



City of Santa Clara

Meeting Agenda

Parks & Recreation Commission

Monday, November 25, 2024

7:00 PM

Hybrid Meeting

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Join Zoom Meeting

[https://santaclaraca.zoom.us/j/7952241237?
pwd=bHNnZ2o4RTd2WmpmVVlFcWRHc1NSZz09&omn=87398322265](https://santaclaraca.zoom.us/j/7952241237?pwd=bHNnZ2o4RTd2WmpmVVlFcWRHc1NSZz09&omn=87398322265)

Meeting ID: 795 224 1237

Passcode: 858218

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 24-1093** [Action on the Parks & Recreation Commission Minutes of the October 21, 2024, Meeting](#)

Recommendation: Approve the Parks & Recreation Commission Minutes of the October 21, 2024, Meeting.

- 1.B 24-1089** [Discussion of a Parks & Recreation Commission 2025 Calendar of Meetings](#)

Recommendation: It is recommended that the Commission recommend that the City Council adopt the proposed 2025 calendar of meetings for the Parks and Recreation Commission.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. **24-992** [Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \\$17,575 to Reimburse Santa Clara Westside Little League for Eligible Expenses Related to the 2024 Spring Season.](#)

Recommendation: Approve a Grant in the Amount of \$17,575 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to Reimburse the Santa Clara Westside Little League for Eligible Expenses Related to the 2024 Spring Season.

3. **24-1012** [Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \\$11,652 to Reimburse Santa Clara Swim Club for Eligible Expenses Related to the 2022-2023 Swim Season.](#)

Recommendation: Approve the Grant in the Amount of \$11,652 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to Reimburse Santa Clara Swim Club for Eligible Expenses Related to the 2022-2023 Swim Season.

4. **24-1003** [Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \\$22,240 to Reimburse the Santa Clara Youth Soccer League for Eligible Expenses Related to the 2023-2024 Soccer Season.](#)

Recommendation: Approve a grant in the Amount of \$22,240 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to reimburse the Santa Clara Youth Soccer League for eligible expenses related to the 2023-2024 Soccer Season

5. **24-1061** [Receive Presentation and Provide Input on the Study Session on the Library Facilities Master Plan](#)

Recommendation: Recommend that the Commission provide input and feedback to the Consultant on the development of the City's Library Master Plan.

6. **24-1137** [Status Update on the Progress Made on the FY 2024/25 Parks & Recreation Commission's Work Plan Goals](#)

Recommendation: Provide status update on progress made on the FY 2024/25 Parks & Recreation Commission's work plan goals.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

24-1093

Agenda Date: 11/25/2024

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Action on the Parks & Recreation Commission Minutes of the October 21, 2024, Meeting

RECOMMENDATION

Approve the Parks & Recreation Commission Minutes of the October 21, 2024, Meeting.

Prepared by: Fairbanks Jones IV, Office Specialist II

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director of Parks & Recreation

ATTACHMENTS

1. Draft - Parks & Recreation Commission Minutes of the October 21, 2024 Meeting
2. Post Agenda Meeting Material - Santa Clara Vision Zero Presentation



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

10/21/2024

7:00 PM

Hybrid Meeting
Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

Chair Hai called the October 21, 2024 Parks & Recreation meeting to order at 7:04 PM

Present 7 - Commissioner Dana Caldwell, Vice Chair Maureen Chu, Commissioner Eversley Forte, Commissioner Derek DeMarco, Chair Sajid Hai, Commissioner Brittany Ricketts, and Commissioner Vikas Gupta

CONSENT CALENDAR

1. [24-928](#) Action on the Parks & Recreation Commission minutes of the September 16, 2024 Meeting

Recommendation: Approve the Parks & Recreation Commission minutes of the September 16, 2024 Meeting.

Commissioner Forte made a motion, seconded by Commissioner Chu to approve the minutes of the September 16, 2024 Parks & Recreation Commission meeting.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

PUBLIC PRESENTATIONS

David Mooso, Vice President of the Santa Clara Lawn Bowls Club spoke to the Commission about the potential option to move the lawn bowls green to Fremont Park. He stated that, although there is a positive aspect of moving the lawn bowls green to Fremont Park due to proximity to the Senior Center, there are some negatives such as: limited parking, long distance to interior Senior Center restrooms, Senior Center hours of operation not being conducive to the Santa Clara Lawn Bowls Club's flexible hours of operation in Central Park, etc. Consequently, the Santa Clara Lawn Bowls Club prefers to keep the lawn bowls green at its current location in Central Park.

GENERAL BUSINESS

2. [24-1026](#) Santa Clara Vision Zero Project Introduction and Discussion

Recommendation: Note and file the Santa Clara Vision Zero Project presentation.

The Commission provided feedback regarding the bike lane design, the impact of impaired driving, e-scooter risks, cyclists not being in the proper lane, potential wrong way cyclist collisions, clear sight of signage, confusion about who has the right of way, etc.

Commissioner Chu made a motion, seconded by Commissioner Gupta to note and file the Santa Clara Zero Project report.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

3. [24-978](#) Action on the Proposed Revised Schematic Design for the New Public Mini Park at 4590 Patrick Henry Drive

Recommendation: Recommend that the City Council approve the proposed Revised Schematic Design for the New Public Mini Park at 4590 Patrick Henry Drive.

Commissioner Chu made a motion, seconded by Commissioner Forte to recommend that City Council approve the revised schematic design for the new public mini park at 4590 Patrick Henry Drive.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

4. [24-268](#) Review and Make Recommendations to City Council regarding the Land Valuation Appraisal Report Dated December 31, 2023, Park Development Costs Proposed to be Used in the Calculation of Parkland In-Lieu Fees for New Residential Development for FY 2024/25, and Proposed Occupant Density Data Updates

Recommendation: It is recommended that the Commission solicit input from the public and provide

recommendations to the City Council on the following:

- a. The Land Valuation Appraisal Report dated December 31, 2023;
- b. The proposed adjustment in the single-family housing density factor from 2.98 to 2.84 in alignment with updated 2024 U.S. Census Bureau American Community Survey data;
- c. The proposed adjustment in the multi-family housing density factor from 2.40 to 1.92 in alignment with updated 2024 U.S. Census Bureau American Community Survey data; and
- d. The proposed adjustment of 9.4% to the Park Improvement Value in alignment with the State of California, Department of General Services Construction Cost Index (CCCI) and prior Council direction.

Commissioner Chu made a motion, seconded by Commissioner Gupta that the Commission solicit input from the public and provide recommendations to the City Council on points A--D.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Commissioner Gupta made a motion, seconded by Commissioner DeMarco to request that staff return to the Commission during the next budget-cycle process with comparative data and analysis for how neighboring cities and other representative cities of equal size have structured their fees and made decisions regarding in-lieu fees.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

5. [24-903](#) Recommend a Nominee(s) as the 2024 Honorary Holiday Tree Lighter

Recommendation: Recommend a nominee(s) to serve as the 2024 Honorary Holiday Tree Lighter.

Commissioner Caldwell made a motion, seconded by Commissioner Chu to recommend Mike Walke as the 2024 Honorary Tree Lighter.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

6. [24-929](#) Status Update on the Progress Made on the FY 2024/25 Parks & Recreation Commission's Work Plan Goals

Recommendation: Provide status update on progress made on the FY 2024/25 Parks & Recreation Commission's work plan goals.

The subcommittee for Goal D consisting of Chair Hai, Commissioner Forte and Commissioner Ricketts confirmed that the marketplace event they had been working on with the Cultural Commission would not be moving forward, and the funds needed to sponsor the event would be insufficient. They will continue to brainstorm on ideas for another joint event with the Cultural Commission for Goal D.

STAFF REPORT**Assistant City Manager and Acting Director of Parks & Recreation
Bojorquez**

The Acting Director introduced the new Parks & Recreation Office Specialist III, Sandy Le to the Commission. November 5 is Election Day and everyone is encouraged to vote. Santa Clara PD reinstated the BRAVE Program. This program is similar to the DARE program, geared toward 4th graders and developed specifically for Santa Clara. The Santa Clara Tennis Center has experienced recent vandalism. She encouraged everyone to be mindful and aware of their surroundings when out and about. The award for the re-plastering bid for the racing pool and training pool at the ISC is on the City Council Agenda for October 22. Completion of the re-plastering and fencing project at the ISC is tentatively scheduled for the end of March, barring any inclement weather that may impact the project schedule.

Recreation Manager Castro

The Parks & Recreation Department is promoting the Magical Bridge Kindness Ambassador program, which will include and require training for all volunteers. The training will occur on November 6 in the form of programming for minor ambassadors and volunteering for adults. We highly encourage public participation.

Deputy Director Seale

There are currently several parks under construction that developers will be dedicating to the City in the coming months. Some of those parks include two in the Tasman East Specific Plan area, and a two-acre park near the intersection of Coleman Ave and Brokaw Rd. The work the Commission is doing in providing feedback, reviewing and approving schematic designs, etc. is tangibly contributing to increasing and improving parkland in Santa Clara.

COMMISSIONERS REPORT**Chair Hai**

He visited Westwood Oaks and Jenny Strand Park, and attended the Pumpkin Festival in Half-Moon Bay.

Commissioner Caldwell

He passed by the new park under construction near the intersection of Brokaw Rd and Coleman Ave. to see construction progress and the large slide play structure. It's good to see a project coming to fruition. He commented that Santa Clara PD Park Patrol has been doing a great job monitoring Maywood Park. Their engagement with the community has been excellent. Commissioner Caldwell also described an outstanding Halloween display with a pirate ship a family created at their home. It's worth a visit at night.

Commissioner Chu

She encouraged everyone to see the Nutcracker this year. Parks & Recreation that puts on six shows of the nutcracker at the Mission City Center for Performing Arts at Wilcox HS. Tickets go on sale soon, and they usually sell out. She further added that we should get a ticketing software so the public can select assigned seats and not just have general admission.

Commissioner DeMarco

Commissioner DeMarco visited several parks and logged them with the Parks & Events tracker. His children finished a round of swim lessons at the Warburton Park, and started dance lessons today.

Commissioner Forte

Commissioner Forte attended the Comic-Con event at the Central Park Library. He noted that it seemed bigger and with more attendees this year compared to previous years. He commented that the energy at the event was great, and lot's of fun. The Commissioner noted that successful advertising may have contributed to the increased success of the event, as evidenced by billboards and flyers around the city promoting the event.

Commissioner Gupta

The Santa Clara Aquatics Foundation hosted a council candidate forum with six of the 10 candidates. Some Candidates prepared remarks that were read aloud. He felt the candidate forum format worked well. Commissioner Gupta has been engaging with the community regarding the importance of Measure I, and providing informing through conversations and flyer distribution. He encourages everyone to vote. Commissioner Gupta also attended the Youth Sports User Group Meeting that focused on the Wade Brummal Youth Sports Grant Program. He mentioned that it was difficult to follow along online, and requested that staff make improvements to hosting the hybrid meetings to facilitate participation of online attendees. In addition, he thought it would be good to step back from the conversation and come up with some values and principles on which to base and develop the policy.

Commissioner Ricketts

She plans to do some brainstorming and generating fun new ideas about working with another commission for a joint special event.

ADJOURNMENT

A motion was made by Commissioner Chu, seconded by Commissioner DeMarco, to adjourn the meeting at 9:26 PM until the next Parks & Recreation Commission Meeting on November 18, 2024 at 7:00 PM at the City Hall Cafeteria.

Aye: 7 - Commissioner Caldwell, Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

MEETING DISCLOSURES

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VISION ZERO

CITY OF SANTA CLARA



Parks & Recreation
Commission Meeting
October 21, 2024



**City of
Santa Clara**
The Center of What's Possible

Agenda

1. Project Team & Introductions
2. Questions
3. Vision Zero Project Goal
4. Vision Zero Plan Elements
5. Project Timeline
6. Community Engagement
7. Ways to Stay Involved



“Neighborhood Main Street”
National Association of City Transportation Officials

Project Team & Introductions

City of Santa Clara Staff

- Nicole He, Project Manager, Public Works (presenter)
- Public Works, Police Dept, Fire Dept, Community Development

Project Consultants

- Kimley-Horn and Associates, Inc., Consultant Lead
- Circlepoint, Project Engagement

Project Collaborators

- City Commissions (Youth, BPAC, Senior Advisory, Parks & Rec)
- Other Agencies (Santa Clara County, Santa Clara Schools, County Health, Businesses)

What is your top safety challenge as a **pedestrian** traveling in Santa Clara?

Examples:



Drivers fail to yield/stop



Narrow/broken/missing sidewalks



Speeding of cars, distracted driving



Not enough time to cross the street

What is your top safety challenge as a **cyclist** traveling in Santa Clara?

Examples:



Narrow or missing bike lanes



Unsafe/Unlawful use of e-bikes, e-scooters



Speeding of cars, distracted driving



Poor pavement conditions

What is your top safety challenge as a **driver** traveling in Santa Clara?

Examples:



Traffic sign/signal violation



Unclear faded signage and striping



Speeding of cars, distracted driving



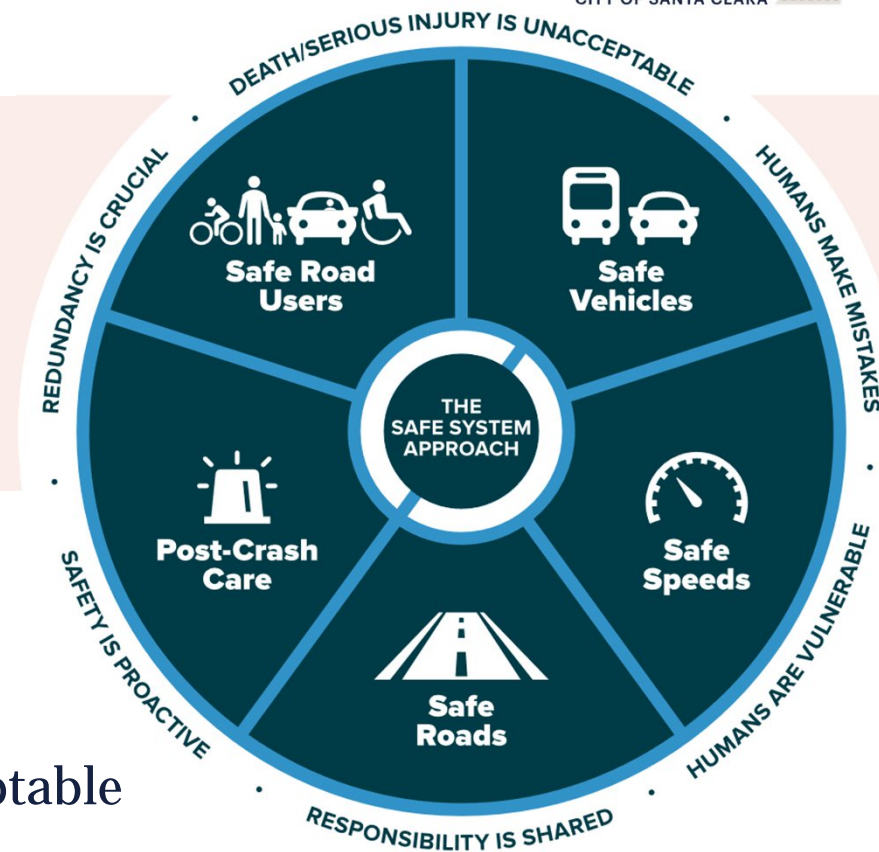
View is blocked when turning

What is Vision Zero?

Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries while promoting safe, healthy, and equitable mobility for all

Safe Systems Approach

- Humans will make mistakes
- Humans are vulnerable
- Fatal and severe injury crashes are unacceptable



What is the Vision Zero Project Goal?

Develop a framework for

- roadway improvements
- policy changes
- new programs
- traffic safety campaigns

to eliminate all traffic fatalities and severe injuries by a specific timeline.



Vision Zero “Slow Your Roll”
corridor signs

Vision Zero Plan Elements



Leadership Commitment
and Goal Setting



Strategic Planning



Policy and
Process Changes



Safety Analysis



Collaboration and
Community Engagement



Equity Considerations

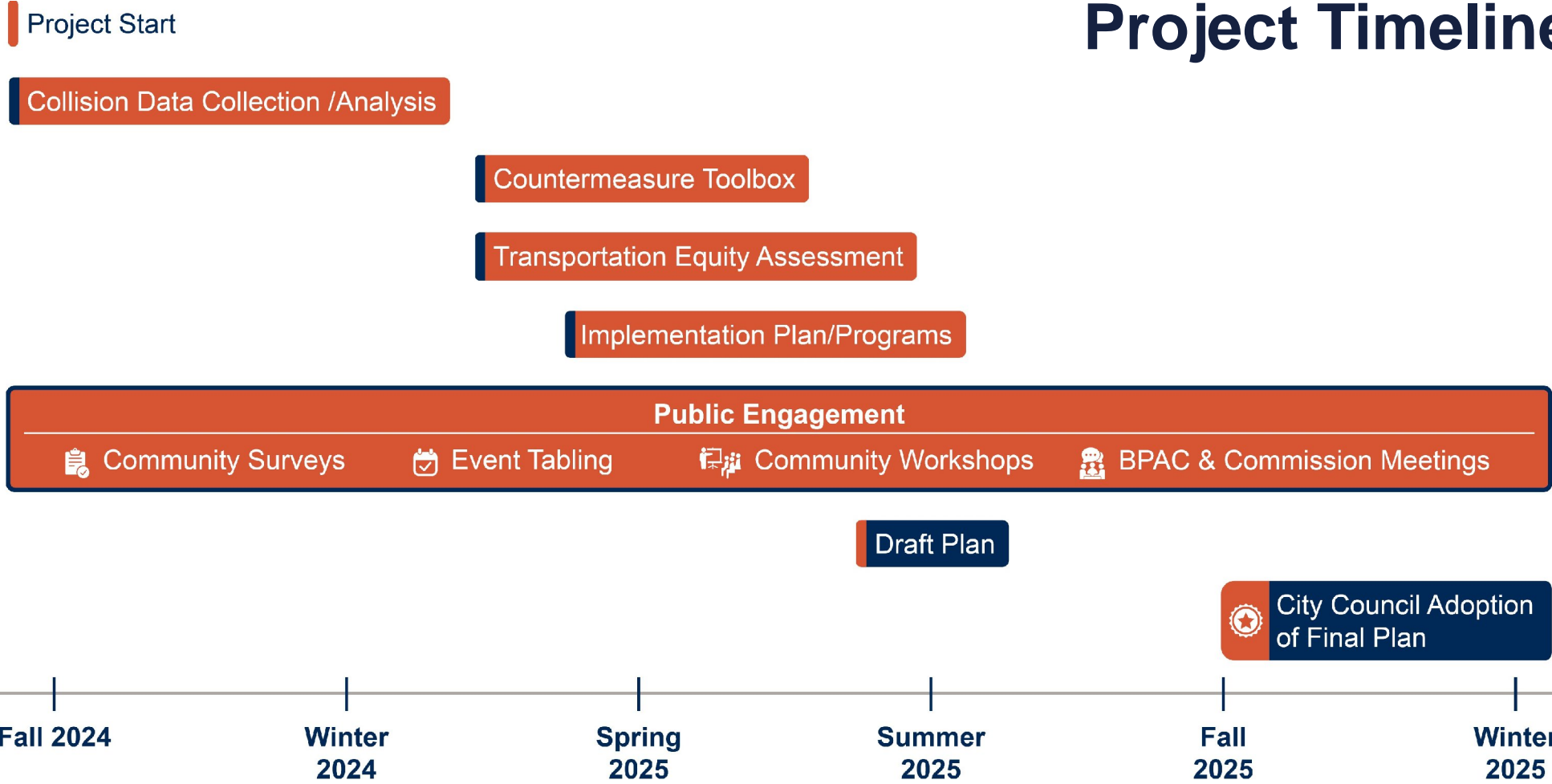


Strategy and Project
Selections



Strategies for Evaluation
and Implementation

Project Timeline



Community Engagement

- Project Website
(SantaClaraCA.gov/VisionZero)
- Community Surveys
- Outreach Events/Pop-ups
- Community Workshops
- BPAC Meetings
- Commission Meetings
- Fact Sheets, Social Media, Flyers
- Corridor Signage



Art & Wine Festival 2024

How can you participate?



- Provide input on traffic safety challenges and opportunities
 - Bicycle, pedestrian, and general roadway safety concerns
 - High collision locations and analysis
 - Safety Countermeasures and implementable actions
 - Draft and Final Vision Zero Plan
- Help promote Vision Zero program awareness and project input opportunities (surveys) among your communities

Community Survey



Open

Safety Map

Place your traffic safety concerns within Santa Clara on the map below. Locations near the City border may be under the jurisdiction of a neighboring City. Any traffic safety concerns under the jurisdiction of another agency will be forwarded to the responsible agency.

