Senior Advisory Commission's Work Plan & Goals for FY2024/25.

**STAFF REPORT**

**COMMISSIONERS REPORT**

**ADJOURNMENT**

*The next scheduled meeting is on Monday, February 10, 2025 at 5:00 P.M.*

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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24-986

Agenda Date: 11/18/2024

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### **REPORT TO SENIOR ADVISORY COMMISSION**

#### **SUBJECT**

Review and Approve the Senior Advisory Commission Minutes of October 21, 2024

#### **RECOMMENDATION**

Approve the Senior Advisory Commission Minutes of October 21, 2024

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director of Parks & Recreation

#### **ATTACHMENTS**

1. Draft Senior Advisory Commission Meeting Minutes October 21, 2024



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

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10/21/2024

5:00 PM

Hybrid Meeting  
Santa Clara Senior Center  
Room 205  
1303 Fremont Street  
Santa Clara, CA 95050

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The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

#### CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Drozek at 5:12 p.m.

**A motion was made by Commissioner Sterling, seconded by Commissioner Hubbard, to excuse Commissioners Andrews and Freitas. The motion carried with the following vote.**

**Aye:** 4 - Chair Drozek, Commissioner Hubbard, Commissioner Sterling, and Commissioner Manivannan

**Absent:** 3 - Vice Chair Freitas, Commissioner Andrews, and Commissioner Vaz

**A motion was made by Commissioner Sterling, seconded by Commissioner Drozek, to excuse Commissioner Vaz. The motion carried with the following vote.**

**Aye:** 4 - Chair Drozek, Commissioner Hubbard, Commissioner Sterling, and Commissioner Manivannan

**Absent:** 3 - Vice Chair Freitas, Commissioner Andrews, and Commissioner Vaz

## CONSENT CALENDAR

1. [24-973](#) Review and Approve the Senior Advisory Commission Minutes of September 23, 2024

**Recommendation:** Approve the Senior Advisory Commission Minutes of September 23, 2024

**A motion was made by Commissioner Drozek, seconded by Commissioner Hubbard, to approve the minutes of September 23, 2024. The motion carried with the following vote.**

**Aye:** 4 - Chair Drozek, Commissioner Hubbard, Commissioner Sterling, and Commissioner Manivannan

**Excused:** 3 - Vice Chair Freitas, Commissioner Andrews, and Commissioner Vaz

## PUBLIC PRESENTATIONS

David Mooso and David Zimbauer - Members of Santa Clara Lawn Bowls, advocated not to move the Lawn Bowling to the Senior Center due to lack of space and access to restrooms when the Senior Center is closed.

**Recreation Manager Castro** invited the speakers to attend the Parks and Recreation Commission meeting following the Senior Advisory Commission meeting.

Patricia Weichers - resident of the Agrihood Senior Community expressed a concern about the air quality inside her apartment. **Recreation Manager Castro** provided her business card and shared that she could provide the resident with resources to support her efforts.

## GENERAL BUSINESS

2. [24-820](#) Santa Clara Vision Zero Project Introduction and Discussion

**Recommendation:** Note and file the Santa Clara Vision Zero Project presentation.

Staff from the Public Works Department presented the Santa Clara Vision Zero Project to the Senior Advisory Commission asking for feedback and encouraging them to take the online survey.

No action was taken on this item.

3. [24-971](#) Review and Discuss the Senior Needs Assessment Community Engagement and Outreach Process

**Recommendation:** Review and discuss the Senior Needs Assessment community engagement and outreach process to be implemented to obtain community feedback on age friendly living in the City of Santa Clara.

**A motion was made by Commissioner Hubbard, seconded by Commissioner Manivannan to approve the Senior Needs Assessment Outreach Plan. The motion carried with the following vote.**

**Aye:** 4 - Chair Drozek, Commissioner Hubbard, Commissioner Sterling, and Commissioner Manivannan

**Excused:** 3 - Vice Chair Freitas, Commissioner Andrews, and Commissioner Vaz

4. [24-972](#) Discuss and Develop the Senior Advisory Commission FY 2024/25 Work Plan & Goals

The Commission continued to brainstorm possible goals and develop measurable outcomes for various activities for the Commission Work Plan FY2024/25. This discussion included:

**Advocate for Affordable and Convenient Housing**

- Host a presentation by the Housing and Community Services Department at the Senior Center. (Commissioners Hubbard & Manivannan)

