



AGENDA  
City of Santa Clara Youth Commission

Tuesday, September 10, 2013  
Santa Clara Teen Center  
2446 Cabrillo Avenue, Santa Clara, California

5:30pm, Dinner  
6:00pm - 8:30pm, Regular meeting

- I. Call to Order
- II. Introduction of guests and City staff
- III. Election of Officers – discuss positions and responsibilities
  - A. Chair
  - B. Vice Chair
  - C. Secretary
  - D. Treasurer
- IV. Approval of minutes from May 14 and August 27 meeting
- V. Correspondence/Communications
- VI. Summary of City Council actions
- VII. Old Business
  - A. Review phone, email and birthday roster for accuracy
    1. Badges
  - B. Review 2012-2013 City of Santa Clara Youth Commission accomplishments
  - C. Review 2013-2014 meeting and activity calendar
  - D. Youth Commission binder
    1. By-Laws
    2. Brown Act
    3. Parliamentary Procedure
  - E. Member at Large program
  - F. Brainstorm 2013-2014 Youth Commission goals
  - G. BBQ Mixer & Sunset Cinema, at the Teen Center – August 30
- VIII. New Business
  - A. City of Santa Clara Art and Wine Festival, September 13 – 15
    1. Loading/unloading – September 13 & 15
    2. Hot Dog booth – September 14 & 15
  - B. Halloween Party – Thursday, October 31, 3:00pm – 6:00pm
  - C. Finalize 2013-2014 goals
  - D. Develop calendar of events
  - E. Form committees
  - F. Brainstorm team building ideas and dates
  - G. Youth Commission T-shirts
- IX. Public Presentations
- X. Adjourn

NEXT MEETING....  
Tuesday, October 8, 2013  
5:30pm-6:00pm, dinner  
6:00pm-8:30pm, meeting