131 Safety Contributions

Enter an address

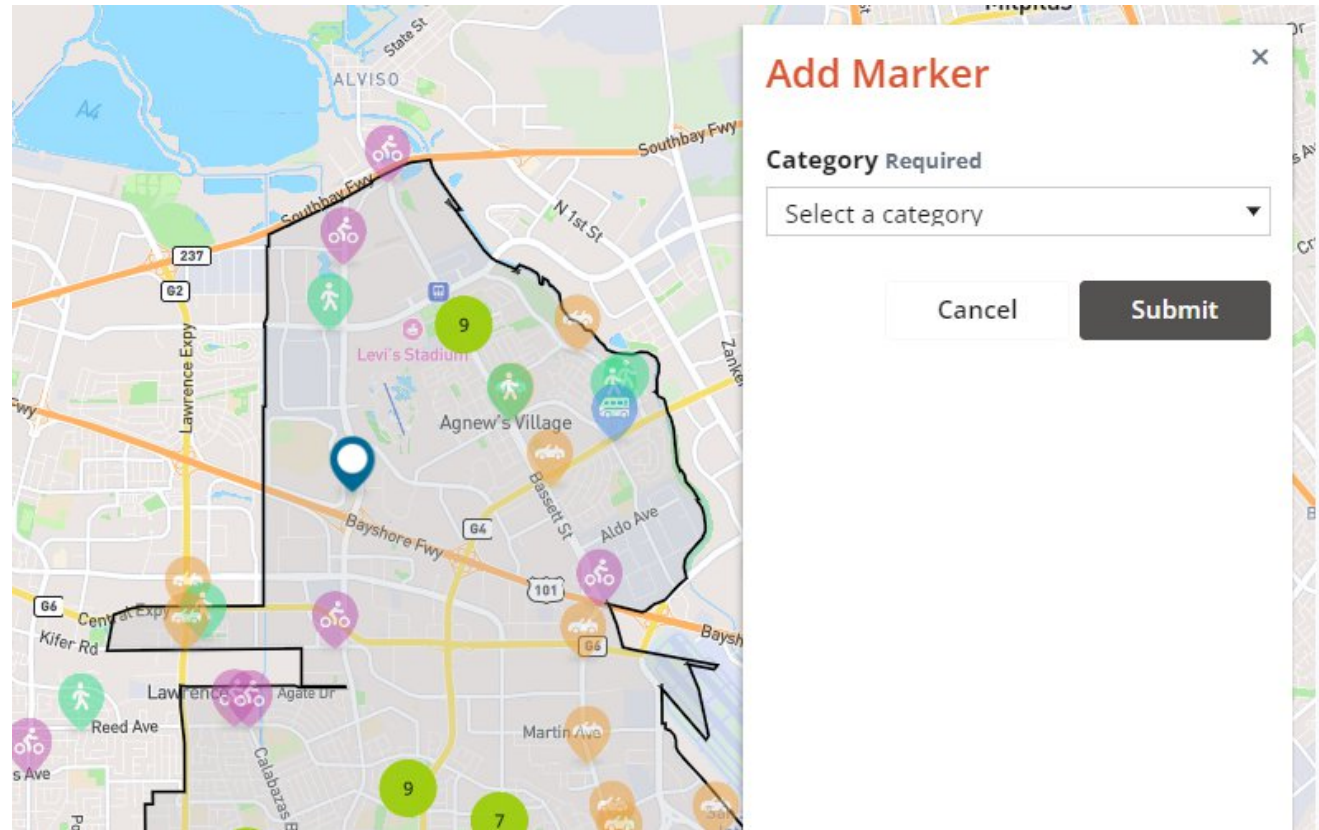
The image shows a screenshot of a web-based safety map for Santa Clara. The map displays various streets and landmarks, with numerous colored markers (green, orange, purple) indicating reported safety concerns. A search bar at the top is highlighted with a blue circle and contains the text 'Enter an address'. In the bottom right corner of the map, an 'Add Marker' button is also highlighted with a blue circle. The map shows the city boundary of Santa Clara, with neighboring cities like Sunnyvale, San Jose, and Cupertino visible.

Scan to take the survey!



Part 1 - Safety Map

- “Add a marker” or search an address to tell us where you experience traffic safety challenge.
- Select “Category” : bicycle, pedestrian, vehicle, etc.
- Your input will remain anonymous, but it will be visible to everyone!
- You can also “like” others’ comments.



Part 2 - Safety Survey

Open

Safety Survey

Please complete this survey to help us understand how you move around Santa Clara any transportation safety concerns you have. Your answers will remain confidential.

1. Where do you live?

(choose one, or enter your response in the "other" field)

- Santa Clara
- Sunnyvale
- Cupertino
- San Jose
- Milpitas
- Other (please enter the area where you live, if not listed above)

2. ZIP Code

(please enter the zip code where your reside)

You have 5 characters left

3. Which best describes your relationship to Santa Clara?

(choose all that apply)

- I live in Santa Clara
- I work or own a business in Santa Clara
- I attend school in Santa Clara
- My child attends school in Santa Clara
- I use transit station(s) in Santa Clara to commute to work/school/other destinations
- I travel to Santa Clara to visit family and friends
- I attend events at Levi's Stadium in Santa Clara
- I shop, dine, or visit social or other entertainment destinations in Santa Clara
- I pass through Santa Clara with a destination outside of the city
- I go to my medical appointments in Santa Clara



- Available in different languages (top right of the survey page).
- Takes ~5 minutes to complete.
- Please share with your family and friends!

Join Our Mission to End Traffic Fatalities!

1. Sign up for project updates
SantaClaraCA.gov/VisionZero
2. Send us an email
SantaClaraVisionZero@kimley-horn.com
3. Call and leave a voice message
(408) 915-6566
4. Attend future community meetings
5. Let us know your ideas to promote this effort!

Scan Me to
Learn More!





Thank You!

SantaClaraVisionZero@kimley-horn.com

(408) 915-6566 – voicemail only

SantaClaraCA.gov/VisionZero



**City of
Santa Clara**
The Center of What's Possible



Santa Clara's
VISION
for ZERO
fatalities
on the road.



Agenda Report

24-1089

Agenda Date: 11/25/2024

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Discussion of a Parks & Recreation Commission 2025 Calendar of Meetings

BACKGROUND

City Charter Section 1003 states that each of the boards and commissions of the City shall hold regular meetings as required by ordinance. City Code Section 2.120.030 states that each board or commission shall hold regular meetings at the times and on the days indicated by resolution of the City Council, and that such resolutions may be amended from time to time by further Council resolution. In 1987, the City Council adopted Resolution No. 5195 to set the dates and times of Parks & Recreation Commission (Commission) meetings (Attachment 1).

On November 15, 2022, the City Council adopted Resolution No. 22-9158 (Attachment 2) to amend Resolution No. 19-8664 (Attachment 3) to establish the Parks & Recreation Commission meeting schedule as 11 meetings per year to be held on the third Tuesday of each month and to change the meeting time from 7:30 p.m. to 7:00 p.m. On June 25, 2024, the City Council adopted Resolution No. 24-9337 (Attachment 4) to change the day of the Commission's regular meetings from the third Tuesday of each month to the second Monday of each month at 7 p.m. to avoid conflict with scheduled City Council meetings. The purpose of this item is to recommend a proposed 2025 calendar of meetings for the Commission.

DISCUSSION

It is the responsibility of the Commission to recommend an annual calendar of meetings to the City Council for adoption of an amended resolution. In accordance with past practice, should a regular meeting fall on a City holiday, the meeting is to be scheduled for the following non-holiday Monday. In 2025, Indigenous People's Day Holiday will fall on the second Monday; consequently, the proposed 2025 calendar provides for a meeting on the third Monday (October 20, 2025).

Enclosed is a proposed 2025 calendar of meetings for the Commission's consideration (Attachment 5). This calendar includes ten (10) meetings to be held on the second Monday of each month at 7:00 p.m. with one (1) meeting on the third Monday in October. No meeting is proposed for the month of December.

Upon approval of a proposed calendar by the Commission, the item would move forward with a recommendation that the City Council adopt an amended resolution to set the day and time of the Commission's 2025 meetings as recommended by the Commission.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a

governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Park & Recreation Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at 408-615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

It is recommended that the Commission recommend that the City Council adopt the proposed 2025 calendar of meetings for the Parks and Recreation Commission.

Prepared by: Fairbanks Jones IV, Office Specialist II

Approved by: Dale Seale, Deputy Parks & Recreation Director

ATTACHMENTS

1. Resolution No. 5195
2. Resolution No. 22-9158
3. Resolution No. 19-8664
4. Resolution No. 24-9337
5. Proposed Parks & Recreation Commission Calendar of Meetings for 2025

RESOLUTION NO. 5195

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARA INDICATING TIMES AND DAYS FOR EACH BOARD OR COMMISSION OF THE CITY TO HOLD REGULAR MEETINGS ALL AS AUTHORIZED IN SECTION 2-91.1 OF "THE CODE OF THE CITY OF SANTA CLARA, CALIFORNIA"

SECTION 1: Each board or commission shall hold regular meetings at the times and on the days indicated below except when such day falls on a City holiday.

Board of Library Trustees	First Monday of each month at 7:30 p.m.
Civil Service Commission	Second Monday of each month at 7:30 p.m.
Cultural Advisory Commission	First Monday of each month at 7:30 p.m.
Historical and Landmarks	First Thursday of each month at 7:00 p.m.
Parks and Recreation Commission	Third Tuesday of each month at 7:30 p.m.
Planning Commission	Second and Fourth Wednesday of each month at 7:00 p.m.
Senior Citizens Advisory Commission	Fourth Monday of each month at 10:00 a.m.

SECTION 2: The meeting times and days are set by resolution pursuant to Section 2-91.1 of "The Charter of the City of Santa Clara, California", and are subject to amendment from time to time by resolution of the City Council.

SECTION 3: This resolution shall take effect upon its

adoption.

* * * *

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 12th day of May, 1987, by the following votes:

AYES: COUNCILORS: Ash, Deto, Lasher, Mahan, Nadler, Tobkin
and Mayor Souza

NOES: COUNCILORS: None

ABSENT: COUNCILORS: None

ABSTAINED: COUNCILORS: None

ATTEST: _____
J. E. BOCCIGNONE
City Clerk
City of Santa Clara

RESOLUTION NO. 22-9158

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA, APPROVING THE PARKS & RECREATION COMMISSION CALENDAR OF MEETINGS FOR 2023, SETTING THE NUMBER AND START TIME OF REGULAR PARKS & RECREATION COMMISSION MEETINGS, AND DELEGATING TO THE PARKS & RECREATION COMMISSION THE AUTHORITY TO ADOPT FUTURE ANNUAL MEETING CALENDARS

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, the City Council in 1987 adopted Resolution 5195 to set the original dates and times of the Parks & Recreation Commission, and on December 7, 2021 the Council adopted Resolution No. 21-9029 setting the third Tuesday of the month at 7:00 p.m. as the regular meeting date and time; and

WHEREAS, on September 20, 2022, the Parks & Recreation Commission recommended to the City Council its meeting schedule for 2023, which proposes eleven (11) meetings per year (January - November) and a start time of 7:00 p.m.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the Parks & Recreation Commission Schedule of Meetings, 2023 attached hereto.

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3. Subject to the foregoing, the City Council hereby delegates to the Parks & Recreation Commission the authority set forth in SCCC Section 2.120.030 to establish the days and time of regular meetings. In accordance with these parameters, the Parks & Recreation Commission shall adopt a Calendar of Meetings annually.

4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 15TH DAY OF NOVEMBER, 2022, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Becker, Chahal, Hardy, Jain, Park, Watanabe and Mayor Gillmor
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	None

ATTEST:



NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Proposed Parks & Recreation Commission Meeting Schedule for 2023



Schedule of Meetings 2023

Regular meetings are typically held on the third Tuesday of the month, beginning at 7:00 p.m., in the City Hall – East Wing Cafeteria. However, per County of Santa Clara Public Health Order, meetings may be held remotely upon notice, in accordance with the following schedule:

Meeting Dates

- January 17, 2023
- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 16, 2023
- June 20, 2023
- July 18, 2023
- August 15, 2023
- September 19, 2023
- October 17, 2023
- November 21, 2023

RESOLUTION NO. 19-8664

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
AMENDING RESOLUTION NO. 5195, APPROVING THE 2019
PARKS AND RECREATION COMMISSION CALENDAR OF
MEETINGS, AND SETTING THE NUMBER AND START TIME OF
REGULAR PARKS AND RECREATION COMMISSION MEETINGS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code ("SCCC") requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, Resolution 5195, adopted by the City Council in 1987, states that the Parks and Recreation Commission shall hold meetings on the, "Third Tuesday of each month at 7:30 p.m.;" and

WHEREAS, on January 15, 2019, The Parks and Recreation Commission recommended to the City Council its meeting schedule for 2019, which proposes twelve (12) meetings per year and a start time of 7:00 p.m., effective February 2019.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the 2019 Parks and Recreation Commission Schedule of Meetings, attached hereto.
3. The City Council hereby amends City Council Resolution 5195 by deleting the following text from that Resolution:

"Parks and Recreation Commission Third Tuesday of each month at 7:30 p.m."

4. The City Council hereby approves setting the Parks and Recreation Commission regular meeting start time at 7:00 p.m., and establishes twelve (12) meetings per year, set on the third Thursday of each month, beginning in January, which meetings may be cancelled at the discretion of the City Manager for agenda management purposes.
5. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 5TH DAY OF FEBRUARY, 2019, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Chahal, Davis, Hardy, Mahan, O'Neill, and Watanabe and Mayor Gillmor
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	None

ATTEST: _____

Nora Pimentel
 for
 NORA PIMENTEL, MMC
 ASSISTANT CITY CLERK
 CITY OF SANTA CLARA

Attachments incorporated by reference:

1. City Council Resolution No. 5195
2. 2019 Parks and Recreation Commission Meeting Schedule

RESOLUTION NO. 5195

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARA INDICATING TIMES AND DAYS FOR EACH BOARD OR COMMISSION OF THE CITY TO HOLD REGULAR MEETINGS ALL AS AUTHORIZED IN SECTION 2-91.1 OF "THE CODE OF THE CITY OF SANTA CLARA, CALIFORNIA"

SECTION 1: Each board or commission shall hold regular meetings at the times and on the days indicated below except when such day falls on a City holiday.

Board of Library Trustees	First Monday of each month at 7:30 p.m.
Civil Service Commission	Second Monday of each month at 7:30 p.m.
Cultural Advisory Commission	First Monday of each month at 7:30 p.m.
Historical and Landmarks	First Thursday of each month at 7:00 p.m.
Parks and Recreation Commission	Third Tuesday of each month at 7:30 p.m.
Planning Commission	Second and Fourth Wednesday of each month at 7:00 p.m.
Senior Citizens Advisory Commission	Fourth Monday of each month at 10:00 a.m.

SECTION 2: The meeting times and days are set by resolution pursuant to Section 2-91.1 of "The Charter of the City of Santa Clara, California", and are subject to amendment from time to time by resolution of the City Council.

SECTION 3: This resolution shall take effect upon its

adoption.

* * * *

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 12th day of May, 1987, by the following votes:

AYES: COUNCILORS: Ash, Deto, Lasher, Mahan, Nadler, Tobkin
and Mayor Souza

NOES: COUNCILORS: None

ABSENT: COUNCILORS: None

ABSTAINED: COUNCILORS: None

ATTEST: J. E. BOCCIGNONE
City Clerk
City of Santa Clara



**City of
Santa Clara**
The Center of What's Possible

PARK & RECREATION COMMISSION

CITY CAFETERIA
1500 Warburton Avenue
Santa Clara, CA 95050

Schedule of Meetings
2019

Regular meetings are held on the third Tuesday of the month at 7:00 p.m., except for January 15, 2019 which will be held at 7:30 p.m., in the City Cafeteria at 1500 Warburton Avenue, Santa Clara, in accordance with the following schedule.

Meeting Dates

January 15, 2019

February 19, 2019

March 19, 2019

April 16, 2019

May 21, 2019

June 18, 2019

July 16, 2019

August 20, 2019

September 16, 2019

October 15, 2019

November 19, 2019

December 17, 2019

RESOLUTION NO. 24-9337

**A RESOLUTION OF THE CITY OF SANTA CLARA,
CALIFORNIA, REVISING THE DAY AND START TIME OF THE
PARKS & RECREATION COMMISSION MEETINGS**

WHEREAS, Section 2.120.030 of the Santa Clara city Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, Resolution No. 22-9158 adopted by the City Council on November 15, 2022, stated that the Parks & Recreation Commission (“Commission”) shall hold its meetings on the third Tuesday of the month at 7:00 p.m.;

WHEREAS, On March 19, 2024, the Commission recommended the City Council revise the Commission’s meeting date and time to the second Monday of the Month at 7:00 p.m.;

WHEREAS, Resolution 24-9330 presented to Council based on the Commission’s recommendation incorrectly noted the proposed new meeting date as the third Monday of the month instead of the second Monday; and

WHEREAS, this resolution is intended to establish the correct meeting date proposed by the Commission on March 19, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City of Santa Clara hereby finds that the above Recitals are true and correct and by the reference makes them a part thereof.

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2. That effective July 1, 2024, the City Council hereby sets the Parks & Recreation Commission regular meeting date and time to the second Monday of each month at 7:00 p.m., which meetings may be cancelled at the discretion of the City Manager based upon best practices for agenda management. In the event the second Monday falls on a City holiday, the meeting would be held on the next non-holiday Monday.

3. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 25TH DAY OF JUNE, 2024, BY THE FOLLOWING VOTE:

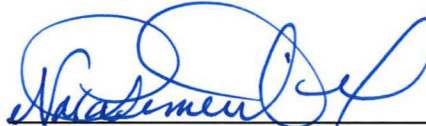
AYES: COUNCILORS: Becker, Chahal, Hardy, Jain, and Watanabe, and Mayor Gillmor

NOES: COUNCILORS: None

ABSENT: COUNCILORS: Park

ABSTAINED: COUNCILORS: None

ATTEST:



NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference: None



**City of
Santa Clara**
The Center of What's Possible

Parks & Recreation Commission

Hybrid Meeting
City Hall - Lower Level, East Wing Cafeteria
1500 Warburton Avenue
Santa Clara, CA 95050
And Via Zoom

Schedule of Meetings January – November 2025

Meeting Dates

Regular meetings are typically held on the second Monday of the month, beginning at 7:00 p.m., in accordance with the following schedule:

January 13

February 10

March 10

April 14

May 12

June 9

July 14

August 11

September 8

October 20

(Indigenous Peoples' Day, October 13)

November 10



Agenda Report

24-992

Agenda Date: 11/25/2024

SUBJECT

Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \$17,575 to Reimburse Santa Clara Westside Little League for Eligible Expenses Related to the 2024 Spring Season.

COUNCIL PILLAR

Enhance Community Sports, Recreation & Arts Assets
Enhance Community Engagement and Transparency

BACKGROUND

The Wade Brummal Youth Sports Scholarship Program (Scholarship Program) was established in memory of Santa Clara resident and youth sports enthusiast, Wade Brummal (Attachment 1). The intention of the Scholarship Program is to promote the participation of Santa Clara youth in organized sports programming by providing qualified organizations with the opportunity to obtain grants to offset the costs of fees, equipment, and other related program costs. Since 2016, a total of 27 grants have been allocated from the Scholarship Program for a total grant amount of \$100,893 (Attachment 2).

The purpose of this report is to present the grant request from the Santa Clara Westside Little League for reimbursement of eligible expenses in the amount of \$17,575 related to their 2024 spring season. Per the Scholarship Program grant guidelines, this level of award is subject to the review and approval of the Parks & Recreation Commission (Commission).

DISCUSSION

Overview of Wade Brummal Youth Sports Scholarship Program

Each local youth sports organization that uses a City Parks & Recreation facility and/or field is required to pay a \$25 fee for every non-resident youth participant in their program. To document the fee, each organization is required to provide seasonal rosters that identify non-resident players.

In return, those same groups are eligible to apply for a grant from the Scholarship Program to support the participation of Santa Clara youth who are unable to afford program fees or equipment. Grant requests are submitted by youth sports organizations and are evaluated by the Parks & Recreation Department for eligibility based on the following guidelines:

1. The organization must be a City of Santa Clara non-profit, sports, or school organization, serving youth 18 years and under, and have participated in the payment of non-resident youth participant fees;
2. Grant funds must be used to cover registration and/or participation fees, enhanced services, training, equipment, facilities, or other expenses related to the sport, league, or activity;
3. In general, requests are limited to no more than one request per organization, per sport/per

season, with a \$500 limit per request; and

4. Larger grant amounts may be considered, provided the Scholarship Program has sufficient funds. Requests larger than \$500 must be reviewed and approved by the Parks & Recreation Commission.

Priorities of Funding

The current policy establishes the following priorities when considering grant requests:

1. Participant Scholarships - Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (i.e., league registration fees, participation, etc.). Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.8).
2. Relevant program costs - Reimbursement for new equipment, field repairs, capital projects, and maintenance costs (only available if fund balance exceeds \$15,000 in a year).
3. Reimbursement of costs related to additional competition expenses (e.g., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for recommendation of approval.
4. Non-contributing Santa Clara-based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks and Recreation Commission for approval.
5. Contributions to the fund do not constitute a guarantee of funding.

Once a grant is approved by staff or the Parks & Recreation Commission, payments are issued directly to the youth sports organization by staff.

Request from Santa Clara Westside Little League (SCWLL)

Per the SCWLL website, SCWLL is a nonprofit organization founded in 1933, whose objective is “to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for so that they may be well adjusted, stronger, and happier children and will grow to be good decent, healthy, and trustworthy citizens.”