**Encourage and Promote the use of Outdoor Spaces and Buildings**

- Support the Lawn Bowling Club at Central Park (Commissioner Freitas & Sterling)
- Advocate for the addition of pickleball lines on existing tennis courts. (Commissioners Freitas & Sterling)

**Advocate for Affordable, Convenient, and Safe Transportation and Streets**

- Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meetings. (Commissioners Drozek, Freitas, and Manivannan)

**Develop Opportunities to Promote Health, Wellness, and Nutrition**

- Review current Senior Needs Assessment and provide input on survey content and outreach plan to conduct a new survey in 2025.
- Send representative(s) to attend the ADA Committee meetings. (Commissioners Hubbard & Manivannan)

No action was taken on this item.

**STAFF REPORT**

None

**COMMISSIONERS REPORT**

None

**ADJOURNMENT**

**A motion was made by Commissioner Drozek, seconded by Commissioner Sterling that the meeting be adjourned at 6:49 p.m.**

**Aye:** 4 - Chair Drozek, Commissioner Hubbard, Commissioner Sterling, and Commissioner Manivannan

**Excused:** 3 - Vice Chair Freitas, Commissioner Andrews, and Commissioner Vaz

**MEETING DISCLOSURES**



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## Agenda Report

24-1025

Agenda Date: 11/18/2024

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### REPORT TO SENIOR ADVISORY COMMISSION

#### SUBJECT

Receive Presentation and Provide Input for the Study Session on the Library Facilities Master Plan

#### COUNCIL PILLAR

Enhance Community Engagement and Transparency

#### BACKGROUND

MSR Design (Consultant), the City's selected consultant, is working with the Library to create a Library Facilities Master Plan to project for the future of library services for the next 20 years. This project includes meetings with staff, the community and community stakeholders. Other boards and commissions have participated in providing input for the Library Facilities Master Plan, including the Youth Advisory Commission and the Planning Commission. These meetings will help inform the recommendations for the Library and ensure that the Consultant is hearing and addressing the community's needs.

#### DISCUSSION

The purpose of this report and presentation is to support a study session on this topic and to receive input from the Senior Advisory Commission on the development of the City's Library Facilities Master Plan.

The Consultant will query the Senior Advisory Commission about goals for the Santa Clara community and how the Library can help the community reach those goals. The discussion will include a brief presentation and request for input on the needs of the Santa Clara community.

#### ENVIRONMENTAL REVIEW

A Study Session does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental activity that will not result in direct or indirect changes in the environment.

#### PUBLIC CONTACT

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#### RECOMMENDATION

Recommend that the Commission provide input and feedback to the Consultant on the development

of the City's Library Master Plan.

Prepared by: Sami James, Management Analyst

Approved by: Patty Wong, City Librarian

**ATTACHMENTS**

1. Stakeholder Engagement Senior Advisory Commission



**City of  
Santa Clara**  
The Center of What's Possible



*Santa Clara*  
**CITY LIBRARY**

# Facilities Master Plan

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stakeholder visioning : Senior Advisory Commission  
18 Nov 2024

