



City of Santa Clara

HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

Thursday, October 3, 2013 – 6:00 P.M.

COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural
Items guideline for information on all procedural matters.

6:00 to 7:00 p.m. - eLearning Training: Office of Historic Preservation - Interpretation and Application of Secretary of the Interior's Standards for the Treatment of Historical Properties (Module 2-3, Approximately 45 minutes); and VTA BRT Video Presentation (Approximately 10 minutes) and History of SF Place Names (Approximately 5 minutes)

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- None

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent

Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of June 6, 2013.

7.B. Approval of Historical and Landmarks Commission Minutes for the meeting of July 11, 2013.

7.C. Approval of Historical and Landmarks Commission Minutes for the meeting of August 1, 2013.

*******END OF CONSENT CALENDAR*******

8. PUBLIC MEETING ITEMS

- 8.A.** File No.(s): **PLN2013-10031**
Location: 101 Jenkins Place, a 6,172 square foot parcel located at the intersection of Harding Avenue and Jenkins Place, APN: 296-36-037. Property is zoned Single Family Residential.

Applicant/Owner: Greg Ybarra, ADG Design Group / Patrick Farry
Request: Single-story addition to existing single family residence. The proposal includes a request for Zoning Administrator Modification to reduce the required rear yard setback to 15 feet.

CEQA Determination: Categorical Exemption per CEQA Section 15303
Project Planner: Payal Bhagat, Assistant Planner II
Recommendation: **Approve**, subject to conditions
- 8.B.** File No.(s): **PLN2013-10034**
Location: 1232 Warburton Avenue, a 3,750 square foot parcel located on the south side of Warburton Avenue, approximately 75 feet west of Jackson Street, APN: 224-24-063. Property is zoned Single Family Residential.

Applicant/Owner: Steve Wu / Khanh D. Russo
Request: Convert existing basement area into a habitable family room. The property currently has a Historic Property Preservation Agreement (Mills Act).

CEQA Determination: Categorical Exemption per CEQA Section 15331
Project Planner: Yen Han Chen, Associate Planner
Recommendation: **Approve**, subject to conditions
- 8.C.** File No.(s): **PLN2013-10036**
Location: 1171 Santa Clara Street, a 5,000 square foot parcel located on the north side of Santa Clara Street, approximately 50 feet east of Jackson Street, APN: 269-28-045. Property is zoned Single Family Residential.

Applicant/Owner: David Huboi, AIA / Mildred McClintock
Request: Rehabilitation of a laundry room/ rear porch enclosure. The property is located within 100 feet to a listed historical resource.

CEQA Determination: Categorical Exemption per CEQA Section 15331
Project Planner: Yen Han Chen, Associate Planner
Recommendation: **Approve**, subject to conditions

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Approval of 2014 meeting schedule (Yen Chen)
- Review of Street Name List (Yen Chen)
- Background information on the City's Mackay neighborhoods (verbal update)
- Franklin Post Office Update (verbal update)
- Sesquicentennial Celebration for the Santa Clara Railroad depot (Lorie Garcia)
- Letter from Louis Faria – Re: 820 Civic Center Drive (verbal update)
- Letter from VTA – Re: El Camino Real BRT Project (verbal update)
- Monthly Report on HT properties: Residential reversions (verbal update)
- Plaque Installations Status Report (verbal update)
- Sesquicentennial Celebration for the Santa Clara Railroad Depot (verbal update)
- Review of Staff and Commission work items (verbal update)
- Office of Historic Preservation – eLearning Training (Yen Chen)

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (verbal update)

iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Vacant as alternate)
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan / Luckinbill as alternate)
[Second Friday of each month at 10:00 a.m. - Harris Lass Preserve]
- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Vacant / Luckinbill as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Johns / McKee as alternate)
- Zoning Ordinance Update (Motyka / Vacant as Alternate)
- Preservation Ordinance Ad-hoc Committee (Motyka and Wilson / Luckinbill and McKee as alternate)

iv. Commission Activities

- Commissioner Travel and Training Reports

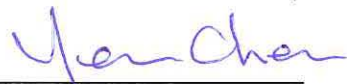
v. Upcoming Agenda Items

- Status on Updating General Plan Appendix of Historically Significant Properties – November 2013
- Annual report on matter of document retention – November 2013

10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, November 7, 2013 at 7:00 p.m. in the City Council Chambers.

Prepared by:



Yen Chen
Associate Planner

Approved:



Gloria Sciara, AICP
Development Review Officer

I:\PLANNING\2013\HLC 2013\10-03-13\Draft HLC Agenda 10.03.13.doc