SCWLL has submitted a grant request seeking a total reimbursement of \$17,575 for equipment and scholarship costs associated with the 2024 spring season and has not previously received any funding from the Scholarship Program (Attachment 3). Of this total amount, \$1,817 would be reimbursed for items purchased to maintain the infield and prepare for play on the diamond, \$14,508 for equipment purchased to be used for the entire league, and \$1,250 towards registration scholarships.

The Department received a total request of \$3,600 for 21 player scholarships. Only \$1,250 for six players was validated and recommended to be awarded due to meeting the scholarship program's Santa Clara residency requirement. The \$1,250 recommended scholarship for the six eligible players is based on the following calculation:

Number of Resident Players	Division	Scholarship Award (per player)	Total Scholarship Award
1	Upper Division	\$250	\$250
2	Lower Division	\$200	\$400
3	Challenger Division	\$200	\$600
Total:			\$1,250

Following the current policy, the 15 player scholarship requests ineligible for the scholarship due to not meeting the Santa Clara residency requirements are in the Challenger Division. Wade Brummal Youth Scholarship Program Policy is expected to be before the City Council in the near future to consider changes to the policy for eligible expenses. Should this part of the policy be changed, the SCWLL may return to the Commission for reconsideration of a grant for the additional 15 player scholarships under the new policy.

Department staff have reviewed the grant application and recommend that the Parks & Recreation Commission approve the grant request in the amount of \$17,575. The staff’s review has determined that the grant request aligns with the Scholarship Program’s priorities and meets the eligibility requirements.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 153778(a) as it has no potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

The Wade Brummal Youth Sports Scholarship Program is funded from the Public Donations Fund and has a current scholarship balance of \$113,032. Staff is recommending to allocate SCWLL’s grant request of \$17,575.

Pending approval of the scholarship grant requests in RTC 24-992 (\$17,545), RTC 24-1003 (\$22,240) and RTC 24-1012 (\$11,652), the effective fund balance would be reduced to \$61,565.

Reference	Current Scholarship Fund Balance	Request Amount	Ending Scholarship Balance
24-992	\$113,032	\$17,545	\$95,457
24-1003	\$95,457	\$22,240	\$73,217
24-1012	\$73,217	\$11,652	\$61,565

COORDINATION

This report has been coordinated with the Finance Department.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve a Grant in the Amount of \$17,575 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to Reimburse the Santa Clara Westside Little League for Eligible Expenses Related to the 2024 Spring Season.

Prepared by: Angelique Wilson, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Parks & Recreation Director

ATTACHMENTS

1. Item 13, October 27, 2015 City Council Report
2. Wade Brummal Disbursement Log
3. Wade Brummal Youth Sports Grant Program Application- Westside Little League



Date: October 27, 2015

To: City Manager for Council Action

From: Director of Parks & Recreation

Subject: Unfinished Business—Parks & Recreation Commission Report on outreach to organizations regarding the \$25 non-resident participant fee

EXECUTIVE SUMMARY

On April 21, 2015, Council considered the Parks & Recreation Commission's recommendation to establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines. The purpose of the Commission proposal was to establish a regular source of funds to support the Wade Brummal Youth Sports Scholarship that provides local non-profit youth sports organization with financial support for needs such as participant registration, equipment, and tournament entry fees. The Council referred the recommendation back to the Commission for further outreach to the non-profit youth sports organizations. On May 19, 2015, the Commission Chair reviewed the additional outreach efforts that included sending a copy of the proposal through the Parks & Recreation Department to all of the youth sports organizations and invitations to comment and/or attend the Commission meeting, follow up communication by the Chair with the Santa Clara Swim Club and Lions Football. On July 21, 2015 in response to the major concerns of the two groups, the Commission further refined the elements of the proposal including the definition of Santa Clara resident, removing the maximum grant per family and allowing additional opportunities for the leagues to request funding from the Scholarship Fund. On August 18, 2015, the Commission recommended that the revised proposal for Annual Non-Resident Sports Participant's Fee for Use of City of Santa Clara Athletic Facilities with Proceeds to Benefit City's "Wade Brummal—Youth Sports Scholarship Fund" be submitted to Council for approval.

ADVANTAGES AND DISADVANTAGES OF ISSUE

Additional efforts to contact and receive input from youth athletic leagues was made by the commission including sending copies of the proposal to the leagues for comment and inviting comment at three additional Commission meetings. The proposal has been revised to include the comments and to address concerns. The schedule for implementation has also been revised to provide time for organizations to adjust and incorporate both the new fee and opportunities to request funding. Implementing an affordable non-resident fee would provide a stable source of funding for needs of local non-profit sports groups such as support for disadvantaged youth and program costs.

ECONOMIC/FISCAL IMPACT

The proposal does not effect the City General Fund, but does provide a stable source of revenue for the City's Wade Brummal Youth Sports Scholarship Fund (084-1117-87800-(A)20412) that receives support primarily from donations from the public, and in the past, from charitable golf tournament proceeds. The estimated amount to be generated is \$15,000-\$20,000 per year, but would depend upon the actual number of non-resident participants in the community sports programs.

RECOMMENDATION

That the Council establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines.



James Teixeira
Director of Parks & Recreation
Commission Liaison

APPROVED:



JJ Julio J. Fuentes
City Manager

Documents Related to this Report:

- 1) *Exhibit A-Parks & Recreation Commission Wade Brummal Youth Sports Scholarship Funding Proposal*

Exhibit A

WADE BRUMMAL YOUTH SPORTS SCHOLARSHIP PROGRAM FUNDING PROPOSAL.

The City of Santa Clara Wade Brummal Youth Sports Scholarship Program Funding Proposal ("Proposal") will apply to all non-profit youth sports groups, organizations and athletic leagues located in the City of Santa Clara that use City of Santa Clara Parks & Recreation athletic facilities. The purpose of this proposal is to generate funds for the Wade Brummal Youth Sports Scholarship Grant Program that provides financial assistance to Santa Clara youth residents who wish to participate in organized youth sports and may not have the financial means to pay the fees required to participate in youth sports leagues, and helps support sports league's facility and program needs. Fees will be collected from all youth non-profit sports organizations that allow "non-residents" to participate in their respective programs. Each organization will submit a roster that lists all residents (with proof of residency) and all "non-resident" participants to the Santa Clara Parks & Recreation Department annually or prior to receiving a facility use permit. The number of non-resident participants provided on the roster will determine the total amount due for non-resident participation fees.

Policy and Procedures:

- 1) **Amount of Fee:** Each non-profit youth sports organization using a Santa Clara Parks & Recreation sports facility will pay a fee of \$25 per year, per non-resident participant.
 - a) **Non-Resident Definition:** A "non-resident" is any person who does not reside within the geographic boundaries of the City of Santa Clara or the boundaries of the Santa Clara Unified School District (SCUSD).
 - b) **Resident Definition:** A resident is any person who resides within the City of Santa Clara or is enrolled in the SCUSD.
 - c) **Proof of Residency:** It will be the responsibility of the leagues to verify residency. Leagues will disclose non-residents on residency rosters submitted to the Parks and Recreation Department.
- 2) **Payment:** The total fee will be made payable to the City of Santa Clara—Wade Brummal Youth Sports Scholarship Program, c/o Parks & Recreation Department, 1500 Warburton Ave., Santa Clara, CA 95050.
- 3) **Schedule for Submitting Participant Roster and Fee.** Rosters should highlight a list of all non-resident participants in each eligible youth sports organization. Rosters and payment will be submitted by the last business day prior to the following dates:
 - Aquatic Sports—September 30
 - Swimming—Santa Clara Swim Club
 - Synchronized Swim—Aquamaids
 - Diving—Santa Clara Diving Club
 - Water Polo & Others
 - Softball—June 30
 - Baseball—June 30
 - SCPAL—June 30 for Summer/Fall sports; December 31 for Winter/Spring sports
 - Football—June 30
 - Soccer—September 30
 - Other Sports—prior to issuance of Athletic Facility Use Permit

4) Funding Requests.

- a) **Eligibility.** Any Santa Clara based, non-profit youth sports organization that pays the non-resident, participation fee is eligible to apply for funding/request reimbursement for financial assistance granted to residents of the City of Santa Clara. Additionally, non-profit youth sports organizations that provide services to Santa Clara residents only, due to jurisdictional boundaries, are also eligible for reimbursement (i.e., Little League Baseball). Eligible organizations must comply with Title IX, the federal law that prohibits discrimination on the basis of gender in schools that receive federal funding — including in their athletics programs.
- b) **Application/Requests:** A written application (Request for Funds) by the board president or executive director of the youth sports organization will be submitted to the City of Santa Clara—Parks & Recreation Department on behalf of the sports organization.
- c) **Limit of Request(s):**
- i) An application (Request for funds) will be considered for approval for **up to \$500** (or less based on available funds) by the Parks and Recreation Department on a case-by-case basis.
 - ii) An application (Request for Funds) for **over \$500** (or less, based on total funds available in the Wade Brummal Youth Sports Scholarship Program Fund) will be reviewed by the Parks & Recreation Commission for a recommendation of approval.
 - iii) A request for funds may be made by any organization no more than one time per quarter.
- d) **Priorities of Funding.**
- i) Participant Scholarships. Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (i.e. league registration fees, participation, etc.) Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.B)
 - ii) Relevant program costs. Reimbursement for new equipment, field repairs, capital projects, maintenance costs. (Only available if fund balance exceeds \$15,000 in a year.)
 - iii) Reimbursement of costs related to additional competition expenses (i.e., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
 - iv) Requests from non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks and Recreation Commission for approval.
 - v) Contributions to the fund do not constitute a guarantee of funding.

I:\Parks\Parks & Recreation Commission\Minutes\Minutes 2015\Wade Brummal Youth Sports Scholarship Grant Program-Funding Proposal Amended 08_08_15.doc

Wade Brummal Scholarship Allocations

2016

SC Lions Spring Flag and Conditioning Camp		\$250
SC Lions Fall Club Tackle and Cheer		\$250
Lions Winter Season		\$500
Pony Baseball-World Series		\$5,000

2016 Outgoing: \$6,000

2017

SC Lions Spring Flag Football		\$500
SC Lions Fall Football and Cheer		\$500
SC PAL Softball		\$500
SC PAL Soccer		\$500

2017 Outgoing: \$2,000

2018

PAL Soccer		\$500
PAL Softball		\$500
SC Lions Spring Flag and Camp		\$500
SC Lions Summer Fall Tackle and Cheer		\$500

2018 Outgoing: \$2,000

2019

SC Lions Spring Flag and Camp		\$500
SC Lions Summer Fall Tackle and Cheer		\$500
Pony Baseball World Series		\$5,000

2019 Outgoing: \$6,000

2020

SC Swim Club		\$500
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2020 Outgoing: \$500

2021

PAL BMX		\$2,420
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2021 Outgoing: \$2,420

2022

SC Youth Soccer	15-Nov	\$6,693
SC PAL BMX	18-Jan	\$2,420

2022 Outgoing: \$9,113

2023

Wilcox Athletics	21-Feb	\$1,500
Lions	21-Feb	\$6,000
SC PAL	21-Mar	\$12,795
SC Pony Baseball	21-Mar	\$3,258
Golden Triangle	16-May	\$3,324

2023 Outgoing: \$26,876

2024

SC Pony Baseball	20-Feb	\$4,359	
SC Lions Football	21-Mar	\$9,928	
SC Swim Club	16-May	\$31,697	(original ask May '23, \$42,458.85, need \$16,669.87 in receipts)
SC Westside Little League	1-Oct	\$4,359	* pending
SC Swim Club	1-Oct	\$11,652	*pending
SC Youth Soccer League	1-Oct	\$22,240	*pending

2024 Outgoing \$84,236

Total: \$100,893



City of Santa Clara Wade Brummal Scholarship/Grant Program Application

(Please type or legibly print)

Organization Name: Santa Clara Westside Little League

Are you a non-profit organization? Yes No

If yes, please attach proof of non-profit status to this application.

How does your organization meet the grant eligibility criteria: SCWLL is a non-profit organization providing recreational baseball program for youth of all abilities for ages 4 to 18. SCWLL has operated in Santa Clara for the past 70+ years. SCWLL provides a safe environment for children to participate in after school sports.

Contact Person: Geoffrey Alves

Phone (cell): 619-997-6858

Email: secretary@scwestside@gmail.com

Address: PO Box 284

City, State, Zip: Santa Clara, CA 95052-0284

Amount requested \$ ~~20,000~~ ~~\$20,574.56 (AW)~~ \$17,574.55

Date of Activity: 1/6/2024 to 6/1/2024

Has this organization received Wade Brummal funding in the past? If so, how much, when, and how were the funds applied? No

Summary of how funds are to specifically be used, proposed activity, project, program, etc. (Include receipts, back-up documentation, season rosters, number of youth served). Additional information may be attached to this application.

~~2023-2024 Scholarships (Challenger + Hardship): \$4,050~~ \$4,250 ^{\$1250}

~~Baseball Equipment for 2023-2024 season: \$13,070~~ \$11,507.92

~~2023-2024 Field Rental Fees: \$1,240~~

~~2023-2024 Field Maintenance: \$1,134~~ \$1,816.63

Who will be served by these funds? Over 250 youth in the Santa Clara community who participate in our Little League baseball program. Additionally, our Challenger division which provides equipment, uniforms, and coaching at zero cost to athletes with disabilities.

Applicant's signature: Geoffrey Alves

Applicant's Title: Secretary/Treasurer Date: 5/20/2024



California Secretary of State

Business Programs Division

1500 11th Street, Sacramento, CA 95814

SANTA CLARA WESTSIDE LITTLE LEAGUE
P.O. BOX 284
SANTA CLARA, CA 95052-0284

Business Amendment Filing Approved

January 24, 2024

Entity Name: SANTA CLARA WESTSIDE LITTLE LEAGUE

Entity Type: Nonprofit Corporation - CA - Public Benefit

Entity No.: 533066

Document Type: Statement of Information

Document No.: BA20240151072

File Date: 01/24/2024

The above referenced document has been approved and filed with the California Secretary of State. To access free copies of filed documents, go to bizfileOnline.sos.ca.gov and enter the entity name or entity number in the Search module.

What's Next?

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For further assistance, contact us at (916) 657-5448 or visit bizfileOnline.sos.ca.gov.



Thank you for using [bizfile California](http://bizfileOnline.sos.ca.gov), the California Secretary of State's business portal for online filings, searches, business records, and additional resources.

Westside Little League Wade Brummal Grant request 2024

Item	Invoice	Amount
Scholarships		
Upper Division (1 @ 250)	n/a	\$250.00
Lower divisions (2 @ 200)	n/a	\$400.00
Challenger Division (18 @ 200)	n/a	\$3,600.00
		\$4,250.00
		Subtotal
Equipment		
Pitching machines	10430	\$5,672.32
AD Star Invoice	277023	\$2,524.68
AD Star Invoice	277652	\$825.97
AD Star Invoice	279570	\$1,604.34
AD Star Invoice	284358	\$3,075.30
AD Star Invoice	276269	\$330.60
Amazon-Umpire 1		\$250.93
Amazon-Umpire 2		\$224.32
		\$14,508.46
		Subtotal 14,507.92
Field Maintenance		
Sierra Pacific	4996	\$809.71
Sierra Pacific	8088	\$325.55
Sierra Pacific	CP179172	\$681.37
		\$1,816.63
		Subtotal

330.06

14,507.92

\$20,575.09	Total
-------------	--------------

\$20,574.55

Westside Little League Scholarship players 2024				
	Player First Name	Player Last Name	Amount	
1	Felicie	Allamanche	\$200.00	SV
2	Leif	Bailey	\$200.00	MV
3	Ryan	Beymer	\$200.00	SJ
4	Olivia	Bugayong	\$200.00	SJ
5	Annalisa S.	Cruz	\$200.00	SC
6	Aidan	Denoyer	\$200.00	SJ
7	Christopher	Farfan-Cuadros	\$200.00	SJ
8	Tessa	Gallo	\$200.00	SJ
9	Javier	Gamera	\$200.00	SC
10	Quinn	Hackett	\$200.00	SV
11	Cecilia	Mason	\$200.00	SV
12	Lucas	Perez Sanchez	\$200.00	SJ
13	Helen	Schaper	\$200.00	SJ
14	Chloe	Seshadri	\$200.00	Campbell
15	Jacob	Silkwood	\$200.00	SV
16	Thu	Tran	\$200.00	SJ
17	Marshall	Wilson	\$200.00	SC
18	Shaila	Yenamandra	\$200.00	L.A
19	Zion	Olmos	\$250.00	SC
20	Cruz	Leiwes	\$200.00	SC
21	Cali	Leiwes	\$200.00	SC
			\$4,250.00	Total



Jr. Hack Attack Baseball Pitching Machine × 2
For Baseball

\$5,198.00

Subtotal

\$5,198.00

Shipping

\$0.00

Taxes

\$474.32

Total

\$5,672.32 USD

Total paid today

\$0.00 USD

Customer information

Shipping address

Anthony Pascoal

Westside Little League

2348 Glendenning Avenue

Santa Clara CA 95050

United States

Billing

address

Anthony

Pascoal

Westside

Little

League

1045 Los

Padres

Boulevard

Santa

Clara CA

95050

Angelique Wilson

From: Westside Safety Officer <safety.westside@gmail.com>
Sent: Tuesday, June 25, 2024 1:52 PM
To: Angelique Wilson; SCWestside President; Secretary; Treasurer Westside
Subject: Fwd: Order #10430 confirmed

Hi Angelique,

Here is the receipt for the pitching machines. Let me know if you need anything else.

Thanks,
Anthony

Sent from my iPhone

Begin forwarded message:

From: Anytime Baseball Supply <store+21957127@t.shopifyemail.com>
Date: February 23, 2024 at 9:26:14 PM PST
To: safety.westside@gmail.com
Subject: Order #10430 confirmed
Reply-To: Anytime Baseball Supply <support@anytimebaseballsupply.com>

Anytime Baseball Supply

ORDER #10430

Thank you for your purchase!

We're getting your order ready to be shipped. We will notify you when it has been sent.

[View your order](#)

or [Visit our store](#)

[Order summary](#)



Order #10430

Thank you, Anthony!

Track everything in one place



Download the AfterShip app to keep track of your order.

Real-time updates

Track order with AfterShip



Your order is confirmed

You'll receive a confirmation email with your order number shortly.

Download Shup to track package

Order details

Contact information

Payment method

USA - contact with 8282 - 85 872 32



Jr. Mack Attack Baseball Pitching Machine For Baseball

\$5,198.00

Subtotal

\$5,198.00

Shipping

Free

Taxes

\$474.32

Total

USD \$5,672.32

Please answer following question(s).

1. How did you hear about us?

Type here...

2. Did you have a hard time finding what you were looking for?

Type here...



**A.D.STARR is a proud member
of the DICK'S Sporting Goods Family**

4300 McClaren Woods Road
Coraopolis, PA 15108
PHONE: 1-800-487-2448

Page	Date	Invoice No.
1	02/02/24	277023*

SUMMARY COPY

Bill To

Anthony Pascoal
Santa Clara Westside Little League
2348 Glendenning Ave
Santa Clara, CA 95050

Ship To

Anthony Pascoal
2348 Glendenning Ave
Santa Clara, CA 95050

Customer No.	Sales I.D.	Reference #	Media Code	Terms
108641	BF /BF		C /	XXXXXXXX3017 VISA

Ordered By	Warehouse	Phone Number	Total Wt.	Zone	# Packages	Ship Via
		(408) 644-5397	274.4 Lbs	8	1	FHD

Message:

Our website is www.ADSTARR.com. Gift cards may not be reflected.
If your organization is state tax exempt we will need your state tax exemption form prior to placing your order. Thank you for your order.

Qty.	B/O	Shipped	Item #	Description	Unit Price	Disc	Extension
3	0	3	STARR-1	AD STARR-1 Safety Baseball	36.9900	--	110.97
6	0	6	STARR-5	AD STARR-5 Safety Baseball	36.9900	--	221.94
3	0	3	NB44E	MVP Portable Sock Screen 7x7	89.9900	--	269.97
10	0	10	TP-Y BLACK	Youth Throat Protector-Black	3.2500	--	32.50
4	0	4	GXC 112	Mizuno Prospect Series-Catcher's Mitt CM 31.50 RHT Right Handed Thrower	49.9900	--	199.96
4	0	4	GXC 105	Mizuno Prospect Series-Catchers Mitt CM 32.50 RHT Right Handed Thrower	59.9900	--	239.96
26	0	26	AD 100 PBC	AD 100 PB-C Practice Baseball	36.9900	--	961.74

13	0	13	SCOREBOOK	Baseball / Softball Scorebook	5.2500	--	68.25
13	0	13	LU1	Line-Up cards	5.2500	--	68.25
					MERCHANDISE INVOICE TOTAL \$ 2173.54 SHIPPING & HANDLING \$ 150.00 STATE SALES TAX \$ 157.58 COUNTY SALES TAX \$ 43.56 INVOICE TOTAL \$ 2524.68 CR. CARD: VI, APPR:489875 \$ -500.00 CR. CARD: VI, APPR:S82631 \$ -2024.68 BALANCE FOR THIS ORDER \$ 0.00		



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4300 McClaren Woods Road
Coraopolis, PA 15108
PHONE: 1-800-487-2448

Page	Date	Invoice No.
1	02/05/24	277652*

SUMMARY COPY

Bill To
Anthony Pascoal
Santa Clara Westside Little League
2348 Glendenning Ave
Santa Clara, CA 95050

Ship To
Anthony Pascoal
2348 Glendenning Ave
Santa Clara, CA 95050

Customer No.	Sales I.D.	Reference #	Media Code	Terms		
108641	BF /BF		C /	XXXXXXXX3017 VISA		
Ordered By	Warehouse	Phone Number	Total Wt.	Zone	# Packages	Ship Via
		(408) 644-5397	57.0 Lbs	8	2	FHD

Message:

Our website is www.ADSTARR.com. Gift cards may not be reflected.
If your organization is state tax exempt we will need your state tax exemption form prior to placing your order. Thank you for your order.