**MSRDesign**

**introductions**

**introductions** | planning team



**Traci Lesneski**  
Principal in Charge  
MSR Design



**Kristilyn Vercruysse**  
Project Manager  
MSR Design



**Jeff Davis**  
Master Plan Architect  
MSR Design



**Lauren Gardner**  
Interior Designer  
MSR Design



**June Garcia**  
Library Planning  
Specialist  
June Garcia LLC



**Holly Yocom**  
Library Funding  
Strategist  
Pathway Group

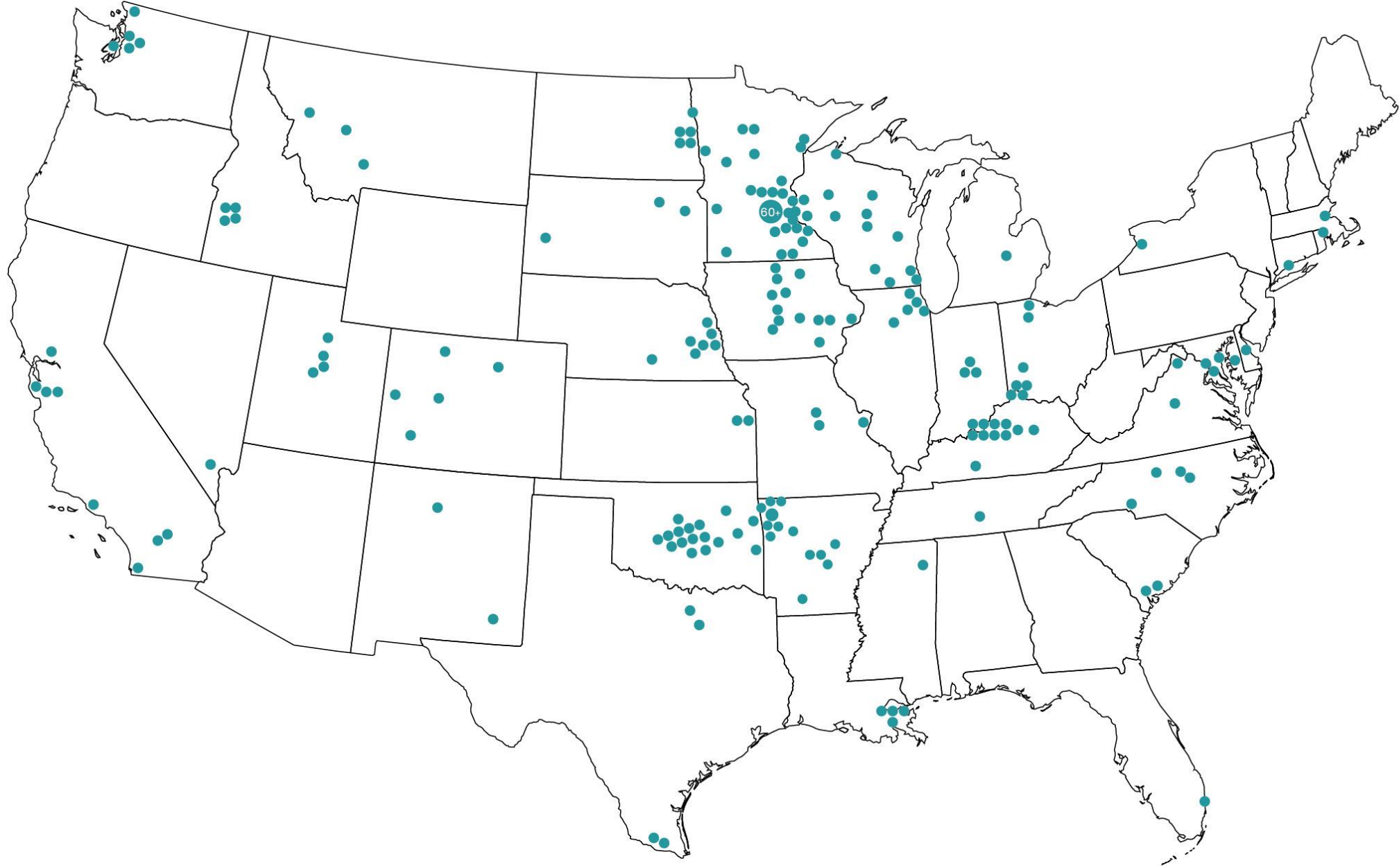


**James Casey**  
Cost Estimator  
Rider Levett Bucknall



Building Assessment  
Consultant  
Building Analytics

## library experts



total library projects

**278**

states

**34 + DC**

sf of library space

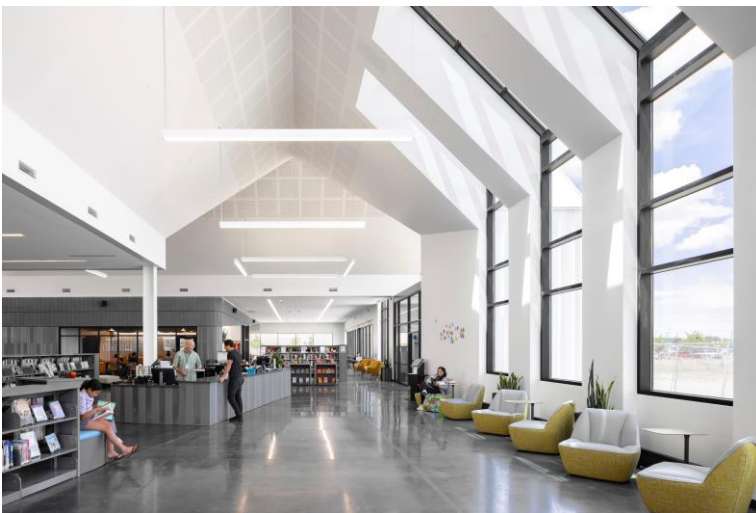
**15.8 million+**

total awards

**261**

awards for library work

**81**





# schedule



STRATEGIC PLAN  
(by others)

FACILITIES MASTER PLAN

# strategic plan | learning report engagement themes

## Community Aspirations

### **Affordable housing and access to housing**

- Economic prosperity for all
- Livable wages
- Financial literacy

### **Inclusivity and equity**

- Vibrant community with a unique identity
- Access to opportunity
- Services are well functioning
- Diversity is celebrated
- Resources for all people to have a good life

### **Community engagement and collaboration**

- Diverse representation
- Address needs and concerns of different populations
- Unify community while celebrating diversity
- Funding for community resources
- Have accurate representation of all cultures and communities.

### **Resources and support for education, literacy, and wellbeing**

- Higher Education for all
- Financial
- Civic literacy
- Healthcare for all
- Narrow or eliminate the gap
- Strong mental and physical health for everyone

## Library Aspirations

### **Expanded access as a community hub**

- Expanded hours
- Ensure accessibility for all
- Social hub and community meeting space

### **Social equity and inclusion**

- Affordable housing
- A balancing of resources
- More support for those experiencing homelessness and low income populations
- More services in various languages
- Legal assistance
- Tax support
- Welcoming immigrants and providing services
- Safety and wellbeing for everyone.

### **Celebrate diversity**

- Celebrate all culture city wide
- Provide opportunities to unite as a larger community

### **Communication and collaboration**

- Clear wayfinding to social services and social opportunities
- Providing all types of services for people to succeed.

### **Innovation**

- Adapt and innovate during these changing times
- Increase tech literacy
- Relevant and vibrant community

# Site Visit 1 : community and staff engagement



# Site Visit 2 : community engagement



## Make a zine to help design the library's future!

**step one / fold** → **step two / create & answer**

1. fold in half      2. fold in half (again)      3. fold in half (again)

4. unfold to find 8 pages

5. fold in half + cut the center

6. unfolded, it should look like this

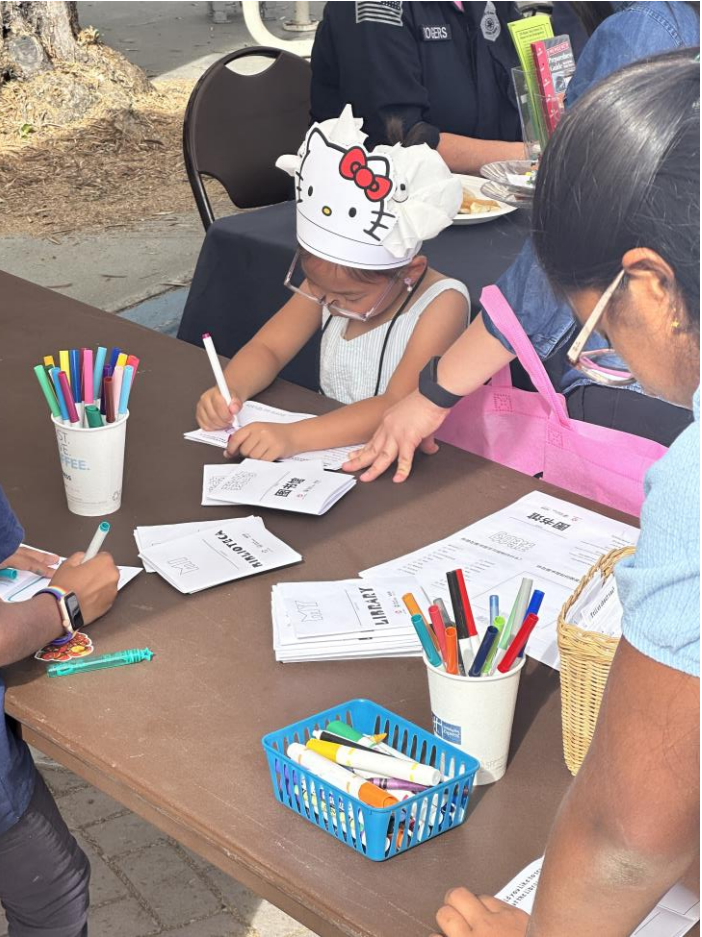
7. fold in half and push together

**step three / document**

We want to see what you'd like to see for the future of the library. Fill out the zine by writing + drawing answers to the questions listed.