Qty.	B/O	Shipped	Item #	Description	Unit Price	Disc	Extension
8	0	0	AD 100 PBC	AD 100 PB-C Practice Baseball	36.9900	--	295.92
8	0	0	ADLG79C BLACK	7-9 Leg Guard Combo 11.5 BLACK	49.9900	--	399.92
5	0	0	TP-Y BLACK	Youth Throat Protector-Black	3.2500	--	16.25

MERCHANDISE INVOICE TOTAL \$ 712.09
SHIPPING & HANDLING \$ 48.00
STATE SALES TAX \$ 51.63
COUNTY SALES TAX \$ 14.25
INVOICE TOTAL \$ 825.97
CR. CARD: VI, APPR: S74105\$ -825.97
BALANCE FOR THIS ORDER \$ 0.00



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4300 McClaren Woods Road
Coraopolis, PA 15108
PHONE: 1-800-487-2448

Page	Date	Invoice No.
1	03/03/24	279570*

SUMMARY COPY

Bill To
Anthony Pascoal
Santa Clara Westside Little League
2348 Glendenning Ave
Santa Clara, CA 95050

Ship To
Anthony Pascoal
2348 Glendenning Ave
Santa Clara, CA 95050

Customer No.	Sales I.D.	Reference #	Media Code	Terms		
108641	BF/BF		C /	XXXXXXXX3017 VISA		
Ordered By	Warehouse	Phone Number	Total Wt.	Zone	# Packages	Ship Via
		(408) 644-5397	144.5 Lbs	8	2	FHD

Message:

Our website is www.ADSTARR.com. Gift cards may not be reflected.
If your organization is state tax exempt we will need your state tax exemption form prior to placing your order. Thank you for your order.

Qty.	B/O	Shipped	Item #	Description	Unit Price	Disc	Extension
10	0	0	BH3010 BLACK	All Star T-Ball/Youth Helmet Black	29.9500	--	299.50
2	0	2	BEPI08	Portable Bench without Back 8'	519.9900	--	1039.98

MERCHANDISE INVOICE TOTAL \$ 1339.48
SHIPPING & HANDLING \$ 140.00
STATE SALES TAX \$ 97.11
COUNTY SALES TAX \$ 27.75
INVOICE TOTAL \$ 1604.34
CR. CARD: VI, APPR: S72364\$ -1604.34
BALANCE FOR THIS ORDER \$ 0.00



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4300 McClaren Woods Road
Coraopolis, PA 15108
PHONE: 1-800-487-2448

Page	Date	Invoice No.
1	04/16/24	284358*

SUMMARY COPY

Bill To
Anthony Pascoal
Santa Clara Westside Little League
2348 Glendenning Ave
Santa Clara, CA 95050

Ship To
Anthony Pascoal
2348 Glendenning Ave
Santa Clara, CA 95050

Customer No.	Sales I.D.	Reference #	Media Code	Terms
108641	BF /BF		C /	XXXXXXXX3017 VISA

Ordered By	Warehouse	Phone Number	Total Wt.	Zone	# Packages	Ship Via
		(408) 644-5397	275.4 Lbs	8	3	FHD

Message:

Our website is www.ADSTARR.com. Gift cards may not be reflected.
If your organization is state tax exempt we will need your state tax exemption form prior to placing your order. Thank you for your order.

Qty.	B/O	Shipped	Item #	Description	Unit Price	Disc	Extension
12	0	0	AD 100 LL	AD 100 LL Little League Regular Season Baseball	45.9900	--	551.88
3	0	0	UMPPKG	A.D. STARR Umpire Package	139.9900	--	419.97
3	0	0	UMP BRUSH	Umpire Plate Brush	0.0000	--	0.00
3	0	0	UMP 4 WAY IND.	Umpire 4-Way Indicator	0.0000	--	0.00
3	0	0	A047	Pro Style Umpire Ball Bag	0.0000	--	0.00
3	0	0	ADUMPCP	ADS, Umpire Pro Chest Protector	0.0000	--	0.00
3	0	0	ADUMPLG	ADS, Umpire Leg Guard	0.0000	--	0.00
3	0	3	FM25EXT	All-Star Umpire Face Mask with Steel Cage and EXT padding	0.0000	--	0.00
SERIAL NUMBER(S):							

6	0	0	ADLGTBC BLACK	Tee Ball Leg Guard Combo 10.5	39.9900	--	239.94
				BLACK			
2	0	0	ADLG912C BLACK	9-12 Leg Guard Combo 13.0	54.9900	--	109.98
				BLACK			
2	0	0	ADLG1216 BLACK	12-16 Leg Guard Buckle 14.5	59.9900	--	119.98
				BLACK			
5	0	0	ADCPCC912 BLACK	9-12 Chest Protector-NOCSAE 14.5	54.9900	--	274.95
				BLACK			
3	0	0	ADCPCC1216BLACK	12-16 Chest Protector- NOCSAE 15.5	59.9900	--	179.97
				BLACK			
3	0	0	LH21	Throw Down Waffle Home Plate	12.9500	--	38.85
5	0	0	90	Champion Deluxe Batting Tee	24.9900	--	124.95
10	0	10	E85 BK	Champro Ultimate Carry-All Bag	34.9900	--	349.90
				BLACK			
25	0	0	SCOREBOOK	Baseball / Softball Scorebook	5.0000	--	125.00
25	0	0	LU1	Line-Up cards	5.0000	--	125.00
				MERCHANDISE INVOICE TOTAL \$ 2660.37 SHIPPING & HANDLING \$ 169.00 STATE SALES TAX \$ 192.88 COUNTY SALES TAX \$ 53.05 INVOICE TOTAL \$ 3075.30 CR. CARD: VI, APPR: S64057\$ -3075.30 BALANCE FOR THIS ORDER \$ 0.00			



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4300 McClaren Woods Road
Coraopolis, PA 15108
PHONE: 1-800-487-2448

Page	Date	Invoice No.
1	01/24/24	276269*

SUMMARY COPY

Bill To
Alley Torres
Santa Clara Westside Little League
1445 Newhall St
Santa Clara, CA 95050

Ship To
(Same as Bill-To)

Customer No.	Sales I.D.	Reference #	Media Code	Terms		
108641	BF /BF		C /	XXXXXXXX3017 VISA		
Ordered By	Warehouse	Phone Number	Total Wt.	Zone	# Packages	Ship Via
		(408) 464-4622	117.5 Lbs	8	1	FHD

Message:

Our website is www.ADSTARR.com. Gift cards may not be reflected.
If your organization is state tax exempt we will need your state tax exemption form prior to placing your order. Thank you for your order.

Qty.	B/O	Shipped	Item #	Description	Unit Price	Disc	Extension
25	0	25	AD 100 LL	AD 100 LL Little League Regular Season Baseball	45.9900	-	1149.75

MERCHANDISE INVOICE TOTAL \$ 1149.75
SHIPPING & HANDLING \$ 74.00
STATE SALES TAX \$ 83.36
COUNTY SALES TAX \$ 22.95
INVOICE TOTAL \$ 1330.06
Gift Card XXXX 7651 \$ -500.00
Gift Card XXXX 5020 \$ -500.00
CR. CARD: VI, APPR:S77019 \$ -330.06
BALANCE FOR THIS ORDER \$ 0.00

Final Details for Order #114-2830882-0962665

[Print this page for your records.](#)

Order Placed: April 3, 2024
Amazon.com order number: 114-2830882-0962665
Order Total: **\$250.93**

Shipped on April 4, 2024

Items Ordered

1 of: *All Star Umpire Starter Kit*
Sold by: Daves Sport Shop ([seller profile](#))
Supplied by: Other

P
\$22

Condition: New

Shipping Address:

SC Westside
2348 GLENDENNING AVE
SANTA CLARA, CA 95050-6414
United States

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa ending in 6449

Billing address

SC Westside
1045 LOS PADRES BLVD
SANTA CLARA, CA 95050-5133
United States

Credit Card transactions

Item(s) Subtotal:	\$22
Shipping & Handling:	\$
Total before tax:	\$22
Estimated tax to be collected:	\$2
Grand Total:	\$250.93
Visa ending in 6449: April 4, 2024:	\$250.93

To view the status of your order, return to [Order Summary](#).

250.93

Final Details for Order #114-4725003-6269860

[Print this page for your records.](#)

Order Placed: April 3, 2024
Amazon.com order number: 114-4725003-6269860
Seller's order number: 1365992
Order Total: \$224.32

Shipped on April 4, 2024

Items Ordered

1 of: *CHAMPRO Varsity Umpire Kit: Professional Grade Baseball/Softball Umpire Gear Box Set - Everything Included,Black*
Sold by: Ourland Outdoor [\(seller profile\)](#)
Supplied by: Other

Price
\$159.95

Condition: New

Shipping Address:

SC Westside
2348 GLENDENNING AVE
SANTA CLARA, CA 95050-6414
United States

Shipping Speed:

Local Express Shipping

Payment Information

Payment Method:
Visa ending in 6449

Billing address
SC Westside
1045 LOS PADRES BLVD
SANTA CLARA, CA 95050-5133
United States

Credit Card transactions

Item(s) Subtotal:	\$159.95
Shipping & Handling:	\$45.61
Total before tax:	—
Estimated tax to be collected:	\$18.76
Grand Total:	\$224.32
Visa ending in 6449: April 4, 2024:	\$224.32

To view the status of your order, return to [Order Summary](#).

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Sierra Pacific Turf Supply
 P. O. Box 84,
 Campbell, CA 95009
 (408) 374-4700
 (408) 374-4773 Fax

Sales Order

Order Number: CP17972
 Order Date: 1/17/2024

Salesperson: 0005
 Customer Number 2001552

Sold To:
 West Side Little League
 Evan Smith
 (510) 361-6879
 evanmksmith@gmail.com

Ship To:
 West Side Little League
 1045 Los Padres Blvd.
 Santa Clara, CA 95050

Confirm To: **Chemical License:**

Customer P.O.	Ship VIA SPTS	F.O.B.	Terms NET 30					
Item#	Description	Loc	Ordered	Shipped	Back Ord	Price	Amount	
FZ-TMVP Whse:000	TURFACE MVP. 50#	1-E	12.00			18.470	221.64	
FZ-TQD Whse:000	TURFACE QUICK DRY, 50#	1-E	8.00			18.230	145.84	
FZ-FL100 Whse:000	DOLOMARK, 50#BAG	1-F	12.00			11.940	143.28	
FZ-TMCRE Whse:000	TURFACE MOUND CLAY, RED #50	1-E	4.00			23.480	93.92	

*** CALL CUSTOMER BEFORE DELIVERY ***

SIERRA PACIFIC TURF
 510 SALMAR AVE
 CAMPBELL, CA 95008-1416
 408-374 4700

Phone Order

XXXXXXXXXXXX6011
 VISA Entry Method: Manual

Total: \$ 681.37

01/17/24 13:07:52

Inv #: 000017972

Appr Code: S91592

Apprvd: Online

AVS Code:

CVV2 Code: MATCH

Date: _____

Date: _____

Net Order:	604.68
Less Discount:	0.00
Freight:	20.00
Sales Tax:	56.69
Order Total:	681.37

Customer Copy
 THANK YOU!

READ AND FOLLOW LABEL INSTRUCTIONS
 CONCERNING THE USE OF THE PRODUCTS ON THIS INVOICE. PLEASE OBTAIN AUTHORIZATION PRIOR TO
 RESUBJECT TO A RESTOCKING CHARGE. A SERVICE CHARGE OF 1.5% PER MONTH WILL BE APPLIED TO ALL



Sierra Pacific Turf Supply
 P.O. Box 84,
 Campbell, CA 95009
 (408) 374-4700
 (408) 374-4773 Fax

Sales Order

Order No.: 004996
 Order Date: 3/25/2024
 Delivery Date: 3/25/2024
 Customer ID: 2001553
 Salesperson ID: 0005

BILL TO:
 Westside Little League
 Attn: evanmksmith@gmail.com

SHIP TO:
 Westside Little League
 1045 Los Padres Blvd
 Santa Clara CA 95050
 Attn: Evan (510) 361-6879

CUSTOMER P.O. NO.	TERMS	SHIP VIA	CONTACT			CHEMICAL LICENSE	
ITEM	NET 30	SPTS	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
FZ-TMVP	TURFACE MVP, 50#		12.00	_____	_____	18.47	221.64
FZ-TQD	TURFACE QUICK DRY, 50#		8.00	_____	_____	18.23	145.84
FZ-FL100	DOLOMARK, 50#BAG		20.00	_____	_____	11.94	238.80
FZ-TMCRE	TURFACE MOUND CLAY, RED #50		5.00	_____	_____	23.48	117.40

Credit Card Payment:

Reference No: 002226 Date: 3/25/2024 Amount: 809.7100

Sales Total: 723.68
Freight & Misc.: 20.00
Less Discount: 0.00
Tax Total: 66.03
Total (USD): 809.71
Payments: 809.71
Balance: 0.00

Type: PMT
 Ref Nbr: 002226
 Ref#: 085004949608
 Auth Code: S34294
Total: \$809.71 USD
 Card #:

 Date: _____

 Date: _____

W LABEL INSTRUCTIONS
 AVOID THE USE OF THE PRODUCTS ON THIS INVOICE. PLEASE OBTAIN AUTHORIZATION PRIOR TO RETURNING GOODS.
 A SERVICE CHARGE OF 1.5% PER MONTH WILL BE APPLIED TO ALL PAST DUE ACCOUNTS



Sierra Pacific Turf Supply
 P.O. Box 84,
 Campbell, CA 95009
 (408) 374-4700
 (408) 374-4773 Fax

Sales Order

Order No.: 008088
 Order Date: 5/1/2024
 Delivery Date: 5/1/2024
 Customer ID: 2001553
 Salesperson ID: 0005

BILL TO:
 CREDIT CARD-CAMPBELL COUNTER
 Attn: evanmksmith@gmail.com

SHIP TO:
 Little League
 1045 Los Padres Blvd
 Santa Clara CA 95050
 Attn: Evan (510) 361-6879

CUSTOMER P.O. NO.	TERMS	SHIP VIA	CONTACT			CHEMICAL LICENSE	
	NET 30	SPTS					
ITEM			ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
FZ-FL100	DOLOMARK. 50#BAG	20.00				14.00	280.00

Credit Card Payment:

Reference No:	Date:	Amount:
004339	5/1/2024	558.8600
004356	5/1/2024	325.5500

Sales Total: 280.00
Freight & Misc.: 20.00
Less Discount: 0.00
Tax Total: 25.55
Total (USD): 325.55
Payments: 325.55
Balance: 0.00

Customer Sign Here: _____ Date: _____
 Driver Sign Here: _____ Date: _____
 Pulled By: _____

KEEP PESTICIDES LOCKED UP, READ AND FOLLOW LABEL INSTRUCTIONS

NO RECOMMENDATION HAS BEEN MADE CONCERNING THE USE OF THE PRODUCTS ON THIS INVOICE. PLEASE OBTAIN AUTHORIZATION PRIOR TO RETURNING GOODS. ALL RETURNED GOODS SUBJECT TO A RESTOCKING CHARGE. A SERVICE CHARGE OF 1.5% PER MONTH WILL BE APPLIED TO ALL PAST DUE ACCOUNTS



Agenda Report

24-1012

Agenda Date: 11/25/2024

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \$11,652 to Reimburse Santa Clara Swim Club for Eligible Expenses Related to the 2022-2023 Swim Season.

COUNCIL PILLAR

Enhance Community Sports, Recreation & Arts Assets
Enhance Community Engagement and Transparency

BACKGROUND

The Wade Brummal Youth Sports Scholarship Program (Scholarship Program) was established in memory of Santa Clara resident and youth sports enthusiast, Wade Brummal (Attachment 1). The intention of the Scholarship Program is to promote the participation of Santa Clara youth in organized sports programming by providing qualified organizations with the opportunity to obtain grants to offset the costs of fees, equipment, and other related program costs. Since 2016, a total of 27 grants have been allocated from the Scholarship Program for a total grant amount of \$100,893 (Attachment 2).

The purpose of this report is to present the grant request from Santa Clara Swim Club for reimbursement of eligible expenses in the amount of \$11,652 for expenses related to their 2022-2023 Swim Season. Per the Scholarship Program grant guidelines, this level of award is subject to the review and approval of the Parks & Recreation Commission (Commission).

DISCUSSION

Overview of Wade Brummal Youth Sports Scholarship Program

Each local youth sports organization that uses a City Parks & Recreation facility and/or field is required to pay a \$25 fee for every non-resident youth participant in their program. To document the fee, each organization is required to provide seasonal rosters that identify non-resident players.

In return, those same groups are eligible to apply for a grant from the Scholarship Program to support the participation of Santa Clara youth who are unable to afford program fees or equipment. Grant requests are submitted by youth sports organizations and are evaluated by the Parks & Recreation Department for eligibility based on the following guidelines:

1. The organization must be a City of Santa Clara non-profit, sports, or school organization serving youth 18 years and under and have participated in the payment of non-resident youth participant fees;
2. Grant funds must be used to cover registration and/or participation fees, enhanced services, training, equipment, facilities or other expenses related to the sport, league, or activity;
3. In general, requests are limited to no more than one request per organization, per sport/per season with a \$500 limit per request; and
4. Larger grant amounts may be considered, provided the Scholarship Program has sufficient funds. Requests larger than \$500 must be reviewed and approved by the Parks & Recreation Commission.

Priorities of Funding

The current policy establishes the following priorities when considering grant requests:

1. Participant Scholarships - Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (e.g., league registration fees, participation, etc.). Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.8).
2. Relevant program costs - Reimbursement for new equipment, field repairs, capital projects, maintenance costs (only available if fund balance exceeds \$15,000 in a year).
3. Reimbursement of costs related to additional competition expenses (e.g., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
4. Non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks & Recreation Commission for approval.
5. Contributions to the fund do not constitute a guarantee of funding.

Once a grant is approved by staff or the Parks & Recreation Commission, payments are issued directly to the youth sports organization by staff.

Request from Santa Clara Swim Club (SCSC)

Santa Clara Swim Club is a nonprofit organization founded in 1951, whose purpose is to provide exceptional teaching and training so the athletes can reach their highest potential in swimming and life. SCSC supports over 500 competitive, 100 masters, and 800 learn to swim athletes each year. SCSC has achieved countless titles and has produced over 80 Olympic athletes throughout its history.

SCSC has submitted a scholarship grant request seeking reimbursement for equipment associated with the 2022-2023 swim season (Attachment 3). The equipment purchased includes lane lines, a lane line storage reel and reel cover, and back stroke flags. The purchased items were used at the International Swim Center (ISC) by SCSC and City programs. When the ISC is temporarily reopened, the equipment will be reinstalled for City and SCSC program use. SCSC previously received a \$31,697 Scholarship Program grant allocation for scholarships and equipment in 2023. The items in this current grant request were not previously requested from the Scholarship Program.

Department staff are recommending the Commission approve the \$11,652 grant request from SCSC based on the Department's review of the grant application. Staff's review has determined that the grant request aligns with the Scholarship Program's priorities and meets the eligibility requirements.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 153778(a) as it has no potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

The Wade Brummal Youth Sports Scholarship Program is funded in the Public Donations Fund and has a current balance of \$113,032. Staff is recommending to award SCSC's Scholarship Program grant request of \$11,652.

Pending approval of the Scholarship Program grant requests in RTC 24-992 (\$17,545), RTC 24-1003 (\$22,240) and RTC 24-1012 (\$11,652), the effective fund balance would be reduced to \$61,565.

Reference	Current Scholarship Fund Balance	Request Amount	Ending Scholarship Balance
24-992	\$113,032	\$17,545	\$95,457
24-1003	\$95,457	\$22,240	\$73,217
24-1012	\$73,217	\$11,652	\$61,565

COORDINATION

This report has been coordinated with the Finance Department.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve the Grant in the Amount of \$11,652 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to Reimburse Santa Clara Swim Club for Eligible Expenses Related to the 2022-2023 Swim Season.