Unfold the zine & hand to the design team to photograph & document. After that you can leave it behind with the team or take it home with you!

MSR Design      City of Santa Clara      CITY LIBRARY



**stakeholder visioning**

# 21<sup>st</sup> Century Libraries Are...



*flexible meeting rooms  
salas de reuniones flexibles*



*collaborative lounge  
salón colaborativo*



*outdoor programming  
programación al aire libre*



*space to host events  
espacio para organizar eventos*



**incubators  
incubadoras**

*commercial kitchen  
cocina comercial*



*puppet theater  
teatro de marionetas*



*dedicated teen space  
espacio dedicado para  
adolescentes*



*music production studio  
estudio de producción musical*



*library of things  
biblioteca de cosas*

## **community hubs / centros comunitarios**



*fitness studio  
estudio de fitness*



*children's exhibits  
exposiciones infantiles*



*demonstration kitchen  
cocina de demostración*



**resource centers  
centros de recursos**

*makers lab  
laboratorio de creación*



*production studio  
estudio de producción*



*job skills training  
capacitación en habilidades  
laborales*



*buildings that promote movement  
edificios que promuevan el movimiento*



*sensory room  
sala sensorial*



*rehearsal space  
espacio de ensayo*



*educational gardens  
jardines educativos*



*outdoor community space  
espacio comunitario al aire  
libre*



*shaded reading patio  
patio de lectura con sombra  
libre*

## **a place for whole body wellbeing / un lugar para el bienestar integral**

# What are your goals for the Santa Clara Community?



# How can SCCL help meet those goals?





# What are partnerships that could benefit the community?



SANTA CLARA UNIVERSITY  
THE JESUIT UNIVERSITY IN SILICON VALLEY



KAISER PERMANENTE®



Parks and Rec

# What should the library continue to prioritize?



# What could be improved?



**thank you**



## Agenda Report

24-1104

Agenda Date: 11/18/2024

### **SUBJECT**

Discuss and take action to adopt the Senior Advisory Commission's Work Plan & Goals for FY2024/25.

### **BACKGROUND**

At the beginning of each fiscal year, the Senior Advisory Commission develops a work plan and a set of activities intended to focus Commission discussions and efforts throughout the year. The plan is created using the eight (8) domains of the World Health Organization's Age-Friendly City framework, along with current trends relating to the senior population. The plan is used to develop and propose policies and resources to meet specific resident needs. At the October 21, 2024 meeting, the Commission brainstormed older adult interests and continued the discussion on Item 4. (RTC #24-972, Attachment 1) to the November 18, 2024 meeting.

### **DISCUSSION**

The Senior Advisory Commission will consider the priorities and interests of older adult residents of Santa Clara ages 50 and over, and brainstorm potential goals utilizing the eight (8) domains of the Age-Friendly City framework:

- A. Economics and Employment
- B. Community
- C. Housing
- D. Outdoor Spaces and Buildings
- E. Transportation and Streets
- F. Health, Wellness, and Nutrition
- G. Social and Civic Engagement and
- H. Access to Community Resources and Information

At the November 18, 2024 Senior Advisory Commission meeting, the Commission will review the draft work plan document for FY 2024/25 (Attachment 2) which has been populated based on discussions the Commission had at their regular meetings on August 19<sup>th</sup>, September 23<sup>rd</sup>, and October 21<sup>st</sup>. The draft items have been organized by the Age-Friendly priorities.

#### **Advocate for Affordable and Convenient Housing**

- a) Host a presentation by the Housing and Community Services Department at the Senior Center. (Commissioners Hubbard & Manivannan)
- b) Attend Community workshops related to new Senior Housing developments in Santa Clara.

#### **Encourage and Promote the use of Outdoor Spaces and Buildings**

- a) Support and advocate for the Lawn Bowl facility and Club at Central Park. (Commissioner Freitas & Sterling)
- b) Advocate for the addition of pickleball lines on existing tennis courts. (Commissioners Freitas

& Sterling)

- c) Participate in community meetings related to new or rehabilitated park projects in Santa Clara.

**Advocate for Affordable, Convenient, and Safe Transportation and Streets**

- a) Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meetings. (Commissioners Drozek, Freitas, and Manivannan)
- b) Participate in community meetings related to safe transportation and street projects in Santa Clara.

**Develop Opportunities to Promote Health, Wellness, and Nutrition**

- a) Review current Senior Needs Assessment and provide input on survey content and outreach plan to conduct a new survey in 2025.
- b) Assist in implementation of Senior Needs Assessment survey and outreach plan.
- c) Advocate for Age-Friendly accessibility in the built environment in Santa Clara.

The Commission will review the draft work plan goals and may take action to adopt the work plan.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**PUBLIC CONTACT**

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**RECOMMENDATION**

Discuss and take action to adopt the Senior Advisory Commission’s Work Plan & Goals for FY2024/25.

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director, Parks & Recreation

**ATTACHMENTS**

- 1. RTC #24-972
- 2. Senior Advisory Commission DRAFT Work Plan FY 2024/25



## Agenda Report

24-972

Agenda Date: 10/21/2024

### **SUBJECT**

Discuss and Develop the Senior Advisory Commission FY 2024/25 Work Plan & Goals

### **BACKGROUND**

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan and a set of activities intended to focus Commission discussions and efforts throughout the year. The Plan is created using the eight (8) domains of the World Health Organization's Age-Friendly City framework, along with current trends relating to the senior population. The Plan is used to develop and propose policies and resources to meet specific resident needs. At the September 23, 2024 meeting, the Commission brainstormed older adult interests and continued the discussion on Item 3. (RTC #24-848, Attachment 1) to the October 21, 2024 meeting.

### **DISCUSSION**

The Senior Advisory Commission will consider the priorities and interests of older adult residents of Santa Clara ages 50 and over, and brainstorm potential goals utilizing the eight (8) domains of the Age-Friendly City framework:

- A. Economics and Employment,
- B. Community,
- C. Housing,
- D. Outdoor Spaces and Buildings,
- E. Transportation and Streets,
- F. Health, Wellness, and Nutrition,
- G. Social and Civic Engagement, and
- H. Access to Community Resources and Information.

At the October 21, 2024, Senior Advisory Commission meeting, the Commission will prioritize their goals and establish measurable outcomes for the FY 2024/25 Commission Work Plan, considering available resources and the interests of commissioners. A draft Work Plan (Attachment 2) has been populated, incorporating the Commission's discussions from the August 19 and September 23 meetings. The Commission may take action to adopt the Work Plan when it is finalized.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director - Parks & Recreation

### **ATTACHMENTS**

1. RTC #24-848
2. Senior Advisory Commission DRAFT Work Plan FY 2024/25





|   |                                       |                  |   |
|---|---------------------------------------|------------------|---|
| <b>Encourage and Promote Volunteerism and Employment Opportunities</b>  |                                       |                  |   |
| <ul style="list-style-type: none"> <li>- Senior Center</li> <li>- Encore Employment</li> <li>- Job Boards</li> <li>- Volunteer opportunities</li> </ul>   |                                       |                  |   |
| <b>Objectives</b>   | <b>Ad Hoc Sub-Committee</b>           | <b>Timeline</b>  | <b>Current Status &amp; Budget Allocation</b> |
|   | Commissioner:                         |                  |   |
| <b>Advocate for Affordable and Convenient Housing</b>   |                                       |                  |   |
| <ul style="list-style-type: none"> <li>- Difference between low income and affordable housing (presentation)</li> <li>- What criteria is required when building an older adult living facility</li> <li>- Housing Board at Senior Center</li> </ul> |                                       |                  |   |
| <b>Objectives</b>   | <b>Ad Hoc Sub-Committee</b>           | <b>Timeline</b>  | <b>Current Status &amp; Budget Allocation</b> |
| Presentation at the Senior Center from Housing & Community Services Department.   | Commissioner: Hubbard Manivannan Vaz? | By June 30, 2025 |   |
| Attend Community workshops related to new Senior Housing developments in Santa Clara.   | Commissioner: Vaz?                    | As-needed        |   |
| <b>Develop Opportunities to Encourage Leisure, Social, Cultural, and Spiritual Activities in the Community</b>  |                                       |                  |   |
| <b>Objectives</b>   | <b>Ad Hoc Sub-Committee</b>           | <b>Timeline</b>  | <b>Current Status &amp; Budget Allocation</b> |
|   | Commissioner:                         |                  |   |
| <b>Encourage and Promote the use of Outdoor Spaces and Buildings</b>  |                                       |                  |   |
| <ul style="list-style-type: none"> <li>- Publicize activities for older adults (i.e. Croquet, Cornhole, Bocce Ball, local museums, Senior Center activities, game tables in parks)</li> <li>- Accessibility to park restrooms</li> </ul>            |                                       |                  |   |
| <b>Objectives</b>   | <b>Ad Hoc Sub-Committee</b>           | <b>Timeline</b>  | <b>Current Status &amp; Budget Allocation</b> |
| Support and advocate for the Lawn Bowl facility and Club at Central Park.   | Commissioner: Freitas Sterling        |                  |   |
| Advocate for adding Pickleball markings to existing tennis courts in  | Commissioner: Freitas                 |                  |   |