Prepared by: Angelique Wilson, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting Parks & Recreation Director

ATTACHEMENTS

1. Item 13, October 27, 2015 City Council Report
2. Wade Brummal Disbursement Log
3. Wade Brummal Youth Sports Program Application - Swim Club



AGENDA REPORT

Date: October 27, 2015

To: City Manager for Council Action

From: Director of Parks & Recreation

Subject: Unfinished Business—Parks & Recreation Commission Report on outreach to organizations regarding the \$25 non-resident participant fee

EXECUTIVE SUMMARY

On April 21, 2015, Council considered the Parks & Recreation Commission's recommendation to establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines. The purpose of the Commission proposal was to establish a regular source of funds to support the Wade Brummal Youth Sports Scholarship that provides local non-profit youth sports organization with financial support for needs such as participant registration, equipment, and tournament entry fees. The Council referred the recommendation back to the Commission for further outreach to the non-profit youth sports organizations. On May 19, 2015, the Commission Chair reviewed the additional outreach efforts that included sending a copy of the proposal through the Parks & Recreation Department to all of the youth sports organizations and invitations to comment and/or attend the Commission meeting, follow up communication by the Chair with the Santa Clara Swim Club and Lions Football. On July 21, 2015 in response to the major concerns of the two groups, the Commission further refined the elements of the proposal including the definition of Santa Clara resident, removing the maximum grant per family and allowing additional opportunities for the leagues to request funding from the Scholarship Fund. On August 18, 2015, the Commission recommended that the revised proposal for Annual Non-Resident Sports Participant's Fee for Use of City of Santa Clara Athletic Facilities with Proceeds to Benefit City's "Wade Brummal—Youth Sports Scholarship Fund" be submitted to Council for approval.

ADVANTAGES AND DISADVANTAGES OF ISSUE

Additional efforts to contact and receive input from youth athletic leagues was made by the commission including sending copies of the proposal to the leagues for comment and inviting comment at three additional Commission meetings. The proposal has been revised to include the comments and to address concerns. The schedule for implementation has also been revised to provide time for organizations to adjust and incorporate both the new fee and opportunities to request funding. Implementing an affordable non-resident fee would provide a stable source of funding for needs of local non-profit sports groups such as support for disadvantaged youth and program costs.

ECONOMIC/FISCAL IMPACT

The proposal does not effect the City General Fund, but does provide a stable source of revenue for the City's Wade Brummal Youth Sports Scholarship Fund (084-1117-87800-(A)20412) that receives support primarily from donations from the public, and in the past, from charitable golf tournament proceeds. The estimated amount to be generated is \$15,000-\$20,000 per year, but would depend upon the actual number of non-resident participants in the community sports programs.

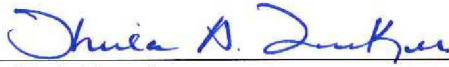
RECOMMENDATION

That the Council establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines.



James Teixeira
Director of Parks & Recreation
Commission Liaison

APPROVED:



for Julio J. Fuentes
City Manager

Documents Related to this Report:

- 1) *Exhibit A-Parks & Recreation Commission Wade Brummal Youth Sports Scholarship Funding Proposal*

Exhibit A

WADE BRUMMAL YOUTH SPORTS SCHOLARSHIP PROGRAM FUNDING PROPOSAL.

The City of Santa Clara Wade Brummal Youth Sports Scholarship Program Funding Proposal ("Proposal") will apply to all non-profit youth sports groups, organizations and athletic leagues located in the City of Santa Clara that use City of Santa Clara Parks & Recreation athletic facilities. The purpose of this proposal is to generate funds for the Wade Brummal Youth Sports Scholarship Grant Program that provides financial assistance to Santa Clara youth residents who wish to participate in organized youth sports and may not have the financial means to pay the fees required to participate in youth sports leagues, and helps support sports league's facility and program needs. Fees will be collected from all youth non-profit sports organizations that allow "non-residents" to participate in their respective programs. Each organization will submit a roster that lists all residents (with proof of residency) and all "non-resident" participants to the Santa Clara Parks & Recreation Department annually or prior to receiving a facility use permit. The number of non-resident participants provided on the roster will determine the total amount due for non-resident participation fees.

Policy and Procedures:

- 1) **Amount of Fee:** Each non-profit youth sports organization using a Santa Clara Parks & Recreation sports facility will pay a fee of \$25 per year, per non-resident participant.
 - a) **Non-Resident Definition:** A "non-resident" is any person who does not reside within the geographic boundaries of the City of Santa Clara or the boundaries of the Santa Clara Unified School District (SCUSD).
 - b) **Resident Definition:** A resident is any person who resides within the City of Santa Clara or is enrolled in the SCUSD.
 - c) **Proof of Residency:** It will be the responsibility of the leagues to verify residency. Leagues will disclose non-residents on residency rosters submitted to the Parks and Recreation Department.
- 2) **Payment:** The total fee will be made payable to the City of Santa Clara—Wade Brummal Youth Sports Scholarship Program, c/o Parks & Recreation Department, 1500 Warburton Ave., Santa Clara, CA 95050.
- 3) **Schedule for Submitting Participant Roster and Fee.** Rosters should highlight a list of all non-resident participants in each eligible youth sports organization. Rosters and payment will be submitted by the last business day prior to the following dates:
 - Aquatic Sports—September 30
 - Swimming—Santa Clara Swim Club
 - Synchronized Swim—Aquamaids
 - Diving—Santa Clara Diving Club
 - Water Polo & Others
 - Softball—June 30
 - Baseball—June 30
 - SCPAL—June 30 for Summer/Fall sports; December 31 for Winter/Spring sports
 - Football—June 30
 - Soccer—September 30
 - Other Sports—prior to issuance of Athletic Facility Use Permit

4) Funding Requests.

- a) **Eligibility.** Any Santa Clara based, non-profit youth sports organization that pays the non-resident, participation fee is eligible to apply for funding/request reimbursement for financial assistance granted to residents of the City of Santa Clara. Additionally, non-profit youth sports organizations that provide services to Santa Clara residents only, due to jurisdictional boundaries, are also eligible for reimbursement (i.e., Little League Baseball). Eligible organizations must comply with Title IX, the federal law that prohibits discrimination on the basis of gender in schools that receive federal funding — including in their athletics programs.
- b) **Application/Requests:** A written application (Request for Funds) by the board president or executive director of the youth sports organization will be submitted to the City of Santa Clara—Parks & Recreation Department on behalf of the sports organization.
- c) **Limit of Request(s):**
- i) An application (Request for funds) will be considered for approval for **up to \$500** (or less based on available funds) by the Parks and Recreation Department on a case-by-case basis.
 - ii) An application (Request for Funds) for **over \$500** (or less, based on total funds available in the Wade Brummal Youth Sports Scholarship Program Fund) will be reviewed by the Parks & Recreation Commission for a recommendation of approval.
 - iii) A request for funds may be made by any organization no more than one time per quarter.
- d) **Priorities of Funding.**
- i) Participant Scholarships. Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (i.e. league registration fees, participation, etc.) Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.B)
 - ii) Relevant program costs. Reimbursement for new equipment, field repairs, capital projects, maintenance costs. (Only available if fund balance exceeds \$15,000 in a year.)
 - iii) Reimbursement of costs related to additional competition expenses (i.e., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
 - iv) Requests from non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks and Recreation Commission for approval.
 - v) Contributions to the fund do not constitute a guarantee of funding.

I:\Parks\Parks & Recreation Commission\Minutes\Minutes 2015\Wade Brummal Youth Sports Scholarship Grant Program-Funding Proposal Amended 08_08_15.doc

Wade Brummal Scholarship Allocations

2016

SC Lions Spring Flag and Conditioning Camp		\$250
SC Lions Fall Club Tackle and Cheer		\$250
Lions Winter Season		\$500
Pony Baseball-World Series		\$5,000

2016 Outgoing: \$6,000

2017

SC Lions Spring Flag Football		\$500
SC Lions Fall Football and Cheer		\$500
SC PAL Softball		\$500
SC PAL Soccer		\$500

2017 Outgoing: \$2,000

2018

PAL Soccer		\$500
PAL Softball		\$500
SC Lions Spring Flag and Camp		\$500
SC Lions Summer Fall Tackle and Cheer		\$500

2018 Outgoing: \$2,000

2019

SC Lions Spring Flag and Camp		\$500
SC Lions Summer Fall Tackle and Cheer		\$500
Pony Baseball World Series		\$5,000

2019 Outgoing: \$6,000

2020

SC Swim Club		\$500
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2020 Outgoing: \$500

2021

PAL BMX		\$2,420
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2021 Outgoing: \$2,420

2022

SC Youth Soccer	15-Nov	\$6,693
SC PAL BMX	18-Jan	\$2,420

2022 Outgoing: \$9,113

2023

Wilcox Athletics	21-Feb	\$1,500
Lions	21-Feb	\$6,000
SC PAL	21-Mar	\$12,795
SC Pony Baseball	21-Mar	\$3,258
Golden Triangle	16-May	\$3,324

2023 Outgoing: \$26,876

2024

SC Pony Baseball	20-Feb	\$4,359	
SC Lions Football	21-Mar	\$9,928	
SC Swim Club	16-May	\$31,697	(original ask May '23, \$42,458.85, need \$16,669.87 in receipts)
SC Westside Little League	1-Oct	\$4,359	* pending
SC Swim Club	1-Oct	\$11,652	*pending
SC Youth Soccer League	1-Oct	\$22,240	*pending

2024 Outgoing \$84,236

Total: \$100,893



City of Santa Clara Wade Brummal Scholarship/Grant Program Application

(Please type or legibly print)

Organization Name: Santa Clara Swim Club

Are you a non-profit organization? Yes No

If yes, please attach proof of non-profit status to this application.

How does your organization meet the grant eligibility criteria: SCSC is a non-profit youth sports program in Santa Clara providing scholarships, equipment, facilities, safety, learn to swim lessons, and community participation for disadvantaged members.

Contact Person: Julie Corrigan

Phone (cell): 831-801-7405

Email: jcorrigan@santaclaraswimclub.org

Address: 575 Pomeroy Ave

City, State, Zip: Santa Clara, CA 95051

Amount requested \$ 11,652.29

Date of Activity: February, 2022- February 2023

Has this organization received Wade Brummal funding in the past? If so, how much, when, and how were the funds applied? Yes, May 2021 and June 2021, \$500 each time and the funds were applied to scholarships.

Summary of how funds are to specifically be used, proposed activity, project, program, etc. (Include receipts, back-up documentation, season rosters, number of youth served). Additional information may be attached to this application.

Funds will be used to continue to offer scholarships to those in need for swim lessons and swim team,

as well as provide training equipment that is not accessible/feasible to individual athletes.

Both partial and full scholarships are available. The scholarships we award and equipment purchased

help prevent drowning and are done for the benefit of residents of Santa Clara first and foremost.

Who will be served by these funds? Youth ages 6 mos-18 years. SCSC swim team is currently serving 462 youth and our Learn to Swim program is serving over 500 youth to help prevent drowning in our community.

Applicant's signature: Julie Corrigan

Digitally signed by Julie Corrigan
Date: 2024.08.30 14:23:20 -07'00'

Applicant's Title: Team Manager

Date: 8/20/24

Date	Store	Use	Amount
4/19/2022	Lincoln Aquatics	Lane line storage	\$1,447.04
12/22/2022	Lincoln Aquatics	Lane Lines	\$3,530.19
1/11/2023	Lincoln Aquatics	Lane Lines	4346.45
3/29/2022	Elsmore	Back stroke flags	2328.61
		Total	\$11,652.29



265-LINCOLN AQUATICS
1848 ARNOLD INDUSTRIAL PL
CONCORD, CA 94520-5319
Phone 800-223-5450
Fax 888-680-2825

INVOICE REPRINT

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	36065286
ORDER #	36009032
DATE	04/29/22
PAGE	1 of 1



BILL TO

951099
SANTA CLARA SWIM CLUB
2625 PATRICIA DR
SANTA CLARA, CA 95051-5328

SHIP TO

SANTA CLARA SWIM CLUB
303 PARKSIDE DRIVE
PALO ALTO, CA 94306

CUSTOMER P/O NUMBER STORAGE REEL COVERS	SHIP VIA PREFERRED CARRIER	WRITTEN BY CONSTANCE JOHNSON(TEL)	ORDER DATE 04/19/22
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 45 DAYS	DUE DATE 06/13/22
JOB / SHIP-TO NAME SANTA CLARA SWIM CLUB	PURCHASING AGENT	CONTACT KEVIN	PHONE 408-246-5050

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
1	RCH-35-8520		200861 ELITE STOR-LANE REEL COVER	EA	6	6	6	0	203.72	1222.32
	P-EW078194-1		CPN-51-026 SHIP ATTN: KEVIN SHIPPED VIA UPS 128759A30397589508							

PLACARDS SUPPLIED-YES ___ NO ___ REFUSED ___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
1,222.32	0.00	0.00	111.54	0.00	113.18	0.00	0.00	1,447.04

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 951099 Cust Name: SANTA CLARA SWIM CLUB
Inv#: 36065286 Invoice Date: 04/29/22 Invoice Amount: \$1,447.04

SIGNATURE: CONSTANCE JOHNSON(TEL)

PAID
chk # 63388979
6/10/22
JA

Remit To:
LINCOLN AQUATICS
PO BOX 60130
CITY OF INDUSTRY, CA 91716



265-LINCOLN AQUATICS
 2051 COMMERCE AVE
 CONCORD, CA 94520-4901
 Phone 800-223-5450
 Fax 888-680-2825

Quotation

actual = \$1147.04

QUOTE #	36092322
LOCATION	36
DATE	02/06/22
PAGE	1 of 1

BILL TO

951099
 SANTA CLARA SWIM CLUB
 2625 PATRICIA DR
 SANTA CLARA, CA 95051-5328
 Phone 408-246-5050
 Fax 408-246-5055

SHIP TO

GEORGE HAINES INTL. SWIM CTR.
 2625 PATRICA DR.
 SANTA CLARA, CA 95051
 Fax 408-246-5055

QUOTE DATE 02/06/22	EXPIRE DATE 03/08/22	REQUIRED DATE	REFERENCE NUMBER	PAYMENT TERMS NET 45 DAYS
WRITTEN BY A TIM ELSON(265)			CONTACT KEVIN	SHIP VIA
FREIGHT TERMS IN/OUTBOUND			JOB NUMBER	SALES REP 265 /

PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
RCH-401-200 200351 BLUE CLASSIC STOR LANE/PLUS VINYL COVER	6	149.66	EA	897.96
	CPN-51-010			

MERCHANDISE TOTAL	HANDLING	MISC CHARGE	TAX	FREIGHT	QUOTE TOTAL
897.96	0.00	0.00	95.63	150.00	1,143.59

Accepted:

By: _____
 Date: _____

https://app01.us.bill.com/neo/payments/stp01GXOZJLAWD3:11p03

Payment out # P22060301 - 6936881 More A

USD 1,447.04 check payment to LINCOLN Aquatics created by Bill Dick

Peddle (Inactive)

Payment out # P22060301 - 6936881

Process date	06/06/22	Arrival date	06/09/22	Payment address	LINCOLN AQU...
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Paid from	Wells Fargo*****59	Memo	Inv #36065286...	Total payment amount	USD 1,447.04
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Account	Bill.com Money O...	Total vendor credits applied	USD 0.00
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Check #	63388979	Check date	06/06/22	Check expiration date	09/04/22
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Check images





265-LINCOLN AQUATICS
 1848 ARNOLD INDUSTRIAL PL
 CONCORD, CA 94520-5319
 Phone 800-223-5450
 Fax 888-680-2825

INVOICE REPRINT

EMERGENCY RESPONSE #
 1-800-424-9300

INVOICE #	36085194
ORDER #	EW116141
DATE	11/07/22
PAGE	1 of 1



BILL TO

951099
 SANTA CLARA SWIM CLUB
 2625 PATRICIA DR
 SANTA CLARA, CA 95051-5328

SHIP TO

GEORGE HAINES INTL. SWIM CTR.
 2625 PATRICA DR.
 SANTA CLARA, CA 95051

CUSTOMER P/O NUMBER VERBAL	SHIP VIA PREFERRED CARRIER	WRITTEN BY TIM ELSON(TEL)	ORDER DATE 11/01/22
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 03 PREPAID	PAYMENT TERMS NET 45 DAYS	DUE DATE 12/22/22
JOB / SHIP-TO NAME GEORGE HAINES INTL. SWIM CTR.	PURCHASING AGENT	CONTACT KEVIN ZACHER	PHONE 408-246-5050

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
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1	RCH-40-2501		200330000 4" DIA 75' COMPETITOR RACING LANE	EA	6	6	6	0	422.50	2535.00
	P-EW085310-1		CPN-50-030 4 LANES WITH BLUE ENDS, SOLID YELLOW MIDDLE AND 15 METER RED MARK. 2 LANES WITH YELLOW ENDS, SOLID BLUE MIDDLE AND 15 METER RED MARK. CONTACT KEVIN ZACHER FOR DELIVERY APPT. 408-628-8772							

PLACARDS SUPPLIED-YES___ NO___ REFUSED___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
2,535.00	0.00	0.00	295.19	700.00	0.00	0.00	0.00	3,530.19

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: TIM ELSON(TEL)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 951099 Cust Name: SANTA CLARA SWIM CLUB
 Inv#: 36085194 Invoice Date: 11/07/22 Invoice Amount: \$3,530.19

Remit To:
 LINCOLN AQUATICS
 PO BOX 60130
 CITY OF INDUSTRY, CA 91716

PAID
CHK # 67936311
12/28/22
dl

Payment out # P22120701 - 5175936

More A

USD 3,530.19 check payment to LINCOLN Aquatics created by Bill Dick

Peddle (Inactive)

Payment out # P22120701 - 5175936

Process date	12/08/22	Arrival date	12/22/22	Payment address	LINCOLN AQU...
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Paid from	Wells Fargo*****59	Memo	Inv #951099----	Total payment amount	USD 3,530.19
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Account	Bill.com Money O...	Total vendor credits applied	USD 0.00
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Check #	67936311	Check date	12/19/22	Check expiration date	03/19/23
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Check images



Print

here to search

Windows taskbar with icons for File Explorer, Edge, Chrome, Outlook, Teams, Word, and other applications.



266-LINCOLN AQUATICS
 1848 ARNOLD INDUSTRIAL PL
 CONCORD, CA 94520-5319
 Phone 800-223-5450
 Fax 888-680-2825

INVOICE REPRINT

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	36089195
ORDER #	EW118930
DATE	01/16/23
PAGE	1 of 1



BILL TO

951099
 SANTA CLARA SWIM CLUB
 2625 PATRICIA DR
 SANTA CLARA, CA 95051-5328

SHIP TO

GEORGE HAINES INTL. SWIM CTR.
 2625 PATRICA DR.
 SANTA CLARA, CA 95051

CUSTOMER P/O NUMBER	SHIP VIA PREFERRED CARRIER	WRITTEN BY TIM ELSON(TEL)	ORDER DATE 01/11/23
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 45 DAYS	DUE DATE 03/02/23
JOB / SHIP-TO NAME GEORGE HAINES INTL. SWIM CTR.	PURCHASING AGENT	CONTACT KEVIN ZACHER	PHONE 408-246-5050

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
1	RCH-35-1002		200372 6" DIA 75' GOLD MEDAL RACING LANE	EA	6	6	6	0	541.65	3249.90
	P-EW087284-1		CPN-50-005 4 LANES BLUE ENDS SOLID YELLOW BODY WITH 15M RED MARK							
			2 LANES WITH YELLOW ENDS AND SOLID BLUE BODY WITH 15M RED MARK							

__ PLACARDS SUPPLIED-YES __ NO __ REFUSED __

PAID
M/C #9108 1/20/23
M/C #0682 1/27/23
tol

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
3,249.90	0.00	0.00	296.55	0.00	800.00	0.00	0.00	4,346.45

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: TIM ELSON(TEL)

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 951099 Cust Name: SANTA CLARA SWIM CLUB
 Inv#: 36089195 Invoice Date: 01/16/23 Invoice Amount: \$4,346.45

Remit To:
 LINCOLN AQUATICS
 PO BOX 60130
 CITY OF INDUSTRY, CA 91716

Elsmore Swim Shop - Walnut Creek
 2054 Treat Blvd
 Suite D
 Walnut Creek, CA 94598



**ELSMORE
 SWIM SHOP**
INVOICE - CUSTOMER COPY

Page: 1
 Ticket #: T5-0004016
 Ticket date: 3/29/22
 Station: CORBY

Sold to: Santa Clara Swim Club
 2625 Patricia Drive
 Santa Clara, CA 95051
 (408) 246-5050

Ship to:

Customer #: 5-0000016
 Sales Rep: CORBY

Ship date:
 Ship from Location: 005

Ship-via code:
 Terms: Due Upon Receipt

Qty	Item #	Description	Ship-from location	Price	Selling unit	Ext prc
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Sale subtotal: 0.00
 Tax: 0.00
 Total: 0.00

Tender:

Check 2,328.61

Net tender: 2,328.61

RETURN POLICY

Download our returns and exchange form at <https://elsmoreswim.com/returns>

Sale products ending in \$.97 are clearance items and all sales are final, no exchanges or returns will be allowed.

State health codes require that all swimwear must be tried on over full coverage underwear or it cannot be returned or exchanged. You may return or exchange any unused item within 30 days of the date on the receipt. All items must be in new condition, in original packaging with the tags attached and must be accompanied by a copy of your receipt/invoice and the completed Elsmore Return & Exchange Form. The customer is responsible for the return shipping costs.

We reserve the right to refuse merchandise that is not in new, original condition or merchandise that has been mistreated or damaged (including, but not limited to: items that have been used, items missing tags, items with fabric tears or damage, items that have been laundered, or items that have clearly been tried on without underwear).

Custom decorated items CANNOT be returned or exchanged.
This includes all items with team logos and personalized names added.

T5-0004016
 Thank you for your business!
 Please visit us at www.ElsmoreSwim.com

\$2,328.61

Due Mar 10, 2022

[Show last 4 bills](#)

Expenses

14100 Team Individual Equipment	\$2,328.61
--------------------------------------------	-------------------

Description

Backstroke Flags...

Check payment	-\$2,328.61
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Delivered on Mar 29, 2022

Remaining balance

\$0.00

Search AP & AR

Recent Network

Recent payments

Confirmation no.	Invoice no.	Process date	Currency	Amount	Payment method
P23012401 - 6775013	EW-118930-2	01/24/2023	USD	1,096.55	Virtual Card
P23011501 - 4801301	EW118930	01/18/2023	USD	3,249.90	Virtual Card
P22120701 - 5175936	951099	12/08/2022	USD	3,530.19	Check
P22060301 - 6936881	36065286	06/06/2022	USD	1,447.04	Check
P22051001 - 0610281	36061151	05/11/2022	USD	8,843.53	Check

pl, just last WBAPP.

Recent vendor credits

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: DEC 27 1999

Santa Clara Swim Club
P. O. Box 2672
Santa Clara, CA 95055Person to Contact:
Andrea Switser 31-00972
Customer Service Representative
Telephone Number:
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
94-1432138

Dear Sir or Madam:

This letter is in response to your telephone inquiry requesting a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in June 1973 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

-2-

Santa Clara Swim Club
94-1432138

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

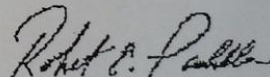
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



Robert C. Padilla
Manager, Customer Service



Agenda Report

24-1003

Agenda Date: 11/25/2024

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \$22,240 to Reimburse the Santa Clara Youth Soccer League for Eligible Expenses Related to the 2023-2024 Soccer Season.

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

The Wade Brummal Youth Sports Scholarship Program (Scholarship Program) was established in memory of Santa Clara resident and youth sports enthusiast, Wade Brummal (Attachment 1). The intention of the Scholarship Program is to promote the participation of Santa Clara youth in organized sports programming by providing qualified organizations with the opportunity to obtain grants to offset the costs of fees, equipment, and other related program costs. Since 2016, a total of 27 grants have been allocated from the Scholarship Program for a total grant amount of \$100,893 (Attachment 2).

The purpose of this report is to present the grant request from the Santa Clara Youth Soccer League for reimbursement of eligible expenses in the amount of \$22,240 for expenses related to their 2023-2024 soccer season. Per the Scholarship Program grant guidelines, this level of award is subject to the review and approval of the Parks & Recreation Commission (Commission).

DISCUSSION

Overview of Wade Brummal Youth Sports Scholarship Program

Each local youth sports organization that uses a City Parks & Recreation facility and/or field is required to pay a \$25 fee for every non-resident youth participant in their program. To document the fee, each organization is required to provide seasonal rosters that identify non-resident players.

In return, those same groups are eligible to apply for a grant from the Scholarship Program to support the participation of Santa Clara youth who are unable to afford program fees or equipment. Grant requests are submitted by youth sports organizations and are evaluated by the Parks & Recreation Department for eligibility based on the following guidelines:

1. The organization must be a City of Santa Clara non-profit, sports, or school organization serving youth 18 years and under and have participated in the payment of non-resident youth participant fees;
2. Grant funds must be used to cover registration and/or participation fees, enhanced services, training, equipment, facilities or other expenses related to the sport, league, or activity;
3. In general, requests are limited to no more than one request per organization, per sport/per season with a \$500 limit per request; and
4. Larger grant amounts may be considered, provided the Scholarship Program has sufficient funds.

Requests larger than \$500 must be reviewed and approved by the Parks & Recreation Commission.

Priorities of Funding

The current policy establishes the following priorities when considering grant requests:

1. Participant Scholarships - Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (e.g., league registration fees, participation, etc.). Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.8).
2. Relevant program costs - Reimbursement for new equipment, field repairs, capital projects, maintenance costs (only available if fund balance exceeds \$15,000 in a year).
3. Reimbursement of costs related to additional competition expenses (e.g., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
4. Non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks & Recreation Commission for approval.
5. Contributions to the Scholarship Program do not constitute a guarantee of funding.

Once a grant is approved by staff or the Parks & Recreation Commission, payments are issued directly to the youth sports organization by staff.

Request from Santa Clara Youth Soccer League (SCYSL)

SCYSL is a nonprofit organization, founded in 1980, whose mission is to provide the best possible soccer experience for all players in the league. The primary purposes of the Santa Clara Youth Soccer League are to develop, promote, and administer the game of soccer and to provide a healthy recreational activity while teaching sportsmanship and discipline to youth from under six years old to under the age of nineteen years, within the territorial boundaries of the Santa Clara Youth Soccer League.

SCYSL has submitted a grant request seeking reimbursement for costs associated with the 2023-2024 Soccer Season for 33 player scholarship awards (Attachment 3). SCYSL has not previously received grants from the Wade Brummal Scholarship Program.

Department staff have reviewed the grant application and recommend that the Parks & Recreation Commission approve the grant request in the amount of \$22,240. Staff's review has determined that the grant request aligns with the Scholarship Program's priorities and meets the eligibility requirements.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 153778(a) as it has no potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

The Wade Brummal Youth Sports Scholarship Program is funded in the Public Donations Fund and has a current scholarship balance of \$113,032. Staff is recommending to award SCYSL's scholarship grant request of \$22,240.

Pending approval of the scholarship grant requests in RTC 24-992 (\$17,545), RTC 24-1003 (\$22,240) and RTC 24-1012 (\$11,652), the effective fund balance would be reduced to \$61,565.

Reference	Current Scholarship Fund Balance	Request Amount	Ending Scholarship Balance
24-992	\$113,032	\$17,545	\$95,457
24-1003	\$95,457	\$22,240	\$73,217
24-1012	\$73,217	\$11,652	61,565

COORDINATION

This report has been coordinated with the Finance Department.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve a grant in the Amount of \$22,240 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to reimburse the Santa Clara Youth Soccer League for eligible expenses related to the 2023-2024 Soccer Season

Prepared by: Angelique Wilson, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Parks & Recreation Director

ATTACHMENTS

1. Item 13, October 27, 2015 City Council Report
2. Wade Brummal Disbursement Log
3. Wade Brummal Youth Sports Program Application - Santa Clara Youth Soccer League



AGENDA REPORT

Date: October 27, 2015

To: City Manager for Council Action

From: Director of Parks & Recreation

Subject: Unfinished Business—Parks & Recreation Commission Report on outreach to organizations regarding the \$25 non-resident participant fee

EXECUTIVE SUMMARY

On April 21, 2015, Council considered the Parks & Recreation Commission's recommendation to establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines. The purpose of the Commission proposal was to establish a regular source of funds to support the Wade Brummal Youth Sports Scholarship that provides local non-profit youth sports organization with financial support for needs such as participant registration, equipment, and tournament entry fees. The Council referred the recommendation back to the Commission for further outreach to the non-profit youth sports organizations. On May 19, 2015, the Commission Chair reviewed the additional outreach efforts that included sending a copy of the proposal through the Parks & Recreation Department to all of the youth sports organizations and invitations to comment and/or attend the Commission meeting, follow up communication by the Chair with the Santa Clara Swim Club and Lions Football. On July 21, 2015 in response to the major concerns of the two groups, the Commission further refined the elements of the proposal including the definition of Santa Clara resident, removing the maximum grant per family and allowing additional opportunities for the leagues to request funding from the Scholarship Fund. On August 18, 2015, the Commission recommended that the revised proposal for Annual Non-Resident Sports Participant's Fee for Use of City of Santa Clara Athletic Facilities with Proceeds to Benefit City's "Wade Brummal—Youth Sports Scholarship Fund" be submitted to Council for approval.

ADVANTAGES AND DISADVANTAGES OF ISSUE

Additional efforts to contact and receive input from youth athletic leagues was made by the commission including sending copies of the proposal to the leagues for comment and inviting comment at three additional Commission meetings. The proposal has been revised to include the comments and to address concerns. The schedule for implementation has also been revised to provide time for organizations to adjust and incorporate both the new fee and opportunities to request funding. Implementing an affordable non-resident fee would provide a stable source of funding for needs of local non-profit sports groups such as support for disadvantaged youth and program costs.

ECONOMIC/FISCAL IMPACT

The proposal does not effect the City General Fund, but does provide a stable source of revenue for the City's Wade Brummal Youth Sports Scholarship Fund (084-1117-87800-(A)20412) that receives support primarily from donations from the public, and in the past, from charitable golf tournament proceeds. The estimated amount to be generated is \$15,000-\$20,000 per year, but would depend upon the actual number of non-resident participants in the community sports programs.

RECOMMENDATION

That the Council establish a non-resident youth sports participation fee in the amount of \$25 per non-resident participant to be assessed on all non-profit youth sports organizations that use City parks and recreation facilities for their respective sports programs and that the fees collected be made available for consideration for disbursement according to the Wade Brummal Youth Sports Scholarship Program guidelines.



James Teixeira
Director of Parks & Recreation
Commission Liaison

APPROVED:



JJ Julio J. Fuentes
City Manager

Documents Related to this Report:

- 1) *Exhibit A-Parks & Recreation Commission Wade Brummal Youth Sports Scholarship Funding Proposal*

Exhibit A

WADE BRUMMAL YOUTH SPORTS SCHOLARSHIP PROGRAM FUNDING PROPOSAL.

The City of Santa Clara Wade Brummal Youth Sports Scholarship Program Funding Proposal ("Proposal") will apply to all non-profit youth sports groups, organizations and athletic leagues located in the City of Santa Clara that use City of Santa Clara Parks & Recreation athletic facilities. The purpose of this proposal is to generate funds for the Wade Brummal Youth Sports Scholarship Grant Program that provides financial assistance to Santa Clara youth residents who wish to participate in organized youth sports and may not have the financial means to pay the fees required to participate in youth sports leagues, and helps support sports league's facility and program needs. Fees will be collected from all youth non-profit sports organizations that allow "non-residents" to participate in their respective programs. Each organization will submit a roster that lists all residents (with proof of residency) and all "non-resident" participants to the Santa Clara Parks & Recreation Department annually or prior to receiving a facility use permit. The number of non-resident participants provided on the roster will determine the total amount due for non-resident participation fees.

Policy and Procedures:

- 1) **Amount of Fee:** Each non-profit youth sports organization using a Santa Clara Parks & Recreation sports facility will pay a fee of \$25 per year, per non-resident participant.
 - a) **Non-Resident Definition:** A "non-resident" is any person who does not reside within the geographic boundaries of the City of Santa Clara or the boundaries of the Santa Clara Unified School District (SCUSD).
 - b) **Resident Definition:** A resident is any person who resides within the City of Santa Clara or is enrolled in the SCUSD.
 - c) **Proof of Residency:** It will be the responsibility of the leagues to verify residency. Leagues will disclose non-residents on residency rosters submitted to the Parks and Recreation Department.
- 2) **Payment:** The total fee will be made payable to the City of Santa Clara—Wade Brummal Youth Sports Scholarship Program, c/o Parks & Recreation Department, 1500 Warburton Ave., Santa Clara, CA 95050.
- 3) **Schedule for Submitting Participant Roster and Fee.** Rosters should highlight a list of all non-resident participants in each eligible youth sports organization. Rosters and payment will be submitted by the last business day prior to the following dates:
 - Aquatic Sports—September 30
 - Swimming—Santa Clara Swim Club
 - Synchronized Swim—Aquamaids
 - Diving—Santa Clara Diving Club
 - Water Polo & Others
 - Softball—June 30
 - Baseball—June 30
 - SCPAL—June 30 for Summer/Fall sports; December 31 for Winter/Spring sports
 - Football—June 30
 - Soccer—September 30
 - Other Sports—prior to issuance of Athletic Facility Use Permit

4) Funding Requests.

- a) **Eligibility.** Any Santa Clara based, non-profit youth sports organization that pays the non-resident, participation fee is eligible to apply for funding/request reimbursement for financial assistance granted to residents of the City of Santa Clara. Additionally, non-profit youth sports organizations that provide services to Santa Clara residents only, due to jurisdictional boundaries, are also eligible for reimbursement (i.e., Little League Baseball). Eligible organizations must comply with Title IX, the federal law that prohibits discrimination on the basis of gender in schools that receive federal funding — including in their athletics programs.
- b) **Application/Requests:** A written application (Request for Funds) by the board president or executive director of the youth sports organization will be submitted to the City of Santa Clara—Parks & Recreation Department on behalf of the sports organization.
- c) **Limit of Request(s):**
- i) An application (Request for funds) will be considered for approval for **up to \$500** (or less based on available funds) by the Parks and Recreation Department on a case-by-case basis.
 - ii) An application (Request for Funds) for **over \$500** (or less, based on total funds available in the Wade Brummal Youth Sports Scholarship Program Fund) will be reviewed by the Parks & Recreation Commission for a recommendation of approval.
 - iii) A request for funds may be made by any organization no more than one time per quarter.
- d) **Priorities of Funding.**
- i) Participant Scholarships. Reimbursement of a youth sports organization's direct financial assistance to support disadvantaged residents to participate in the sport (i.e. league registration fees, participation, etc.) Individuals must be qualifying residents of the City of Santa Clara (as defined in Policy and Procedures 1.B)
 - ii) Relevant program costs. Reimbursement for new equipment, field repairs, capital projects, maintenance costs. (Only available if fund balance exceeds \$15,000 in a year.)
 - iii) Reimbursement of costs related to additional competition expenses (i.e., travel). Grants of this nature will be reviewed by the Parks & Recreation Commission on a case-by-case basis for a recommendation of approval.
 - iv) Requests from non-contributing Santa Clara based youth sports organizations and programs are also eligible to request funds based on fund availability. Requests must be made to the Parks and Recreation Commission for approval.
 - v) Contributions to the fund do not constitute a guarantee of funding.

I:\Parks\Parks & Recreation Commission\Minutes\Minutes 2015\Wade Brummal Youth Sports Scholarship Grant Program-Funding Proposal Amended 08_08_15.doc

Wade Brummal Scholarship Allocations

2016

SC Lions Spring Flag and Conditioning Camp		\$250
SC Lions Fall Club Tackle and Cheer		\$250
Lions Winter Season		\$500
Pony Baseball-World Series		\$5,000

2016 Outgoing: \$6,000

2017

SC Lions Spring Flag Football		\$500
SC Lions Fall Football and Cheer		\$500
SC PAL Softball		\$500
SC PAL Soccer		\$500

2017 Outgoing: \$2,000

2018

PAL Soccer		\$500
PAL Softball		\$500
SC Lions Spring Flag and Camp		\$500
SC Lions Summer Fall Tackle and Cheer		\$500

2018 Outgoing: \$2,000

2019

SC Lions Spring Flag and Camp		\$500
SC Lions Summer Fall Tackle and Cheer		\$500
Pony Baseball World Series		\$5,000

2019 Outgoing: \$6,000

2020

SC Swim Club		\$500
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2020 Outgoing: \$500

2021

PAL BMX		\$2,420
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2021 Outgoing: \$2,420

2022

SC Youth Soccer	15-Nov	\$6,693
SC PAL BMX	18-Jan	\$2,420

2022 Outgoing: \$9,113

2023

Wilcox Athletics	21-Feb	\$1,500
Lions	21-Feb	\$6,000
SC PAL	21-Mar	\$12,795
SC Pony Baseball	21-Mar	\$3,258
Golden Triangle	16-May	\$3,324

2023 Outgoing: \$26,876

2024

SC Pony Baseball	20-Feb	\$4,359	
SC Lions Football	21-Mar	\$9,928	
SC Swim Club	16-May	\$31,697	(original ask May '23, \$42,458.85, need \$16,669.87 in receipts)
SC Westside Little League	1-Oct	\$4,359	* pending
SC Swim Club	1-Oct	\$11,652	*pending
SC Youth Soccer League	1-Oct	\$22,240	*pending

2024 Outgoing \$84,236

Total: \$100,893



City of Santa Clara
Wade Brummal Scholarship/Grant Program Application

(Please type or legibly print)

Organization Name: SANTA CLARA YOUTH SOCCER

Are you a non-profit organization? Yes No

If yes, please attach proof of non-profit status to this application.

How does your organization meet the grant eligibility criteria: _____
City of Santa Clara based non-profit sport

Contact Person: STEVE ROBERTSON

Phone (cell): 4088235658

Email: sgrobbo_10@hotmail.com

Address: PO BOX 2014

City, State, Zip: SANTA CLARA, CA 95054

Amount requested \$ 22,240

Date of Activity: 23/24 SEASON

Has this organization received Wade Brummal funding in the past? If so, how much, when, and how were the funds applied? NO

Summary of how funds are to specifically be used, proposed activity, project, program, etc. (Include receipts, back-up documentation, season rosters, number of youth served). Additional information may be attached to this application.

HELP LOW INCOME KIDS WITH SOCCER FEES TO BE ABLE TO PLAY.

Who will be served by these funds? YOUTH PLAYERS

Applicant's signature: Jamie Alas

Applicant's Title: REGISTAR Date: 8/28/2024

NAME	BDAY	COST	BRUMMAL	COMMENTS	ADDRESS	CITY	ZIP
Avery Karlen	6/8/2013	\$1,800	\$900	SC RES	444 Saratoga Avenue	Santa Clara	95050
Oliver Karlen	11/15/2016	\$1,800	\$900	SC RES	444 Saratoga Avenue	Santa Clara	95050
Berat Sonmez	8/16/2014	\$1,800	\$900	SC RES	2330 Monroe Street	Santa Clara	95050
Emmanuel Lovell	11/8/2015	\$1,800	\$900	SC RES	1771 Warburton Ave	Santa Clara	95050
Thiago Villavicencio	8/3/2014	\$1,800	\$900	SC RES	2865 Homestead Rd	Santa Clara	95051
Alessandro Rubalcava	10/14/2012	\$1,800	\$900	SC RES	2891 Pruneridge Ave.	Santa Clara	95051
Guilherme Vasconcellos	9/7/2012	\$1,800	\$900	SC RES	1000 Kiely Blvd, apt 1	Santa Clara	95051
Jayden Torres Pulido	3/6/2012	\$1,800	\$900	SC RES	894 Maryann Drive	Santa Clara	95050
Jaydynn Hagberg	6/14/2010	\$1,800	\$900	SC RES	431 e/ Camino real apt 5312	Santa Clara	95050
Cooper McDowell	8/22/2012	\$1,800	\$900	SC RES	1777 Lafayette St.	Santa Clara	95050
Manuel Mendoza	8/3/2017	\$1,800	\$900	ST CLARE SANTA CLARA			
Skyler De'Arman	2/3/2010	\$1,800	\$900	SC RES	3565 MacGregor Ln	Santa Clara	95054
Cruz Navarro	7/26/2016	\$1,800	\$900	Scott lane elementary			
Amen Miseker	12/18/2011	\$1,800	\$900	SC RES	3571 Lafayette st 2	Santa Clara	95054
Hazel Pfaffroth	11/9/2013	\$900	\$450	SC RES	500 MAGNOLIA LN	Santa Clara	95051
Abdul Bari Hazari	12/17/2014	\$1,850	\$1,350	SC RES	1901 Halford Ave	Santa Clara	95051
Samuel Rodriguez Gaitan	2/10/2011	\$1,850	\$1,385	SC RES	2139 Monroe st Apt 2	Santa Clara	95050
Aaron Getu	11/2/2010	\$1,850	\$1,385	SC RES	1475 El Camino Real	Santa Clara	95050
Faisal Mohammed	8/19/2010	\$1,850	\$1,385	SC RES	1232 Cabrillo ave	Santa Clara	95050
Jesus Perez	12/6/2016	\$245	\$245	SC RES	3280 CABRILLO AVE	Santa Clara	95051
Ava Sanchez	7/2/2018	\$245	\$245	SC RES	134 washington St	Santa Clara	95050
Scott Gutierrez	3/10/2008	\$300	\$300	SC RES	3392 Vincent dr	Santa Clara	95051
Danika Gutierrez	10/15/2014	\$300	\$300	SC RES	3392 Vincent dr	Santa Clara	95051
Giovanni Alvarado	8/3/2010	\$300	\$300	SC RES	1340 JONATHAN ST APT 2	Santa Clara	95050
Luca Hernandez	10/10/2017	\$265	\$165	Scott lane elementary			
Delilah Hernandez	1/20/2014	\$300	\$300	SC RES	3335 Homestead Rd APT 4	Santa Clara	95051
Solomon Marquez	8/20/2012	\$300	\$300	SC RES	3335 Homestead Rd APT 4	Santa Clara	95051
Zion Olmos	9/29/2013	\$300	\$300	SC RES	150 Saratoga Avenue	Santa Clara	95051
John Adams	8/26/2016	\$305	\$153	SC RES	2728 Taft Avenue	Santa Clara	95051
Sofia Adams	4/25/2014	\$355	\$178	SC RES	2728 Taft Avenue	Santa Clara	95051
Cristina Torres	6/10/2015	\$355	\$355	SC RES	2403 Homestead Rd 6	Santa Clara	95050
Josiah Warren	4/18/2015	\$245	\$245	SC RES	2151 main street	Santa Clara	95050
Jaylen Warren	2/14/2013	\$300	\$300	SC RES	2151 main street	Santa Clara	95050

\$22,240

NOTED:

1003752

A455595

CERTIFICATE OF AMENDMENT OF ARTICLES OF INCORPORATION

FILED
The office of the Secretary of State
of the State of California

42284

DEC 19 1994

The undersigned Board Members certify that:

Tony Miller
Acting Secretary of State

1. They are the president, vice president, secretary, treasurer and registrar of Mission City Youth Soccer League, a California Corporation.
2. Article I of the articles of incorporation of this corporation is amended to read as follows:
The name of this corporation is Santa Clara Youth Soccer League.
3. The foregoing amendment of articles of incorporation has been duly approved by the board of directors.
4. The corporation has no members per Article VI of the Bylaws.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

Date: 12-11-94

Kevin Madej
Kevin Madej, President

Al Shamble
Al Shamble, Vice President

Eileen Madej
Eileen Madej, Secretary

Marj Heck
Marj Heck, Treasurer

Patti Montgomery
Patti Montgomery, Registrar

SECRET

JAN 10 95

PROPERTY OF
THE TRUSTS
SECRET



N-R

November 10, 1980

In reply refer to
344:ST:lp:g

Mission City Youth Soccer League
P. O. Box 2397
Santa Clara, CA 95051

Purpose : Charitable
Form of Organization : Corporation
Accounting Period Ending: March 31
Organization Number : 1003752

On the basis of the information submitted and provided your present operations continue unchanged or conform to those proposed in your application, you are exempt from state franchise or income tax under Section 23701d, Revenue and Taxation Code. Any change in operation, character or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address also must be reported.