**City of Santa Clara  
Senior Advisory Commission  
Draft Work Plan FY 2024/25**



**City of  
Santa Clara**

|  |  |                         |   |
|--|--|-------------------------|---|
| Santa Clara.   | Sterling   |                         |   |
| Participate in community meetings related to new or rehabilitated park projects in Santa Clara.  | Commissioner:                                    | As-needed               |   |
| <b>Develop Opportunities to Promote Respect and Social Inclusion</b>   |  |                         |   |
| <ul style="list-style-type: none"> <li>- Presentations for social engagement</li> <li>- Engage with Santa Clara Women’s League</li> </ul>  |  |                         |   |
| <b>Objectives</b>  | <b>Ad Hoc Sub-Committee</b>                      | <b>Timeline</b>         | <b>Current Status &amp; Budget Allocation</b> |
|  | Commissioner:                                    |                         |   |
| <b>Advocate for Affordable, Convenient, and Safe Transportation and Streets</b>  |  |                         |   |
| <ul style="list-style-type: none"> <li>- Bicycle Advisory Committee</li> <li>- ADA Committee</li> </ul>  |  |                         |   |
| <b>Objectives</b>  | <b>Ad Hoc Sub-Committee</b>                      | <b>Timeline</b>         | <b>Current Status &amp; Budget Allocation</b> |
| Send representative(s) to attend Bicycle & Pedestrian Advisory Committee meeting.  | Commissioner:<br>Freitas<br>Manivannan<br>Drozek | 4 times per year        | Report on October 28 meeting                  |
| Participate in community meetings related to safe transportation and street projects in Santa Clara.   | Commissioner:                                    | As-needed               | Station Area Plan<br>Bike Routes              |
| <b>Develop Opportunities to Promote Health, Wellness, and Nutrition</b>  |  |                         |   |
| <ul style="list-style-type: none"> <li>- Accessibility in/at City activities/events</li> <li>- City ADA Committee</li> <li>- My Santa Clara App.</li> <li>- Senior Needs Assessment</li> <li>- Publicize food distribution points</li> <li>- Free meals</li> </ul> |  |                         |   |
| <b>Objectives</b>  | <b>Ad Hoc Sub-Committee</b>                      | <b>Timeline</b>         | <b>Current Status &amp; Budget Allocation</b> |
| Review current Senior Needs Assessment and provide input on survey content and outreach plan to conduct a new survey in 2024.  | All Commissioners                                | During monthly meeting. | Completed                                     |
| Assist in implementation of Senior Needs Assessment survey and outreach plan.  | All Commissioners                                | By June 30, 2025        |   |
| Advocate for Age-Friendly accessibility in the built   | All Commissioners                                | As-needed               | Report current concerns to City               |

**City of Santa Clara  
Senior Advisory Commission  
Draft Work Plan FY 2024/25**



**City of  
Santa Clara**

| environment in Santa Clara.   |  |                 | ADA Coordinator –<br><a href="mailto:adacoordinator@santacleara.gov">adacoordinator@santacleara.gov</a> |
|---|--|-----------------|---|
| <b>Provide Access to Community Resources and Information</b><br>- Monthly presentations (i.e. Neighborhood Watch) |  |                 |   |
| <b>Objectives</b>   | <b>Ad Hoc Sub-Committee</b>            | <b>Timeline</b> | <b>Current Status &amp; Budget Allocation</b>   |
| Appoint representative(s) to attend the ADA Committee Meetings.   | Commissioner:<br>Hubbard<br>Manivannan |                 |   |