You are required to file Form 199 (Exempt Organization Annual Information Return) or Form 199B (Exempt Organization Annual Information Statement) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 3rd month (2 1/2 months) after the close of your annual accounting period.

If the organization is incorporating, this approval will expire unless incorporation is completed with the Secretary of State within 60 days.

Exemption from federal income or other taxes and other state taxes requires separate applications.

This exemption effective as of September 23, 1980.

Robert Lute, Manager
Exempt Organization Section
Telephone (800) 852-70540

cc: Therese M. Foley
Registrar of Charitable Trust

REGISTRY OF
CHARITABLE TRUSTS
NOV 10 1980

**ENDORSED
FILED**
In the office of the Secretary of State
of the State of California

SEP 23 1980
MARCH FONG EU, Secretary of State

Phyllis E. Biaggi
Deputy

ARTICLES OF INCORPORATION

O F

MISSION CITY YOUTH SOCCER LEAGUE

1003752

I

The name of this corporation is MISSION CITY YOUTH SOCCER LEAGUE..

II

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes.

B. The specific purpose of this corporation is to promote and develop nonprofit, public educational soccer competition.

III

The name and address in the State of California of this corporation's initial agent for service of process is Reinaldo da Silva, 573 Bucher Avenue, Santa Clara, California, 95051.

IV

A. This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

B. Notwithstanding any other provision of these Articles, the corporation shall not carry on any other activities not

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REGISTRY OF CHARITABLE TRUSTS
OCT 10 1980

permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (b) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

C. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

V

The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

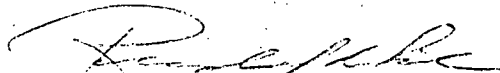
VI

The name of the existing unincorporated association now being incorporated by the filing of these articles is MISSION CITY YOUTH SOCCER LEAGUE.

Dated: SEPTEMBER 1, 1980


REINALDO DA SILVA

I hereby declare that I am the person who executed the foregoing Articles of Incorporation, which execution is my act and deed.



REINALDO DA SILVA

DECLARATION

REINALDO DA SILVA and DON MUSE declare under penalty of perjury that they are the president and secretary, respectively of the MISSION CITY YOUTH SOCCER LEAGUE, the unincorporated association referred to in the Articles of Incorporation to which this declaration is attached, and that said association has duly authorized its incorporation by means of said articles.

Executed at SANTA CLARA on SEPTEMBER 1, 1980


REINALDO DA SILVA


DON MUSE

BT # 42284

Internal Revenue Service
District Director

Department of the Treasury

EP/DO:1
EP:DO:84-381

Date: 05 MAR 1981

Employer Identification Number: E

94-2634718

Accounting Period Ending:

March 31

Foundation Status Classification:

509(a)(2)

Advance Ruling Period Ends:

March 31, 1983

Person to Contact:

Desk Officer

Contact Telephone Number:

(415) 556-5353

Mission City Youth Soccer League
575 Bucher Avenue
P. O. Box 2397
Santa Clara, CA 95051

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably be expected to be a publicly supported organization described in section 509(a)(2).

Accordingly, you will be treated as a publicly supported organization, and not as a private foundation, during an advance ruling period. This advance ruling period begins on the date of your inception and ends on the date shown above.

Within 90 days after the end of your advance ruling period, you must submit to us information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, you will be classified as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, you will be classified as a private foundation for future periods. Also, if you are classified as a private foundation, you will be treated as a private foundation from the date of your inception for purposes of sections 507(d) and 4940.

Grantors and donors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you submit the required information within the 90 days, grantors and donors may continue to rely on the advance determination until the Service makes a final determination of your foundation status. However, if notice that you will no longer be treated as a section 509(a)(2) organization is published in the Internal Revenue Bulletin, grantors and donors may not rely on this determination after the date of such publication. Also, a grantor or donor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(2) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(2) organization.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

Generally, you are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. If you have paid FICA taxes without filing the waiver, you should call us. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than \$10,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Michael Jani

District Director

This determination extends to your prior, unincorporated entity, Mission City Youth Soccer League.

REGISTRY OF
CHARITABLE TRUSTS

Letter 1045(DO) (6-77)



Agenda Report

24-1061

Agenda Date: 11/25/2024

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Receive Presentation and Provide Input on the Study Session on the Library Facilities Master Plan

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

MSR Design (Consultant), the City's selected consultant, is working with the Library to create a Library Facilities Master Plan to project for the future of library services for the next 20 years. This project includes meetings with staff, the community and community stakeholders. Other boards and commissions have participated in providing input for the Library Facilities Master Plan, including the Youth Advisory Commission and the Planning Commission. These meetings will help inform the recommendations for the Library and ensure that the Consultant is hearing and addressing the community's needs.

DISCUSSION

The purpose of this report and presentation is to support a study session on this topic and to receive input from the Parks & Recreation Commission on the development of the City's Library Facilities Master Plan.

The Consultant will query the Parks & Recreation Commission about goals for the Santa Clara community and how the Library can help the community reach those goals. The discussion will include a brief presentation and request for input on the needs of the Santa Clara community.

ENVIRONMENTAL REVIEW

A Study Session does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Recommend that the Commission provide input and feedback to the Consultant on the development of the City's Library Master Plan.

Reviewed by: Sami James, Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Stakeholder Engagement Parks & Recreation Commission



**City of
Santa Clara**
The Center of What's Possible



Santa Clara
CITY LIBRARY

Facilities Master Plan

stakeholder visioning : parks & rec commission study session
18 Nov 2024

MSRDesign

introductions

introductions | planning team



Traci Lesneski
Principal in Charge
MSR Design



Kristilyn Vercruysse
Project Manager
MSR Design



Jeff Davis
Master Plan Architect
MSR Design



Lauren Gardner
Interior Designer
MSR Design



June Garcia
Library Operations
Specialist
June Garcia LLC



Holly Yocom
Funding Strategist
Pathway Group

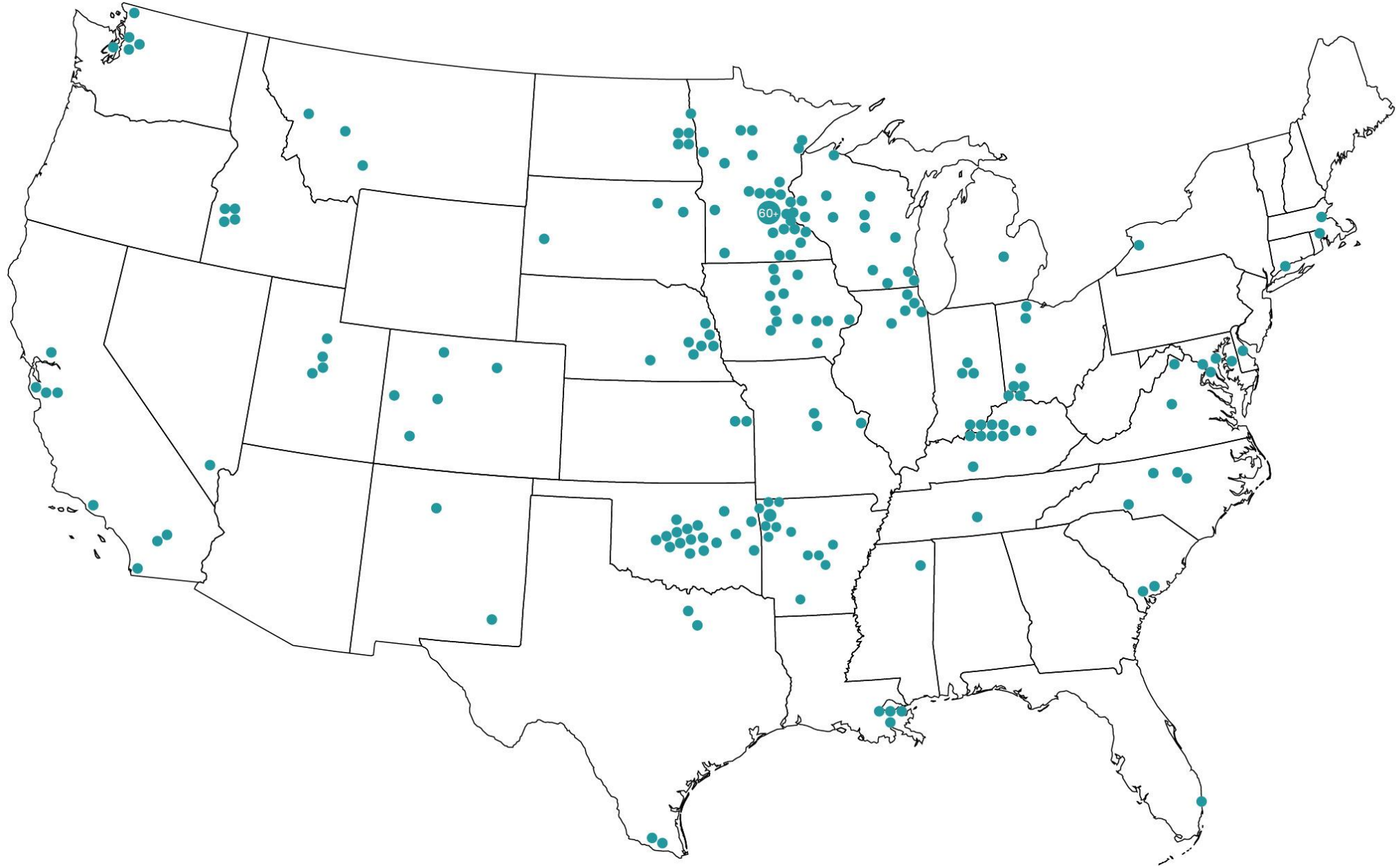


James Casey
Cost Estimator
Rider Levett Bucknall



Building Analytics
Building Assessment
Consultant

library experts



total library projects

278

states

34 + DC

sf of library space

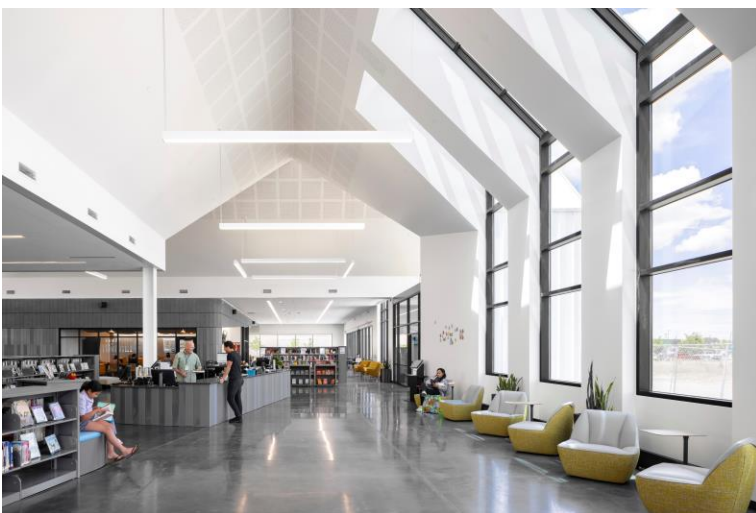
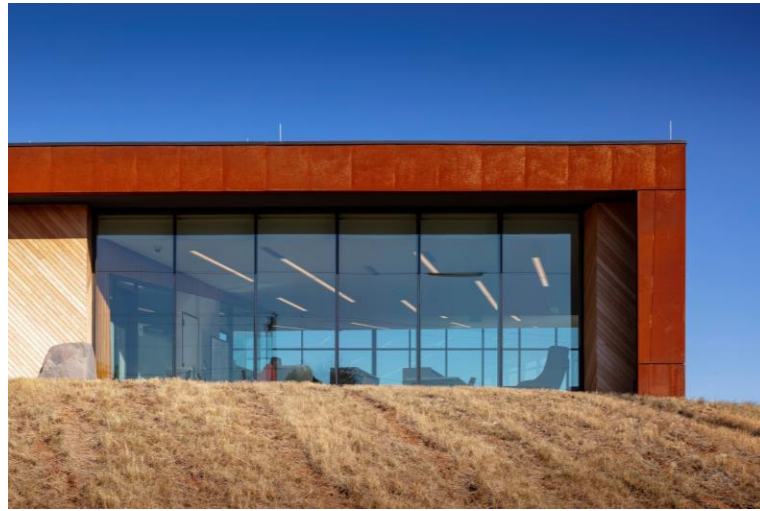
15.8 million+

total awards

261

awards for library work

81



schedule



STRATEGIC PLAN
(by others)

FACILITIES MASTER PLAN

Site Visit 1 : community and staff engagement



Site Visit 2 : community engagement



Make a zine to help design the library's future!

step one / fold → **step two / create & answer**

1. fold in half

2. fold in half (again)

3. fold in half (again)

4. unfold to find 8 pages

5. fold in half + cut the center

6. unfolded, it should look like this

7. fold in half and push together

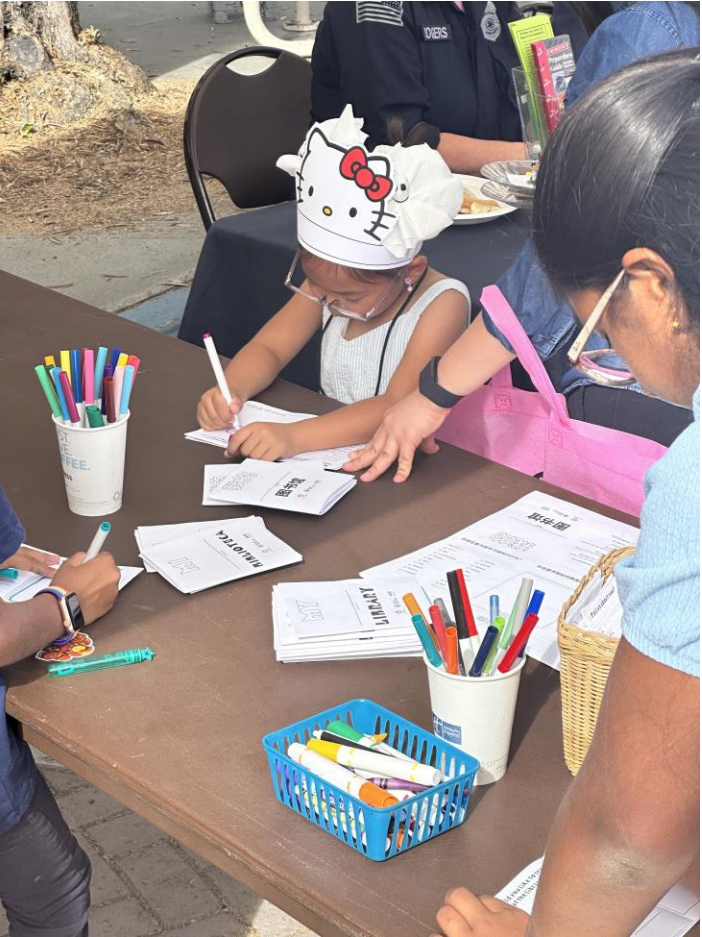
step three / document

We want to see what you'd like to see for the future of the library. Fill out the zine by writing + drawing answers to the questions listed.

Unfold the zine & hand to the design team to photograph & document. After that you can leave it behind with the team or take it home with you!

MSR Design

CITY LIBRARY City of Santa Clara



strategic plan | learning report engagement themes

Community Aspirations

Affordable housing and access to housing

- Economic prosperity for all
- Livable wages
- Financial literacy

Inclusivity and equity

- Vibrant community with a unique identity
- Access to opportunity
- Services are well functioning
- Diversity is celebrated
- Resources for all people to have a good life

Community engagement and collaboration

- Diverse representation
- Address needs and concerns of different populations
- Unify community while celebrating diversity
- Funding for community resources
- Have accurate representation of all cultures and communities.

Resources and support for education, literacy, and wellbeing

- Higher Education for all
- Financial
- Civic literacy
- Healthcare for all
- Narrow or eliminate the gap
- Strong mental and physical health for everyone

Library Aspirations

Expanded access as a community hub

- Expanded hours
- Ensure accessibility for all
- Social hub and community meeting space

Social equity and inclusion

- Affordable housing
- A balancing of resources
- More support for those experiencing homelessness and low income populations
- More services in various languages
- Legal assistance
- Tax support
- Welcoming immigrants and providing services
- Safety and wellbeing for everyone.

Celebrate diversity

- Celebrate all culture city wide
- Provide opportunities to unite as a larger community

Communication and collaboration

- Clear wayfinding to social services and social opportunities
- Providing all types of services for people to succeed.

Innovation

- Adapt and innovate during these changing times
- Increase tech literacy
- Relevant and vibrant community

visioning

21st Century Libraries Are...



community hubs / centros comunitarios



a place for whole body wellbeing / un lugar para el bienestar integral

What are your goals for the Santa Clara Community?

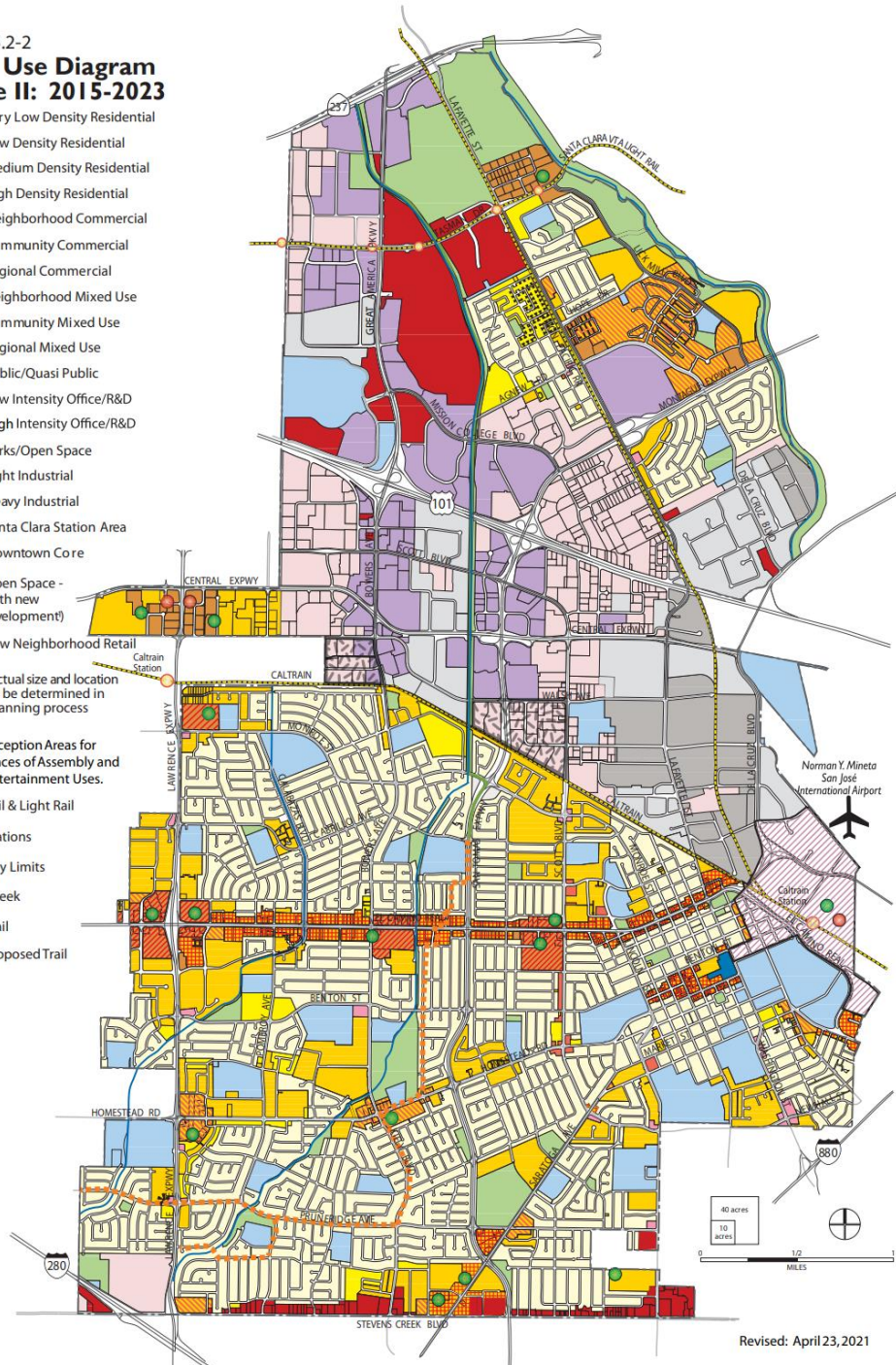
paint us a vivid vision for the future



General Plan | land use diagrams

Figure 5.2-2
**Land Use Diagram
 Phase II: 2015-2023**

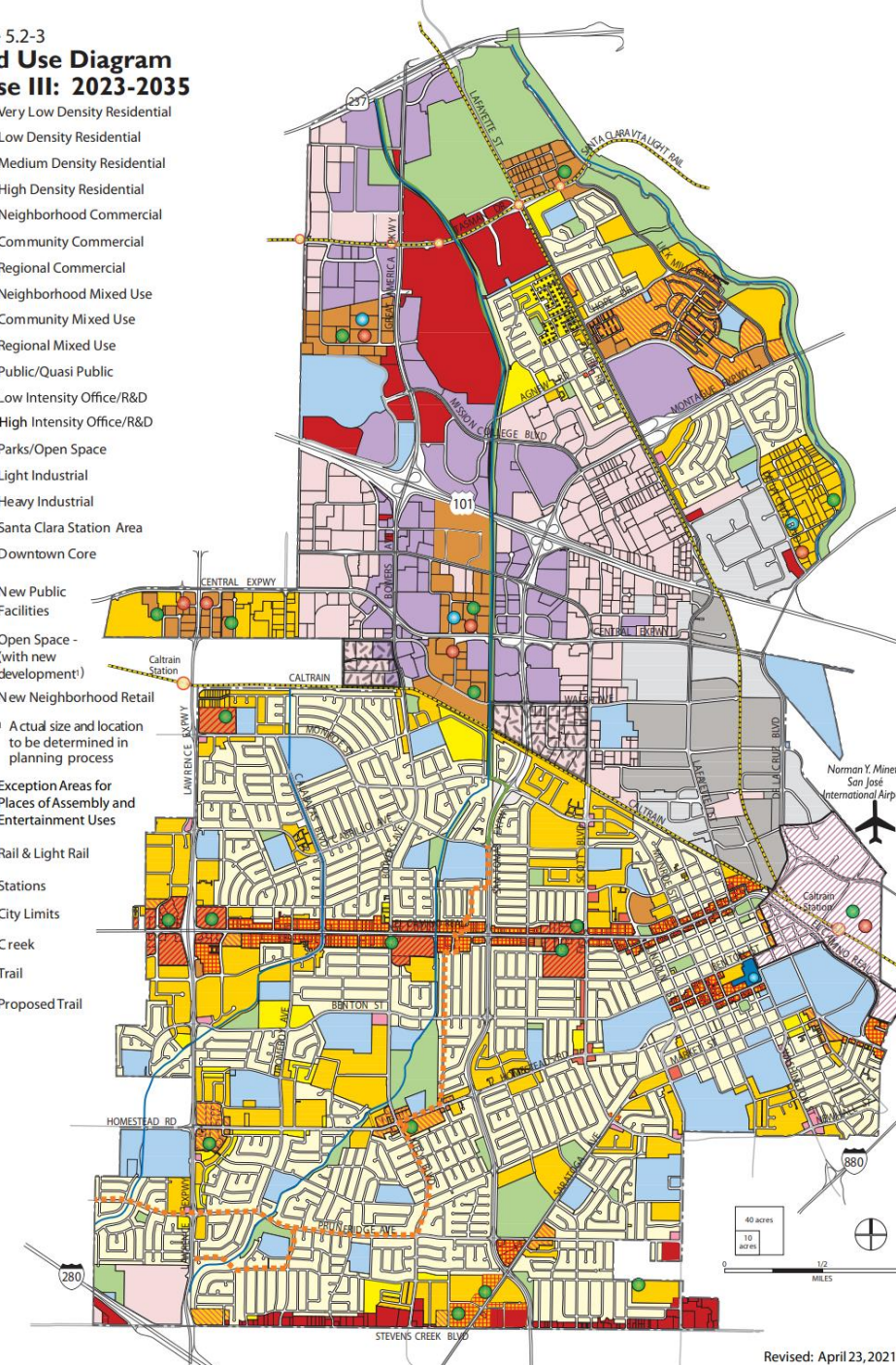
- Very Low Density Residential
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Neighborhood Commercial
- Community Commercial
- Regional Commercial
- Neighborhood Mixed Use
- Community Mixed Use
- Regional Mixed Use
- Public/Quasi Public
- Low Intensity Office/R&D
- High Intensity Office/R&D
- Parks/Open Space
- Light Industrial
- Heavy Industrial
- Santa Clara Station Area
- Downtown Core
- Open Space - (with new development)
- New Neighborhood Retail
- ¹ A actual size and location to be determined in planning process
- Exception Areas for Places of Assembly and Entertainment Uses.
- Rail & Light Rail
- Stations
- City Limits
- Creek
- Trail
- Proposed Trail



Revised: April 23, 2021

Figure 5.2-3
**Land Use Diagram
 Phase III: 2023-2035**

- Very Low Density Residential
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Neighborhood Commercial
- Community Commercial
- Regional Commercial
- Neighborhood Mixed Use
- Community Mixed Use
- Regional Mixed Use
- Public/Quasi Public
- Low Intensity Office/R&D
- High Intensity Office/R&D
- Parks/Open Space
- Light Industrial
- Heavy Industrial
- Santa Clara Station Area
- Downtown Core
- New Public Facilities
- Open Space - (with new development)
- New Neighborhood Retail
- ¹ A actual size and location to be determined in planning process
- Exception Areas for Places of Assembly and Entertainment Uses
- Rail & Light Rail
- Stations
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- Trail
- Proposed Trail



Revised: April 23, 2021

System Map



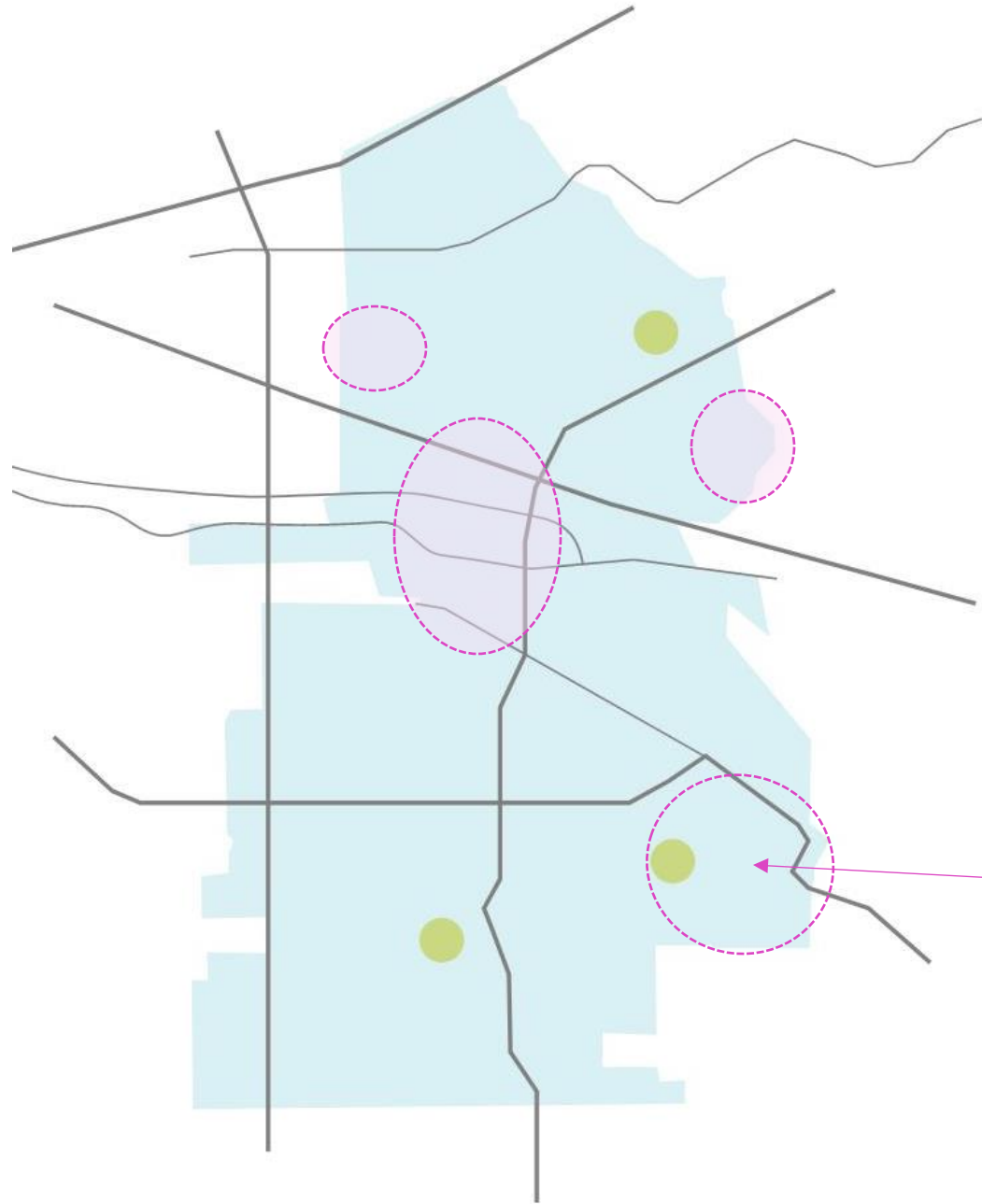
City of Santa Clara

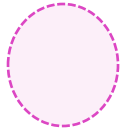
The Center of What's Possible

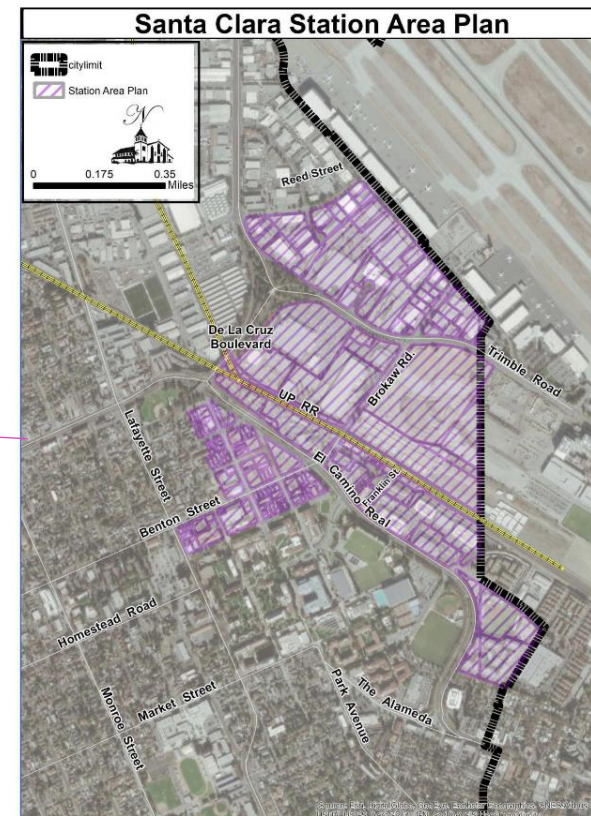
Development Projects Story Map: Where what's possible becomes reality

= Pending Review = Approved = Under Construction = Completed

Santa Clara residential growth map



 Housing land use growth between 2023-2035



How might SCCL help meet your goals for the community?



“SCCL+” : what partnerships might benefit the community?

new, emerging, strengthening



SANTA CLARA UNIVERSITY
THE JESUIT UNIVERSITY IN SILICON VALLEY



KAISER PERMANENTE®



Project
Sentinel



ABODE



City of
Santa Clara
The Center of What's Possible

Parks and Rec

What should the library continue to prioritize?

in context of your vision for the future



What could SCCL improve?

to better position the community for the future



thank you



Agenda Report

24-1137

Agenda Date: 11/25/2024

REPORT TO PARKS & RECREATION COMMISSION

SUBJECT

Status Update on the Progress Made on the FY 2024/25 Parks & Recreation Commission's Work Plan Goals

COUNCIL PILLAR

Enhance Community Engagement and Transparency
Enhance Community Sports, Recreational and Arts Assets
Deliver and Enhance High-Quality Efficient Services and Infrastructure

BACKGROUND

Annually, the Parks & Recreation Commission (Commission) considers three to six specific, measurable, attainable, realistic, and time-bound work plan goals and/or activities for the year.

At the July 8, 2024, Parks & Recreation Commission meeting, the Commission adopted Work Plan Goals A through F, as follows:

- Goal A: Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources.
- Goal B: Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) budget and schedule, as well as review residential developer proposed schematic designs for new neighborhood parks that serve new residential development.
- Goal C: Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2024 and participate in Citywide special events.
- Goal D: Partner with one other City commission to build/expand on at least one existing Parks & Recreation event by adding an extra element for patrons to interact with during the event.
- Goal E: Participate in the Parks & Recreation Master Plan process.
- Goal F: Consider the annual budget of the Parks & Recreation Department during the budget preparation process and make recommendations with respect thereto to the City Manager and City Council.

DISCUSSION

In addition to conducting a review of the Work Plan Goals matrix, the purpose of this item is to

provide the opportunity for the subcommittees to report their progress. As such, each subcommittee will provide a verbal update on their planned efforts and activities. Should an item require action by the full Commission, the item will be placed on a future agenda for discussion.

At the November 25, 2024, meeting, the Commission will review the matrix for the Work Plan Goals (Attachment 1) and provide updates on progress made to meet the measurable objectives for FY 2024/25.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Parks & Recreation Commission agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Provide status update on progress made on the FY 2024/25 Parks & Recreation Commission’s work plan goals.

Prepared by: Dale Seale, Deputy Parks & Recreation Director

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director - Parks & Recreation

ATTACHMENTS

1. Parks & Recreation Commission Work Plan FY 2024-25



**City of
Santa Clara**
The Center of What's Possible

PARKS & RECREATION COMMISSION

**CHARTER, PRIORITIES, AND WORK PLAN
FY 2024/25**

CITY CHARTER

The City of Santa Clara charter includes the following sections that mandate the formation of a Parks & Recreation Commission and its role.

Sec. 1008 Parks & Recreation Commission.

There shall be a City Parks & Recreation Commission consisting of seven members to be appointed by the City Council from the qualified electors of the City, none of whom shall hold any paid office or employment in the City government.

Sec. 1009 Parks & Recreation Commission – Powers and duties.

The Parks & Recreation Commission shall have power and be required to:

(a) Act in advisory capacity to the City Council in all matters pertaining to parks, recreation, playgrounds, and entertainment;

(b) Consider the annual budget of the Parks & Recreation Department during the process of its preparation and make recommendations with respect thereto to the City Manager and the City Council; and

(c) Assist in the planning and supervision of a recreation program for the inhabitants of the City, promote and stimulate public interest therein and to that end, solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein. (Amended by electors at an election held March 7, 2000, Charter Chapter 11 of the State Statutes of 2000)

VISION STATEMENT

Enrich the lives and enhance the health and wellbeing of our community by supporting a vibrant, active quality of life for all ages, abilities and interests through excellent parks and recreational facilities, community services, programs, and events.

PRIORITIES

Based on the Commission charter, the above vision statement, values, and context from prior years, the Commission has defined its priorities and goals for current fiscal year. The priorities are presented in this section and the goals emanating from these priorities are stated in the following section.

1. Assess facility and program conditions and recommend prioritized maintenance and improvements to facilities and programming. Include in the master plan as appropriate.
2. Identify gaps in infrastructure and programs by neighborhood. Include recommendations for updates to the master plan.
3. Identify opportunities for increasing community participation and current impediments. Recommend ways to enhance community participation and experience.
4. Review the current year Art and Wine Festival, feedback received, and lessons learned and plan for next year's Art and Wine Festival.

GOALS

Goal A:
Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources

Objective	Ad Hoc Subcommittee	Timeline	Notes	Measurable Objective
Review Facility Conditions Report 2018		Completed	Based on the 2018 report and current level the park projects and priority list for future projects seem reasonable.	Projects noted in report are funded in the City's proposed CIP budget.
Visit at least three parks and swimming pools and note facility condition and make recommendations for improvements	All Commissioners	Ongoing	Divide parks and swimming pools for commissioners to visit by interest. The Commission discussed the visitation forms for special events, parks, and aquatic facilities. The final version of the forms and the spreadsheet that will be used to compile the visitation data was completed. An update will be provided at the January 2025 meeting.	100% of Commission Members submit evaluation forms for at least 1 (one) park/facility each month.

Goal B:

1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and

2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development;

Objective	Ad Hoc Subcommittee	Timeline	Notes	Measurable Objective
Improve Park Project Webpage to highlight community outreach	Hai and Chu	Ongoing	Website structure currently under review by City. The Henry Schmidt Park Playground Rehabilitation Schematic Design with the train depot train theme was approved by Council on April 9, 2024, and project is at 95% design plan completion.	Webpage is revised to include opportunities for community input for Park Projects
Use data to improve metrics for park use and outreach. Work with city staff to solicit input from the community and identify and recommend improvements to improve overall metrics of all parks.	Chu, DeMarco, Gupta	Ongoing	Relies on city staff to: <ul style="list-style-type: none"> • collect park usage data and share with the Commission • organize community outreach and conduct survey 	An evaluation tool is developed to evaluate the effectiveness of outreach efforts and the Commission receives regular reports
Receive presentations organized by city staff and review residential developer proposed schematic designs for new neighborhood parks that serve new residential development	All Commissioners	Ongoing	In October, the Commission reviewed the schematic design for the new mini-park at 4590 Patrick Henry Drive.	Schematic designs for all new parks are submitted to the Commission for review and comment
Act as ambassadors for new parks and engage community to give feedback	All Commissioners	Ongoing		100% of Commission members attend at least 3 community or Council meetings to advocate on behalf of Parks and Recreation programs

Goal C:

1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2024; and

2) Participate in Citywide Special events

Objective	Ad Hoc Subcommittee	Timeline	Notes	Measurable Objective
Participate in Art and Wine Festival planning and supervise hosting of Art and Wine Festival	Ricketts, Hai, Forte		Hear Updates, Give Opinions, Meet with Staff, Work at Event. Progress on the upcoming Art & Wine Festival includes: securing 120 artists, sponsors are coming in, recruitment of junior artists will be starting soon, non-profit organization applications will be sent out in the coming weeks, and staff continue to work on merchandising. Chair Hai and Commissioners Caldwell, Chu, Forte, DeMarco, Gupta, and Ricketts all participated at the 2024 Art & Wine Festival in support of the event. This workplan item is complete.	100% of Commission member volunteer for a minimum of 3 hours in support of the Art & Wine Festival
Participate in Citywide Special events.	All Commissioners		Concerts, Movies in the Park, City Council Meetings, Park Openings, Special Events The next scheduled event will be the 2024 Holiday Tree Lighting on December 6.	100% of Commission member volunteer for a minimum of 3 hours in support of one of the Department's Special Events

Goal D:

Partner with at least one other City commission to build on/expand at least one existing Parks & Recreation event by adding one extra element for patrons to interact with during the event.

Objective	Ad Hoc Subcommittee	Timeline	Notes	Measurable Objective
Plan a cultural event with another commission and the Community.	Hai, Ricketts, and Forte	2025	Subcommittee to meet on Sunday 9/22/2024 with the members of the Cultural Commission. Subcommittee confirmed that the marketplace event they had been working on with the Cultural Commission would not be moving forward, and the funds needed for the event would be insufficient. They will continue to brainstorm ideas for a joint event with the Cultural Commission.	The event is held in 2025

**Goal E:
Participate in the Parks & Recreation Master Plan Process**

Objective	Ad Hoc Subcommittee	Timeline	Notes	Measurable Objective
Receive updates from Staff	All Commissioners		The Parks & Recreation Department introduced the Consultant (WRT) at the August 2024 meeting and received input from the Commission.	Staff provides a monthly update on the status of the master plan process
Develop Subcommittees as needed	All Commissioners			75% of Commission members participate in focus group or other community engagement activity for the master plan process.

**Goal F:
Consider the annual budget of the Parks & Recreation Department during the budget preparation process and make recommendations with respect thereto to the City Manager and City Council.**

Objective	Ad Hoc Subcommittee	Timeline	Notes	Measurable Objective
Receive updates from Staff	All Commissioners	Annually		A review of the proposed annual budget is placed on the Commission's agenda prior to the Council adoption of the budget.
Review Wade Brummal Grant/Scholarship requests in accordance with established policy	All Commissioners	As needed		Staff provides an annual report of all Wade Brummal Grant/Scholarship requests to ensure Commission is reviewing requests in accordance with established policy